

# General Information

Field	Rate	Instructions
LGU Name:		Fill-up the name of LGU
Address:		Fill-up the address of LGU
Classification:		Fill-up the LGU classification
Population:		Population will be automatically generated by the system based on the latest NSO official census
<b>Disposition Proceed % (Based on the 1991 Local Government Code)</b>		
<b>Province</b>		The tax appearing in the statement represents the 35% basic and 50% SEF net share of the province from the total real property tax collected or remitted by municipalities .The 50% SEF will go to the Provincial School Board
Basic	35%	
SEF	50%	
<b>Municipalities</b>		The tax appearing in the statement represents the 40% basic and 50% SEF net share of the municipality from the total real property tax collected or remitted by the province. The 50% SEF will go to the Municipal School Board.
Basic	40%	
SEF	50%	
<b>Barangay</b>		The 25% of the basic tax collected will accrue to the Barangay where the real property was located.
Basic	25%	
<b>Special Levy on Idle Lands</b>	100%	Special levy on idle lands and land benefited by public works projects will 100% accrue to the LGU where the project is located
<b>Special Levy on Land</b>		
<b>Benefited by Public Works Projects</b>	100%	
Disposition of Proceed % prior to the 1991 Local Government Code will be supplied by the LGU.		
A separate record of RPT collections will also be maintained in sheet 1_RPT.		
Cumulative Total will be forwarded in sheet 7_QRPT_1, Table B.		
<b>A</b>		
separate record of remittance from municipality shall be maintained and will be forwarded in 7_QRPT_1, Table C		
<b>Rate of Levy</b>		The <b>Rate of Levy</b> used as basis of RPT collections will vary from one LGU to another based on the latest approved tax rate being implemented.
<b>Amusement Tax</b>		Amount of income to be reflected is net of municipal share
<b>Tax on Gravel and Sand and Other Quarry Products</b>		Amount of income to be reflected is net of municipal share
<b><i>For detail instructions on the preparation of the records/reports and flow chart please refer to the SRE Manual</i></b>		