



Republic of the Philippines
Province of Davao del Norte
Municipality of Braulio E. Dujali

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BEFORE THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 47TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF BRAULIO E. DUJALI, DAVAO DEL NORTE AND HELD AT THE SANGGUNIANG BAYAN SESSION HALL ON DECEMBER 6, 2012, THURSDAY.

PRESENT:

HON. SAMUEL F. PACRES	Vice Mayor & Presiding Officer
HON. DONNA MAE B. BERNADAS	Sangguniang Bayan Member
HON. RESTIE E. TABIRAO	Sangguniang Bayan Member
HON. ROMULO S. ESMINO, JR.	Sangguniang Bayan Member
HON. DANIEL G. HILARIO	Sangguniang Bayan Member
HON. JOELITO B. JURIANA (ON OB)	Sangguniang Bayan Member
HON. JULIAN J. DUJALI, JR.	Sangguniang Bayan Member
HON. RAMON D. MAGTULIS III	Sangguniang Bayan Member
HON. EDUARDO M. ZAPATA	ABC Pres/Ex-Officio Member

ABSENT:

HON. ALLAN S. PARAGUYA	Sangguniang Bayan Member
HON. MARCELINO O. FACULA	SKF Pres/Ex-Officio Member

EXPLANATORY NOTE

The Sangguniang Bayan, during the conduct of the 47th Regular Session finally adopted the General Fund Annual Budget for CY 2013, embodying appropriations for priority programs and projects, including the provision of funding for the newly created positions, except that of the position of the Environmental Management Specialist II SG15 for reasons that the Sangguniang Bayan is not yet convinced that filling out of said position is indeed that urgent.

Secondly, it can anyway be given consideration in due time together with the 7 others left.

APPROPRIATION ORDINANCE NO. **2012-05**

AN ORDINANCE APPROVING THE GENERAL FUND ANNUAL BUDGET OF THE MUNICIPALITY OF BRAULIO E. DUJALI, DAVAO DEL NORTE FOR CALENDAR YEAR 2013 EMBODYING APPROPRIATIONS FOR THE LOCAL GOVERNMENT UNIT'S OPERATIONS, AND FOR OTHER PURPOSES, FROM JANUARY 1 TO DECEMBER 31, 2013, IN THE AMOUNT OF SIXTY MILLION THREE HUNDRED TWENTY FIVE THOUSAND TWO HUNDRED EIGHTY FIVE PESOS (PHP 60,325,285.00) ONLY.

BE IT ENACTED by the Sangguniang Bayan that:

SECTION 1. SOURCES OF FUNDS. The amount of Sixty Million Six Hundred Thirty Five Thousand Three Hundred Seventy Seven Pesos (Php 60,635,377.00) shall come from sources enumerated as follows:

SOURCES	ACCOUNT CODE		AMOUNT
A. LOCAL (INTERNAL) SOURCES			
1. TAX REVENUE			
Business Tax	582		P 2,500,000.00
Community Tax	583		300,000.00
Real Property Tax	588		
Current	588	-1	1,900,000.00
Previous	588	-2	500,000.00
Penalty	588	-3	<u>200,000.00</u>
SUB-TOTAL			P <u>5,400,000.00</u>
2. NON-TAX REVENUE			
a. <i>Regulatory Fees</i>			
PERMITS & LICENSES			
Fees on Weights & Measures	601		P 25,000.00
Permit Fees	605		
Mayor's Permit Fee	605	-1	1,000,000.00
Occupation Permit Fee	605	-2	200,000.00
Building Permit Fee	605	-3	70,000.00
Electrical Permit Fee	605	-4	35,000.00
Plumbing Permit Fee	605	-5	3,000.00
Occupancy Permit Fee	605	-6	30,000.00
Cockfight Assessment Fee	605	-8	<u>150,000.00</u>
TOTAL PERMITS & LICENSES			P <u>1,513,000.00</u>
b. <i>Business and Services Income</i>			
SERVICE INCOME			
Inspection Fees			
Fire Safety Inspection Fee	617	-1	P 50,000.00
Health, Sanitary Inspection, Medical, Dental & Laboratory Fee	619		1,500,000.00
Terminal Fee	623		75,000.00
Other Service Income	628		
Police Clearance	628	-1	100,000.00
Zoning/Location Clearance Fee	628	-2	168,000.00
Mayor's Service Fee	628	-3	35,000.00
SB Secretariat Fee			1,500.00
MCR Service Fee	628	-5	275,200.00
MPDO Service Fee			2,000.00
MTO Service Fee	628	-8	30,000.00
MASSO Service Fee	628	-9	40,000.00
MSWDO Service Fee	628	10	8,000.00
MAGRO Service Fee	628	-11	40,000.00
MEO Service Fee	628	-12	250,000.00
PESO Service Fee	628	-13	10,000.00
Veterinary Service Fee	628	-14	5,000.00
Garbage Fee	628	-15-1	<u>15,000.00</u>
TOTAL SERVICE INCOME			P <u>2,604,700.00</u>

SOURCES	ACCOUNT CODE		AMOUNT
BUSINESS INCOME			
Income From Market			
Market Stall Rental	636	-1	P 300,000.00
Slaughter/Slaughter House Fee	637		150,000.00
Rent Income	642		
Heavy & Light Equipment Rentals	642	-1	600,000.00
Hauling Truck Rental	642	-2	10,000.00
Other Business Income	648		
Sale of Tilapia/Fingerlings	648	-1	10,000.00
TOTAL BUSINESS INCOME			P <u>1,070,000.00</u>
<i>c. Other Income / Receipts</i>			
OTHER INCOME			
Miscellaneous Income	678		
Demo Farming(Mango/Rice)	678	-1	P 50,000.00
Share on Sand & Gravel			10,000.00
TOTAL OTHER INCOME			P <u>60,000.00</u>
B. EXTERNAL SOURCES			
Shares from National Internal Revenue	665		
Taxes (IRA)			P 49,987,677.00
TOTAL IRA			P <u>49,987,677.00</u>
Total Receipts			P <u>60,635,377.00</u>
TOTAL AVAILABLE RESOURCES FOR APPROPRIATIONS			P <u>60,635,377.00</u>

SECTION 2. APPROPRIATION OF FUNDS. The following sums are hereby appropriated for the operation of the Municipality of Braulio E. Dujali, Davao del Norte, from January 1, to December 31, 2013 and for other purposes.

A. MAYOR'S OFFICE (1011)

General Service Sector

For new appropriation language as indicated hereunder.... P 11,158,326.35

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1011	
Personal Services		
Salaries & Wages-Regular Pay	701	1,872,900.00
Personnel Economic Relief Allowance (PERA)	711	264,000.00
Representation Allowance (RA)	713	63,000.00
Clothing /Uniform Allowance	715	55,000.00
Productivity Incentives Allowance	717	18,000.00
Honoraria	720	24,000.00
Cash Gift	724	55,000.00
Year-end Bonus	725	156,112.00
Life & Retirement Insurance Contributions	731	224,738.00

PARTICULARS	Account Code	Amount
PAG-IBIG Contributions	732	13,200.00
PHILHEALTH Contributions	733	30,480.60
ECC Contributions	734	12,821.20
Terminal Leave Benefits	742	296,012.18
Anniversary Bonus	749 -4	24,000.00
Total Personal Services		3,109,263.98
Maintenance & Other Operating Expenses		
Travel Expenses	751	100,000.00
Training Expenses	753	80,000.00
Office Supplies Expenses	755	40,000.00
Gasoline, Oil & Lubricants Expenses	761	300,000.00
Other Supplies Expenses	765	40,000.00
Water Expenses	766	50,000.00
Postage & Deliveries	771	10,000.00
Telephone Expenses-Landline	772	40,000.00
Telephone Expenses-Mobile	773	50,000.00
Internet Expenses	774	50,000.00
Membership Dues & Contributions to Organization	778	50,000.00
Advertising Expenses	780	30,000.00
Printing & Binding Expenses	781	50,000.00
Representation Expenses	783	200,000.00
Auditing Services	792	20,000.00
General Services	795	2,500,000.00
Repair & Maintenance-Office Equipment	821	10,000.00
Repair & Maintenance-Furniture & Fixtures	822	2,000.00
Repair & Maintenance-IT Equipment & Software	823	13,000.00
Repair & Maintenance-Motor Vehicles	841	100,000.00
Donations	878	10,000.00
Fidelity Bond Premiums	892	20,000.00
Other Maintenance & Operating Expenses	969	35,000.00
Total Maintenance & Other Operating Expenses		3,800,000.00
Total Current Operating Expenditures		6,909,263.98
Capital Outlay		
Office Equipment	221	20,000.00
Furnitures & Fixtures	222	100,000.00
IT Equipment & Software	223	20,000.00
Other Equipment	250	80,000.00
Other Assets	290	20,000.00
Total Capital Outlay		240,000.00
Sub-Total		7,149,263.98
LOCALLY-FUNDED PROJECTS		
Tourism & Investment Promotion Program	1999 -49	
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	15,000.00
Office Supplies Expense	755	4,000.00
Gasoline, Oil & Lubricant Expenses	761	40,000.00
Other Supplies Expenses	765	6,000.00
Advertising Expenses	780	5,000.00
Printing & Binding Expenses	781	13,000.00
Representation Expenses	783	140,000.00
General Services	795	45,000.00
Other Maint. & Operating Expenses	969	355,864.00
Sub-Total		623,864.00

PARTICULARS	Account Code	Amount
Public Safety, Peace & Order Program	1999 -82	
Personal Services		
Honoraria	720	159,000.00
Insurance Premium	749 -6	20,000.00
Sub - Total		179,000.00
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	20,000.00
Training Expenses	753	40,000.00
Office Supplies Expenses	755	10,000.00
Gasoline, Oil & Lubricants Expenses	761	41,000.00
Other Supplies Expense	765	8,000.00
Water Expenses	766	29,000.00
Electricity Expenses	767	756,198.37
Telephone Expense - Mobile	773	13,000.00
Printing & Binding Expenses	781	3,000.00
Repair & Maintenance-Office Equipment	821	5,000.00
Repair & Maintenance-IT Equipment & Software	823	3,000.00
Repair & Maintenance-Motor Vehicles	841	20,000.00
Other Maint. & Operating Expenses	969	48,000.00
Sub-Total		996,197.37
Capital Outlay		
Office Equipment	221	10,000.00
Sub-Total		10,000.00
Performance Evaluation & Planning	1999 -83	
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	20,000.00
Office Supplies Expenses	755	7,000.00
Gasoline, Oil & Lubricants Expenses	761	40,000.00
Other Supplies Expense	765	3,000.00
Representation Expenses	783	110,000.00
Other Maint. & Operating Expenses	969	20,000.00
Sub-Total		200,000.00
Election Reserve	1999 -88	
Maintenance & Other Operating Expenses		
Office Supplies Expenses	755	20,000.00
Gasoline, Oil & Lubricants Expenses	761	40,000.00
Other Supplies Expense	765	15,000.00
Telephone Expense - Mobile	773	5,000.00
Other Maint. & Operating Expenses	969	20,000.00
Sub-Total		100,000.00
Project Monitoring	1999 -89	
Maintenance & Other Operating Expenses		
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Other Maint. & Operating Expenses	969	10,000.00
Sub-Total		20,000.00
Social - Cultural Program	3999-5	
Maintenance & Other Operating Expenses		
Office Supplies Expenses	755	10,000.00

PARTICULARS	Account Code	Amount
Gasoline, Oil & Lubricants Expenses	761	30,000.00
Other Supplies Expenses	765	20,000.00
Advertising Expense	780	15,000.00
Printing & Binding Expenses	781	15,000.00
Representation Expenses	783	600,000.00
General Services	795	40,000.00
Other Maint. & Optg. Expenses	969	50,000.00
Sub-Total		780,000.00
Serbisyo sa Masa sa Barangay	7999-17	
Office Supplies Expenses	755	10,000.00
Gasoline, Oil & Lubricants Expenses	761	50,000.00
Other Supplies	765	30,000.00
Advertising Expense	780	10,000.00
Printing & Binding Expenses	781	10,000.00
Representation Expenses	783	330,000.00
Rewards & Other Claims	788	30,000.00
Other Maint. & Operating Expenses	969	30,000.00
Sub-Total		500,000.00
Loan Repayment/Amortization	9999 -2	
Maintenance & Other Operating Expenses		
Debt Service Subsidy to LBP	973	600,000.00
Sub-Total		600,000.00
<i>Total Locally-Funded Projects</i>		4,009,062.37
TOTAL APPROPRIATIONS		11,158,326.35

A. MAYOR'S OFFICE

1. Administrative Section (1011-1)

General Service Sector

For new appropriation language as indicated hereunder.... P 60,000.00

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -1	
Gasoline, Oil & Lubricants Expenses	761	5,000.00
Other Supplies Expenses	765	20,000.00
Telephone Expenses-Mobile	773	10,000.00
Printing & Binding Expenses	781	5,000.00
Representation Expenses	783	10,000.00
Total Maintenance & Other Operating Expenses		50,000.00
Capital Outlay		
Other Equipment	240	10,000.00
Total Capital Outlay		10,000.00
TOTAL APPROPRIATIONS		60,000.00

A. MAYOR'S OFFICE

2. Human Resources Management Section (1011-3)

General Service Sector

For new appropriation language as indicated hereunder.... P 684,887.92

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1011 -3	
Personal Services		
Salaries & Wages-Regular Pay	701	397,416.00
Personnel Economic Relief Allowance (PERA)	711	48,000.00
Clothing /Uniform Allowance	715	10,000.00
Productivity Incentive Bonus	717	4,000.00
Cash Gift	724	10,000.00
Year-end Bonus	725	33,142.00
Life & Retirement Insurance Contributions	731	47,689.92
PAG-IBIG Contributions	732	2,400.00
PHILHEALTH Contributions	733	6,840.00
ECC Contributions	734	2,400.00
Anniversary Bonus	749 -4	3,000.00
Total Personal Services		564,887.92
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	20,000.00
Training Expenses	753	20,000.00
Office Supplies Expenses	755	10,000.00
Telephone Expenses-Mobile	773	12,000.00
Membership Fees & Dues to Organizations	778	1,000.00
Printing & Binding Expenses	781	3,000.00
Total Maintenance & Other Operating Expenses		66,000.00
Total Current Operating Expenditures		630,887.92
Capital Outlay		
IT Equipment & Software	223	4,000.00
Total Capital Outlay		4,000.00
Sub-Total		634,887.92
LOCALLY-FUNDED PROJECTS		
Human Resource & Development Program	3999 -2	
Maintenance & Other Operating Expenses		
Training Expenses	753	10,000.00
Office Supplies Expenses	755	4,000.00
Other Maint. & Optg. Expenses	969	36,000.00
Sub-Total		50,000.00
Total Locally-Funded Projects		50,000.00
TOTAL APPROPRIATIONS		684,887.92

A. MAYOR'S OFFICE

3. Public Employment & Services Section (1011-4)

General Service Sector

For new appropriation language as indicated hereunder.... P 180,000.00

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -4	
Traveling Expenses-Local	751	25,000.00
Training Expenses	753	15,000.00
Office Supplies Expenses	755	10,000.00
Gasoline, Oil, & Lubricants Expenses	761	5,000.00
Other Supplies Expenses	765	5,000.00
Telephone Expenses-Mobile	773	5,000.00
Printing & Binding Expenses	781	5,000.00
IT Equipment & Software	823	5,000.00
Other Maintenance & Operating Expenses	969	5,000.00
Sub-Total		80,000.00
LOCALLY-FUNDED PROJECTS		
Public Employment & Support Services Program	5999 -1	
Maintenance & Other Operating Expenses		
Training Expenses	753	15,000.00
Gasoline, Oil & Lubricants Expenses	761	5,000.00
Other Supplies Expenses	765	5,000.00
Printing & Binding Expenses	781	5,000.00
Other Maint. & Operating Expenses	969	10,000.00
Sub-Total		40,000.00
Special Program for Employment of Students	5999 -2	
Personal Services		
Salaries & Wages -Others	706	50,000.00
Sub-Total		50,000.00
Maintenance & Other Operating Expenses		
Other Maint. & Operating Expenses	969	10,000.00
Sub-Total		10,000.00
<i>Total Locally-Funded Projects</i>		100,000.00
TOTAL APPROPRIATIONS		180,000.00

A. MAYOR'S OFFICE

4. Public Information Section (1011-5)

General Service Sector

*For new appropriation language as indicated hereunder.... **P 130,000.00***

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -5	
Traveling Expenses-Local	751	15,000.00
Training Expenses	753	10,000.00
Office Supplies Expenses	755	6,000.00
Gasoline, Oil & Lubricants Expenses	761	3,000.00
Other Supplies Expenses	765	4,000.00
Telephone Expenses-Mobile	773	2,000.00
Printing & Binding Expenses	781	15,000.00

PARTICULARS	Account Code	Amount
Other Maintenance & Operating Expenses	969	25,000.00
Total Maintenance & Other Operating Expenses		80,000.00
<i>LOCALLY-FUNDED PROJECTS</i>		
Municipal Newsette	1999 -84	
Maintenance & Other Operating Expenses		
Printing & Binding Expenses	781	50,000.00
Total Maintenance & Other Operating Expenses		50,000.00
TOTAL APPROPRIATIONS		130,000.00

A. MAYOR'S OFFICE

5. Business Permit & Licensing Section (1011-6)

General Service Sector

For new appropriation language as indicated hereunder.... P 120,000.00

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -6	
Traveling Expenses-Local	751	6,000.00
Training Expenses	753	5,000.00
Office Supplies Expenses	755	12,000.00
Gasoline, Oil & Lubricants Expenses	761	7,000.00
Other Supplies Expenses	765	2,000.00
Telephone Expenses-Mobile	773	12,000.00
Printing & Binding Expenses	781	3,000.00
Repair & Maintenance-IT Equipment & Software	823	3,000.00
Other Maintenance & Operating Expenses	969	20,000.00
Total Maintenance & Other Operating Expenses		70,000.00
Capital Outlay		
IT Equipment & Software	223	7,000.00
Motor Vehicles	241	43,000.00
Total Capital Outlay		50,000.00
TOTAL APPROPRIATIONS		120,000.00

A. MAYOR'S OFFICE

6. General Service Section (1011-7)

General Service Sector

For new appropriation language as indicated hereunder.... P 365,000.00

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -7	
Traveling Expenses	751	28,000.00

PARTICULARS	Account Code	Amount
Training Expenses	753	20,000.00
Office Supplies	755	5,000.00
Gasoline,Oil & Lubricants Expenses	761	8,000.00
Other Supplies Expenses	765	500.00
Telephone Expenses-Mobile	773	8,000.00
Printing & Binding Expenses	781	500.00
Insurance Expenses	893	245,000.00
Total Maintenance & Other Operating Expenses		315,000.00
Capital Outlay		
IT Equipment & Software	223	50,000.00
Total Capital Outlay		50,000.00
TOTAL APPROPRIATIONS		365,000.00

A. MAYOR'S OFFICE

7. Legal Service Section (1011-8)

General Service Sector

For new appropriation language as indicated hereunder.... P 60,000.00

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -8	
Traveling Expenses	751	20,000.00
Training Expenses	753	17,000.00
Office Supplies Expenses	755	5,000.00
Telephone Expenses - Mobile	773	12,000.00
Membership Dues & Contribution to Organization	778	5,000.00
Printing & Binding Expenses	781	1,000.00
Total Maintenance & Other Operating Expenses		60,000.00
TOTAL APPROPRIATIONS		60,000.00

A. MAYOR'S OFFICE

8. Nutrition Section (1011-9)

General Service Sector

For new appropriation language as indicated hereunder.... P 160,400.00

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -9	
Traveling Expenses-Local	751	4,000.00
Training Expenses	753	4,000.00
Office Supplies Expenses	755	9,800.00
Gasoline,Oil & Lubricants Expenses	761	8,000.00
Telephone Expenses - Mobile	773	12,000.00
Printing & Binding Expenses	781	5,000.00

PARTICULARS	Account Code	Amount
Repair & Maintenance-Motor Vehicles	841	5,000.00
Other Maintenance & Operating Expenses	969	5,000.00
Total Maintenance & Other Operating Expenses		52,800.00
Capital Outlay		
Furniture & Fixture	222	2,000.00
IT Equipment & Software	223	5,200.00
Total Capital Outlay		7,200.00
Sub-Total		60,000.00
LOCALLY FUNDED PROJECTS		
Municipal Nutrition Program	4999 -1	
Personal Services		50,400.00
Honoraria	720	50,400.00
Sub-Total		
Maintenance & Other Operating Expenses		
Food Supplies Expenses	758	10,000.00
Drugs & Medicines Expenses	759	15,000.00
Agricultural Supplies Expenses	762	10,000.00
Other Maintenance & Operating Expenses	969	15,000.00
Sub-Total		50,000.00
<i>Total Locally-Funded Projects</i>		100,400.00
TOTAL APPROPRIATIONS		160,400.00

A. MAYOR'S OFFICE

9. Municipal Environment & Natural Resources Section (1011-10)

General Service Sector

*For new appropriation language as indicated hereunder.... **P 130,000.00***

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -10	
Traveling Expenses-Local	751	10,000.00
Training Expenses	753	5,000.00
Office Supplies Expenses	755	10,000.00
Gasoline,Oil & Lubricants Expenses	761	15,000.00
Telephone Expenses-Mobile	773	8,000.00
Printing & Binding Expenses	781	3,000.00
Repair & Maintenance-IT Equipment & Software	823	5,000.00
Repair & Maintenance-Motor Vehicles	841	5,000.00
Insurance Expenses	893	4,000.00
Other Maintenance & Operating Expenses	969	15,000.00
Total Maintenance & Other Operating Expenses		80,000.00
LOCALLY FUNDED PROJECTS		
Environmental Management Program	6999 -14	

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses		
Travelling Expense-Local	751	5,000.00
Training Expenses	753	5,000.00
Office Supplies Expenses	755	2,000.00
Gasoline, Oil & Lubricants Expenses	761	15,000.00
Other Supplies Expenses	765	5,000.00
Printing & Binding Expenses	781	3,000.00
Repair & Maintenance-Heavy Equipment	830	5,000.00
Other Maintenance & Operating Expenses	969	10,000.00
Sub- Total		50,000.00
<i>Total Locally-Funded Projects</i>		50,000.00
TOTAL APPROPRIATIONS		130,000.00

A. MAYOR'S OFFICE

10. Information & Technology Section (1011-11)

General Service Sector

For new appropriation language as indicated hereunder.... P 70,000.00

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -11	
Travelling Expenses- Local	751	14,000.00
Training Expenses	753	10,000.00
Office Supplies Expenses	755	500.00
Other Supplies Expense	765	500.00
Telephone Expenses-Mobile	773	6,000.00
Printing & Binding Expenses	781	1,000.00
Repair & Maintenance-IT Equipment & Software	823	3,000.00
Other Maint. & Operating Expenses	969	10,000.00
Total Maintenance & Other Operating Expenses		45,000.00
Capital Outlay		
Furniture & Fixtures	222	3,000.00
IT Equipment & Software	223	15,000.00
Communication Equipment	229	7,000.00
Total Capital Outlay		25,000.00
TOTAL APPROPRIATIONS		70,000.00

A. MAYOR'S OFFICE

11. Local Economic Enterprise Section (1011-12)

General Service Sector

For new appropriation language as indicated hereunder.... P 130,000.00

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -12	

PARTICULARS	Account Code	Amount
Travelling Expenses- Local	751	20,000.00
Training Expenses	753	5,000.00
Other Supplies Expense	765	5,000.00
Printing & Binding Expenses	781	5,000.00
Total Maintenance & Other Operating Expenses		35,000.00
Capital Outlay		
IT Equipment & Software	223	35,000.00
Communication Equipment	229	10,000.00
Other Property & Equipment	250	
Total Capital Outlay		45,000.00
LOCALLY FUNDED PROJECTS		
Operation of Local Economic Enterprise	8999 -33	
Maintenance & Other Operating Expenses		
Training Expenses	753	5,000.00
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Other Supplies Expenses	765	10,000.00
Other Maint. & Operating Expenses	969	25,000.00
Total Maintenance & Other Operating Expenses		50,000.00
<i>Total Locally-Funded Projects</i>		50,000.00
TOTAL APPROPRIATIONS		130,000.00

A. MAYOR'S OFFICE

12. Bids and Awards Committee Secretariat (1011-13)

General Service Sector

*For new appropriation language as indicated hereunder.... **P 110,000.00***

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -13	
Travelling Expenses- Local	751	20,000.00
Training Expenses	753	9,000.00
Office Supplies Expenses	755	4,000.00
Gasoline, Oil & Lubricants Expenses	761	40,000.00
Other Supplies Expense	765	2,000.00
Telephone Expenses-Mobile	773	8,000.00
Printing & Binding Expenses	781	2,000.00
Advertising Expenses	780	2,000.00
Repair & Maintenance-IT Equipment & Software	823	1,000.00
Repair & Maintenance-Motor Vehicles	841	10,000.00
Total Maintenance & Other Operating Expenses		98,000.00
Capital Outlay		
Office Equipment	221	7,000.00
Other Equipment	250	5,000.00

PARTICULARS	Account Code	Amount
Total Capital Outlay		12,000.00
TOTAL APPROPRIATIONS		110,000.00

A. MAYOR'S OFFICE

13. Municipal Disaster Risk Reduction Management Section (1011-14)

General Service Sector

*For new appropriation language as indicated hereunder.... **P 80,000.00***

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -14	
Travelling Expenses- Local	751	6,000.00
Training Expenses	753	6,000.00
Office Supplies Expenses	755	9,000.00
Gasoline, Oil & Lubricants Expenses	761	6,000.00
Other Supplies Expenses	765	9,000.00
Telephone Expenses-Mobile	773	6,000.00
Printing & Binding Expenses	781	6,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00
Total Maintenance & Other Operating Expenses		58,000.00
Capital Outlay		
Office Equipment	221	0.00
Furniture & Fixtures	222	22,000.00
IT Equipment & Software	223	0.00
Other Equipment	224	0.00
Total Capital Outlay		22,000.00
TOTAL APPROPRIATIONS		80,000.00

A. MAYOR'S OFFICE

14. Fire Protection Section (1011-15)

General Service Sector

*For new appropriation language as indicated hereunder.... **P 50,000.00***

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -15	
Office Supplies Expenses	755	5,000.00
Gasoline, Oil & Lubricants Expenses	761	30,000.00
Telephone Expenses-Mobile	773	5,000.00
Printing & Binding Expenses	781	2,000.00
Total Maintenance & Other Operating Expenses		42,000.00
Capital Outlay		
Office Equipment	222	8,000.00
Total Capital Outlay		8,000.00
TOTAL APPROPRIATIONS		50,000.00

A. MAYOR'S OFFICE

15. Internal Audit Section (1011-16)

General Service Sector
For new appropriation language as indicated hereunder.... **P 70,000.00**

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses	1011 -16	
Travelling Expenses- Local	751	14,000.00
Training Expenses	753	10,000.00
Office Supplies Expenses	755	10,000.00
Telephone Expenses-Mobile	773	12,000.00
Printing & Binding Expenses	781	4,000.00
Total Maintenance & Other Operating Expenses		50,000.00
Capital Outlay		
Office Equipment	222	20,000.00
Total Capital Outlay		20,000.00
TOTAL APPROPRIATIONS		70,000.00

B. OFFICE OF THE VICE MAYOR (1016)

General Service Sector
For new appropriation language as indicated hereunder.... **P 1,457,269.63**

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1016	
Personal Services		
Salaries & Wages-Regular Pay	701	483,576.00
Personnel Economic Relief Allowance (PERA)	711	24,000.00
Representation Allowance (RA)	713	58,500.00
Clothing /Uniform Allowance	715	5,000.00
Cash Gift	724	5,000.00
Year-End Bonus	725	40,298.00
Life & Retirement Insurance Contributions	731	58,029.12
PAG-IBIG Contributions	732	1,200.00
PHILHEALTH Contributions	733	7,200.00
ECC Contributions	734	1,200.00
Terminal Leave Benefits	742	310,266.51
Anniversary Bonus	749 -4	3,000.00
Total Personal Services		997,269.63
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	30,000.00
Training Expenses	753	50,000.00
Gasoline, Oil & Lubricants Expenses	761	70,000.00
Telephone Expenses-Mobile	773	20,000.00
Membership Dues and Contributions to Org.	778	95,000.00
Representation Expenses	783	25,000.00
General Services	795	75,000.00
Repair & Maintenance-Motor Vehicles	841	45,000.00

PARTICULARS	Account Code	Amount
Total Maintenance & Other Operating Expenses		410,000.00
Total Current Operating Expenditures		1,407,269.63
<i>LOCALLY FUNDED PROJECTS</i>		
Local Legislative Enhancement Program	1999 -85	
Maintenance & Other Operating Expenses		
Training Expenses	753	50,000.00
Sub-Total		50,000.00
TOTAL APPROPRIATIONS		1,457,269.63

C. OFFICE OF THE SANGGUNIANG BAYAN (1021)

General Service Sector

For new appropriation language as indicated hereunder.... P 10,460,345.02

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1021	
Personal Services		
Salaries & Wages-Regular Pay	701	4,772,904.00
Personnel Economic Relief Allowance (PERA)	711	288,000.00
Representation Allowance (RA)	713	495,000.00
Transportation Allowance (TA)	714	495,000.00
Clothing /Uniform Allowance	715	60,000.00
Productivity Incentives Bonus	717	4,000.00
Cash Gift	724	60,000.00
Year-end Bonus	725	397,742.00
Life & Retirement Insurance Contributions	731	572,748.48
PAG-IBIG Contributions	732	14,400.00
PHILHEALTH Contributions	733	72,000.00
ECC Contributions	734	14,079.48
Terminal Leave Benefits	742	2,071,471.06
Anniversary Bonus	749 -4	33,000.00
Total Personal Services		9,350,345.02
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	335,000.00
Training Expenses	753	300,000.00
Office Supplies Expenses	755	30,000.00
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Other Supplies Expenses	765	10,000.00
Water Expenses	766	5,000.00
Telephone Expenses-Mobile	773	120,000.00
Membership Dues and Contributions to Org.	778	90,000.00
Advertising Expenses	780	15,000.00
Printing & Binding Expenses	781	10,000.00
Representation Expenses	783	20,000.00
Repair & Maintenance-Motor Vehicles	841	10,000.00
Other Maintenance & Operating Expenses	969	10,000.00

PARTICULARS	Account Code	Amount
Total Maintenance & Other Operating Expenses		965,000.00
Total Current Operating Expenditures		10,315,345.02
Capital Outlay		
Furnitures & Fixtures	222	50,000.00
Other Assets	290	10,000.00
Total Capital Outlay		60,000.00
Sub-Total		10,375,345.02
<i>LOCALLY-FUNDED PROJECTS</i>		
Legislative Research Program	1999 -47	
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	10,000.00
Training Expenses	753	45,000.00
Other Supplies Expense	765	10,000.00
Sub-Total		65,000.00
Quasi Judicial Program	1999 -47-3	
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	10,000.00
Training Expenses	753	10,000.00
Sub-Total		20,000.00
<i>Total Locally-Funded Projects</i>		85,000.00
TOTAL APPROPRIATIONS		10,460,345.02

D. OFFICE OF THE SECRETARY TO THE SANGGUNIAN (1022)

General Service Sector

*For new appropriation language as indicated hereunder.... **P 1,794,887.22***

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1022	
Personal Services		
Salaries & Wages-Regular Pay	701	1,025,268.00
Personnel Economic Relief Allowance (PERA)	711	144,000.00
Representation Allowance (RA)	713	49,500.00
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	30,000.00
Productivity Incentive Allowance	717	12,000.00
Cash Gift	724	30,000.00
Year-end Bonus	725	85,466.50
Life & Retirement Insurance Contributions	731	123,032.16
PAG-IBIG Contributions	732	7,200.00
PHILHEALTH Contributions	733	14,940.00
ECC Contributions	734	5,980.56
Anniversary Bonus	749 -4	18,000.00
Total Personal Services		1,594,887.22

PARTICULARS	Account Code	Amount
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	60,000.00
Training Expenses	753	55,000.00
Office Supplies Expenses	755	5,000.00
Telephone Expenses-Mobile	773	35,000.00
Membership Dues & Contributions to Org.	778	5,000.00
Other Maintenance & Operating Expenses	969	5,000.00
Total Maintenance & Other Operating Expenses		165,000.00
Total Current Operating Expenditures		1,759,887.22
Capital Outlay		
IT Equipment & Software	223	35,000.00
Total Capital Outlay		35,000.00
TOTAL APPROPRIATIONS		1,794,887.22

E. MUNICIPAL PLANNING & DEVELOPMENT OFFICE (1041)

General Service Sector

For new appropriation language as indicated hereunder.... P 1,603,488.78

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1041	
Personal Services		
Salaries & Wages-Regular Pay	701	876,894.00
Personnel Economic Relief Allowance (PERA)	711	96,000.00
Representation Allowance (RA)	713	49,500.00
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	20,000.00
Productivity Incentive Allowance	717	8,000.00
Cash Gift	724	20,000.00
Year-end Bonus	725	73,086.00
Life & Retirement Insurance Contributions	731	105,227.28
PAG-IBIG Contributions	732	4,800.00
PHILHEALTH Contributions	733	14,040.00
ECC Contributions	734	4,441.50
Anniversary Bonus	749 -4	12,000.00
Total Personal Services		1,333,488.78
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	30,000.00
Training Expenses	753	10,000.00
Office Supplies Expenses	755	15,000.00
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Other Supplies Expenses	765	5,000.00
Telephone Expenses-Mobile	773	15,000.00
Membership Dues & Contributions to Org.	778	1,500.00
Printing & Binding Expenses	781	3,000.00

PARTICULARS	Account Code	Amount
Repair & Maintenance-IT Equipment & Software	823	5,000.00
Repair & Maintenance-Motor Vehicles	841	2,500.00
Insurance Expenses	893	3,000.00
Other Maintenance & Operating Expenses	969	10,000.00
Total Maintenance & Other Operating Expenses		110,000.00
Total Current Operating Expenditures		1,443,488.78
Capital Outlay		
Office Equipment	221	5,000.00
Furniture & Fixtures	222	15,000.00
IT Equipment & Software	223	30,000.00
Other Assets	229	10,000.00
Total Capital Outlay		60,000.00
Sub-Total		1,503,488.78
LOCALLY FUNDED		
Municipal Planning & Development Coordination	1999 -71	
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	2,000.00
Training Expenses	753	2,000.00
Office Supplies Expenses	755	1,000.00
Gasoline, Oil and Lubricants Expenses	761	2,000.00
Telephone Expenses-Mobile	773	1,000.00
Printing & Binding Expenses	781	1,000.00
General Services	795	4,000.00
Other Maint. & Optg. Expenses	969	2,000.00
Total Maintenance & Other Operating Expenses		15,000.00
Total Current Operating Expenditures		15,000.00
CDP Completion	1999 -79	
Maintenance & Other Operating Expenses		
Traveling Expenses	751	5,000.00
Training Expenses	753	2,000.00
Office Supplies Expenses	755	2,000.00
Gas., Oil & Lubricants Expenses	761	2,500.00
Telephone Expenses-Mobile	773	2,000.00
Other Maint. & Optg. Expenses	969	1,500.00
Sub- Total		15,000.00
Comprehensive Land Use Plan Revision	1999 -80	
Maintenance & Other Operating Expenses		
Travelling Expense-Local	751	5,000.00
Training Expenses	753	2,000.00
Office Supplies Expenses	755	2,000.00
Gas., Oil & Lubricants Expenses	761	2,500.00
Telephone Expenses-Mobile	773	2,000.00
Other Maint. & Optg. Expenses	969	1,500.00
Sub- Total		15,000.00
LGPMS Project	1999 -86	
Maintenance & Other Operating Expenses		

PARTICULARS	Account Code	Amount
Travelling Expense-Local	751	3,000.00
Training Expenses	753	2,000.00
Printing & Binding Expenses	781	2,000.00
Other Maint. & Optg. Expenses	969	3,000.00
Sub- Total		10,000.00
Local Shelter Program	6999 -9	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	4,000.00
Gasoline, Oil and Lubricants Expenses	761	2,000.00
Survey Expense	787	7,000.00
Other Maintenance & Operating Expenses	969	2,000.00
Sub- Total		15,000.00
Titling Program	6999 -10	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	2,000.00
Gasoline, Oil and Lubricants Expenses	761	2,000.00
Printing & Binding Expenses	781	2,000.00
Survey Expenses	787	12,000.00
Other Maintenance & Operating Expenses	969	2,000.00
Sub- Total		20,000.00
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	2,000.00
Office Supplies Expenses	755	2,000.00
Gasoline, Oil and Lubricants Expenses	761	1,000.00
Telephone Expenses-Mobile	773	1,000.00
General Services	795	2,000.00
Printing & Binding Expenses	781	1,000.00
Other Maintenance & Operating Expenses	969	1,000.00
Sub- Total		10,000.00
<i>Total Locally-Funded Projects</i>		100,000.00
TOTAL APPROPRIATIONS		1,603,488.78

F. MUNICIPAL CIVIL REGISTRAR'S OFFICE (1051)

General Service Sector

For new appropriation language as indicated hereunder.... **P 1,187,985.30**

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1051	
Personal Services		
Salaries & Wages-Regular Pay	701	644,742.00
Personnel Economic Relief Allowance (PERA)	711	72,000.00
Representation Allowance (RA)	713	49,500.00

PARTICULARS	Account Code	Amount
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	15,000.00
Productivity Incentive Allowance	717	6,000.00
Cash Gift	724	15,000.00
Year-end Bonus	725	53,728.50
Life & Retirement Insurance Contributions	731	77,369.04
PAG-IBIG Contributions	732	3,600.00
PHILHEALTH Contributions	733	9,450.00
ECC Contributions	734	3,095.76
Anniversary Bonus	749 -4	9,000.00
Total Personal Services		1,007,985.30
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	40,000.00
Training Expenses	753	40,000.00
Office Supplies Expenses	755	5,000.00
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Telephone Expenses-Mobile	773	20,000.00
Printing & Binding Expenses	781	5,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00
Total Maintenance & Other Operating Expenses		130,000.00
Total Current Operating Expenditures		1,137,985.30
LOCALLY- FUNDED PROJECTS		
Civil Registration Program	1999 -29	
Maintenance & Other Operating Expenses		
Training Expenses	753	50,000.00
Sub-Total		50,000.00
Total Locally-Funded Projects		50,000.00
TOTAL APPROPRIATIONS		1,187,985.30

G. MUNICIPAL BUDGET OFFICE (1071)

General Service Sector

For new appropriation language as indicated hereunder.... **P 1,633,024.46**

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1071	
Personal Services		
Salaries & Wages-Regular Pay	701	965,166.00
Personnel Economic Relief Allowance (PERA)	711	96,000.00
Representation Allowance (RA)	713	49,500.00
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	20,000.00
Year-end Bonus	717	8,000.00
Productivity Incentive Allowance	724	20,000.00
Cash Gift	725	80,454.50

PARTICULARS	Account Code	Amount
Life & Retirement Insurance Contributions	731	115,819.92
PAG-IBIG Contributions	732	4,800.00
PHILHEALTH Contributions	733	15,210.00
ECC Contributions	734	4,574.04
Loyalty Award	749 -2	5,000.00
Anniversary Bonus	749 -4	9,000.00
Total Personal Services		1,443,024.46
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	23,000.00
Training Expenses	753	30,000.00
Office Supplies Expenses	755	15,000.00
Other Supplies Expense	765	10,000.00
Telephone Expenses-Mobile	773	12,000.00
Membership Dues & Contributions to Org.	778	5,000.00
Printing & Binding Expenses	781	5,000.00
Repair & Maintenance-IT Equipment & Software	823	15,000.00
Other Maintenance & Operating Expenses	969	15,000.00
Total Maintenance & Other Operating Expenses		130,000.00
Total Current Operating Expenditures		1,573,024.46
Capital Outlay		
Other Assets	290	10,000.00
Total Capital Outlay		10,000.00
Sub-Total		1,583,024.46
<i>LOCALLY- FUNDED PROJECTS</i>		
Local Finance Administration	1999 -30	
Maintenance & Other Operating Expenses		
Training Expenses	753	25,000.00
Office Supplies Expenses	755	5,000.00
Printing & Binding Expenses	781	5,000.00
Other Maintenance & Operating Expenses	969	15,000.00
Sub-Total		50,000.00
TOTAL APPROPRIATIONS		1,633,024.46

H. MUNICIPAL ACCOUNTANT'S OFFICE (1081)

General Service Sector

For new appropriation language as indicated hereunder.... **P 1,463,206.38**

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1081	
Personal Services		
Salaries & Wages-Regular Pay	701	814,686.00
Personnel Economic Relief Allowance (PERA)	711	96,000.00
Representation Allowance (RA)	713	49,500.00
Transportation Allowance (TA)	714	49,500.00

PARTICULARS	Account Code	Amount
Clothing /Uniform Allowance	715	20,000.00
Productivity Incentive Allowance	717	8,000.00
Cash Gift	724	20,000.00
Year-end Bonus	725	67,917.00
Life & Retirement Insurance Contributions	731	78,518.52
PAG-IBIG Contributions	732	4,800.00
PHILHEALTH Contributions	733	12,960.00
ECC Contributions	734	4,324.86
Loyalty Award	749 -2	5,000.00
Anniversary Bonus	749 -4	12,000.00
Total Personal Services		1,243,206.38
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	30,000.00
Training Expenses	753	37,000.00
Office Supplies Expenses	755	14,500.00
Other Supplies Expenses	765	2,000.00
Telephone Expenses-Mobile	773	12,000.00
Membership Dues & Contribution to Org.	778	1,500.00
Printing & Binding Expenses	781	5,000.00
Repair & Maintenance-IT Equipment & Software	823	35,000.00
Other Maintenance & Operating Expenses	969	10,000.00
Total Maintenance & Other Operating Expenses		147,000.00
Total Current Operating Expenditures		1,390,206.38
Capital Outlay		
Furniture & Fixtures	222	5,000.00
IT Equipment & Software	223	18,000.00
Total Capital Outlay		23,000.00
Sub-Total		1,413,206.38
LOCALLY-FUNDED PROJECTS		
Financial Management Program	1999 -87	
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	10,000.00
Training Expenses	753	15,000.00
Office Supplies Expenses	755	5,000.00
Other Supplies Expenses	765	5,000.00
Other Maintenance & Operating Expenses	969	15,000.00
Sub-Total		50,000.00
TOTAL APPROPRIATIONS		1,463,206.38

I. MUNICIPAL TREASURER'S OFFICE (1091)

General Service Sector

For new appropriation language as indicated hereunder.... P 1,853,923.34

PARTICULARS	Account Code	Amount
Current Operating Expenditures Personal Services	1091	

PARTICULARS	Account Code	Amount
Salaries & Wages-Regular Pay	701	1,042,290.00
Personnel Economic Relief Allowance (PERA)	711	144,000.00
Representation Allowance (RA)	713	49,500.00
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	30,000.00
Productivity Incentive Allowance	717	12,000.00
Cash Gift	724	30,000.00
Year-end Bonus	725	86,873.00
Life & Retirement Insurance Contributions	731	125,074.80
PAG-IBIG Contributions	732	7,200.00
PHILHEALTH Contributions	733	16,380.00
ECC Contributions	734	6,105.54
Anniversary Bonus	749 -4	15,000.00
Total Personal Services		1,613,923.34
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	40,000.00
Training Expenses	753	23,000.00
Office Supplies Expenses	755	20,000.00
Accountable Forms Expenses	756	20,000.00
Gasoline , Oil & Lubricants Expenses	761	15,000.00
Other Supplies Expenses	765	5,000.00
Postage & Deliveries	771	500.00
Telephone Expenses-Mobile	773	12,000.00
Membership Dues & Contributions to Org.	778	4,000.00
Printing & Binding Expenses	781	1,500.00
Repair Maintenance-IT Equipment & Software	823	5,000.00
Repair & Maintenance-Motor Vehicles	841	5,000.00
Fidelity Bond	892	12,000.00
Other Maintenance & Operating Expenses	969	2,000.00
Total Maintenance & Other Operating Expenses		165,000.00
Total Current Operating Expenditures		1,778,923.34
Capital Outlay		
IT Equipment & Software	223	25,000.00
Total Capital Outlay		25,000.00
Sub-Total		1,803,923.34
LOCALLY- FUNDED PROJECTS		
Real Property Tax Collection Enforcement Prog.	1999 -28	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	20,000.00
Training Expenses	753	10,000.00
Gasoline , Oil & Lubricants Expenses	761	15,000.00
Repair & Maintenance-Motor Vehicles	841	5,000.00
Sub-Total		50,000.00
Total Locally-Funded Projects		50,000.00
TOTAL APPROPRIATIONS		1,853,923.34

J. MUNICIPAL ASSESSOR'S OFFICE (1101)

General Service Sector

For new appropriation language as indicated hereunder.... P 1,053,855.08

PARTICULARS	Account Code	Amount
Current Operating Expenditures	1101	
Personal Services		
Salaries & Wages-Regular Pay	701	552,060.00
Personnel Economic Relief Allowance (PERA)	711	48,000.00
Representation Allowance (RA)	713	49,500.00
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	10,000.00
Productivity Incentive Allowance	717	4,000.00
Cash Gift	724	10,000.00
Year-end Bonus	725	46,005.00
Life & Retirement Insurance Contributions	731	66,247.20
PAG-IBIG Contributions	732	2,400.00
PHILHEALTH Contributions	733	8,100.00
ECC Contributions	734	2,042.88
Anniversary Bonus	749 -4	6,000.00
Total Personal Services		853,855.08
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	35,000.00
Training Expenses	753	34,000.00
Office Supplies Expenses	755	15,000.00
Gasoline, Oil & Lubricants Expenses	761	15,000.00
Telephone Expenses-Mobile	773	12,000.00
Membership Dues & Contributions to Org.	778	4,000.00
Printing & Binding Expenses	781	2,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00
Repair & Maintenance-Motor Vehicles	841	8,000.00
Total Maintenance & Other Operating Expenses		135,000.00
Total Current Operating Expenditures		988,855.08
Capital Outlay		
Furniture & Fixtures	222	15,000.00
Total Capital Outlay		15,000.00
Sub-Total		1,003,855.08
LOCALLY- FUNDED PROJECTS		
Real Property Tax Administration	1999 -41	
Maintenance & Other Operating Expenses		
Repair & Maintenance-IT Equipment & Software	823	50,000.00
Sub-Total		50,000.00
Total Locally-Funded Projects		50,000.00
TOTAL APPROPRIATIONS		1,053,855.08

K. MUNICIPAL HEALTH OFFICE (4411)

General Service Sector

For new appropriation language as indicated hereunder.... P 4,009,841.46

PARTICULARS	Account Code	Amount
Current Operating Expenditures	4411	
Personal Services		
Salaries & Wages-Regular Pay	701	1,801,662.00
Personnel Economic Relief Allowance (PERA)	711	168,000.00
Representation Allowance (RA)	713	49,500.00
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	35,000.00
Productivity Incentive Allowance	717	14,000.00
Cash Gift	724	35,000.00
Year-end Bonus	725	150,166.00
Life & Retirement Insurance Contributions	731	201,438.96
PAG-IBIG Contributions	732	8,400.00
PHILHEALTH Contributions	733	27,360.00
ECC Contributions	734	8,400.00
Laundry Allowance	743 -1	12,600.00
Hazard Allowance	743 -2	126,000.00
Subsistence Allowance	743 -3	356,014.50
Anniversary Bonus	749 -4	21,000.00
Total Personal Services		3,064,041.46
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	100,000.00
Training Expenses	753	20,000.00
Office Supplies Expenses	755	5,000.00
Drug & Medicine Expenses	759	200,000.00
Gasoline, Oil & Lubricants Expenses	761	50,000.00
Water Expenses	766	10,000.00
Telephone Expenses-Mobile	773	23,000.00
Membership Dues & Contributions to Org.	778	5,000.00
Printing & Binding Expenses	781	5,000.00
Repair & Maintenance-Office Equipment	821	10,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00
Repair & Maintenance-Motor Vehicles	841	60,000.00
Insurance Expenses	893	20,000.00
Other Maintenance & Operating Expenses	969	22,000.00
Total Maintenance & Other Operating Expenses		540,000.00
Total Current Operating Expenditures		3,604,041.46
Capital Outlay		
Office Equipment	221	20,000.00
Total Capital Outlay		20,000.00
Sub-Total		3,624,041.46
LOCALLY- FUNDED PROJECTS		
Local Health Program	4999 -2	
Personal Services		

PARTICULARS	Account Code	Amount
Honoraria	720	185,800.00
Sub-Total		185,800.00
Maintenance & Other Operating Expenses		
Training Expenses	753	60,000.00
Office Supplies Expenses	755	3,000.00
Gasoline, Oil & Lubricants Expenses	761	7,000.00
Other Supplies Expenses	765	15,000.00
Water Expenses	766	14,000.00
Printing & Binding Expenses	781	13,000.00
Repair & Maintenance-Office Equipment	821	10,000.00
Other Maint. & Optg. Expenses	969	78,000.00
Sub-Total		200,000.00
<i>Total Locally-Funded Projects</i>		385,800.00
TOTAL APPROPRIATIONS		4,009,841.46

L. MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE (7611)

General Service Sector

For new appropriation language as indicated hereunder.... **P 2,098,127.96**

PARTICULARS	Account Code	Amount
Current Operating Expenditures	7611	
Personal Services		
Salaries & Wages-Regular Pay	701	549,504.00
Personnel Economic Relief Allowance (PERA)	711	48,000.00
Representation Allowance (RA)	713	49,500.00
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	10,000.00
Productivity Incentive Bonus	717	4,000.00
Cash Gift	724	10,000.00
Year-end Bonus	725	45,792.00
Life & Retirement Insurance Contributions	731	65,940.48
PAG-IBIG Contributions	732	2,400.00
PHILHEALTH Contributions	733	8,100.00
ECC Contributions	734	2,216.28
Anniversary Bonus	749 -4	6,000.00
Hazard Allowance	749 -5	89,575.20
Total Personal Services		940,527.96
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	40,000.00
Training Expenses	753	18,500.00
Office Supplies Expenses	755	10,000.00
Gasoline , Oil & Lubricants Expenses	761	10,000.00
Other Supplies Expenses	765	2,000.00
Telephone Expenses-Mobile	773	12,000.00
Printing & Binding Expenses	781	10,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00

PARTICULARS	Account Code	Amount
Other Maintenance & Operating Expenses	969	15,000.00
Total Maintenance & Other Operating Expenses		127,500.00
Total Current Operating Expenses		1,068,027.96
Capital Outlay		
Office Equipment	221	2,500.00
IT Equipment & Software	223	10,000.00
Total Capital Outlay		12,500.00
Sub-Total		1,080,527.96
<i>LOCALLY- FUNDED PROJECTS</i>		
Social Welfare Program	7999 -1	
Current Operating Expenditures		
Personal Services		
Honoraria	720	317,600.00
Total Personal Services		317,600.00
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	16,500.00
Training Expenses	753	45,000.00
Office Supplies Expenses	755	5,500.00
Gasoline , Oil & Lubricants Expenses	761	5,500.00
Other Supplies Expenses	765	12,000.00
Printing & Binding Expenses	781	8,000.00
IT Equipment & Software	823	2,000.00
Subsidy to GOCC	875	500,000.00
Donations	878	40,000.00
Other Maintenance & Operating Expenses	969	65,500.00
Total Maintenance & Other Operating Expenses		700,000.00
Total Current Operating Expenses		1,017,600.00
<i>Total Locally-Funded Projects</i>		1,017,600.00
TOTAL APPROPRIATIONS		2,098,127.96

M. MUNICIPAL AGRICULTURIST'S OFFICE (8711)

General Service Sector

For new appropriation language as indicated hereunder.... P 2,182,288.94

PARTICULARS	Account Code	Amount
Current Operating Expenditures	8711	
Personal Services		
Salaries & Wages-Regular Pay	701	1,148,840.00
Personnel Economic Relief Allowance (PERA)	711	168,000.00
Representation Allowance (RA)	713	49,500.00
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	35,000.00
Productivity Incentive Allowance	717	14,000.00
Cash Gift	724	35,000.00
Year-end Bonus	725	95,841.50
Life & Retirement Insurance Contributions	731	137,860.80

PARTICULARS	Account Code	Amount
PAG-IBIG Contributions	732	8,400.00
PHILHEALTH Contributions	733	16,380.00
ECC Contributions	734	7,966.64
Loyalty Award	749 -2	5,000.00
Anniversary Bonus	749 -4	21,000.00
Total Personal Services		1,792,288.94
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	50,000.00
Training Expenses	753	20,000.00
Office Supplies Expenses	755	15,000.00
Gasoline, Oil & Lubricants Expenses	761	50,000.00
Other Supplies Expenses	765	5,000.00
Telephone Expenses- Mobile	773	15,000.00
Printing & Binding Expenses	781	5,000.00
General Services	795	5,000.00
Repair & Msaintenance-IT Equipment & Software	823	5,000.00
Repair & Maintenance-Motor Vehicles	841	20,000.00
Total Maintenance & Other Operating Expenses		190,000.00
Total Current Operating Expenditures		1,982,288.94
LOCALLY- FUNDED PROJECTS		
Sustainable Agriculture & Food Security Program	8851 -1	
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	28,500.00
Training Expenses	753	43,000.00
Animal/Zoological Supplies Expenses	757	12,500.00
Gasoline, Oil & Lubricants Expenses	761	3,500.00
Agricultural Supplies Expenses	762	78,500.00
Other Supplies Expenses	765	24,000.00
Printing & Binding Expenses	781	10,000.00
Sub-Total		200,000.00
Total Locally-Funded Projects		200,000.00
TOTAL APPROPRIATIONS		2,182,288.94

N. MUNICIPAL ENGINEER'S OFFICE (8751)

General Service Sector

For new appropriation language as indicated hereunder.... P 2,551,914.16

PARTICULARS	Account Code	Amount
Current Operating Expenditures	8751	
Personal Services		
Salaries & Wages-Regular Pay	701	892,392.00
Personnel Economic Relief Allowance (PERA)	711	120,000.00
Representation Allowance (RA)	713	49,500.00

PARTICULARS	Account Code	Amount
Transportation Allowance (TA)	714	49,500.00
Clothing /Uniform Allowance	715	25,000.00
Productivity Incentive Allowance	717	10,000.00
Cash Gift	724	25,000.00
Year-end Bonus	725	74,366.00
Life & Retirement Insurance Contributions	731	107,087.04
PAG-IBIG Contributions	732	6,000.00
PHILHEALTH Contributions	733	12,960.00
ECC Contributions	734	5,109.12
Anniversary Bonus	749 -2	15,000.00
Total Personal Services		1,391,914.16
Maintenance & Other Operating Expenses		
Traveling Expenses-Local	751	40,000.00
Training Expenses	753	15,000.00
Office Supplies Expenses	755	34,000.00
Other Supplies Expense	765	5,000.00
Telephone Expenses-Mobile	773	22,000.00
Membership Dues & Contributions to Org.	778	2,000.00
Printing & Binding Expenses	781	2,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00
Total Maintenance & Other Operating Expenses		130,000.00
Total Current Operating Expenditures		1,521,914.16
Capital Outlay		
IT Equipment & Software	223	30,000.00
Total Capital Outlay		30,000.00
Sub-Total		1,551,914.16
LOCALLY-FUNDED PROJECTS		
Local Infrastructure Projects		
Maintenance & Other Operating Expenses	8752 -21	
Repair & Maintenance-Office Buildings	811	150,000.00
Repair & Maintenance-Roads	851	250,000.00
Sub-Total		400,000.00
Capital Outlay		
Office Buildings	211	150,000.00
School Buildings	212	100,000.00
Other Structures	215	150,000.00
Parks, Plazas & Monuments	252	150,000.00
Other Public Infrastructures	260	50,000.00
Sub-Total		600,000.00
<i>Total Locally-Funded Projects</i>		1,000,000.00
TOTAL APPROPRIATIONS		2,551,914.16

O. 20% DEVELOPMENT FUND

For new appropriation language as indicated hereunder.... P 10,000,000.00

PARTICULARS	Account Code	Amount
<i>20% Development Fund</i>		
Land Banking Program	1918 -5	
Capital Outlay		
Land	201	200,000.00
Sub-Total		200,000.00
Completion of People's Cultural & Recreation Ctr.	3918 -4	
Capital Outlay		
Other Structures	215	500,000.00
Sub-Total		500,000.00
Land & Housing Development Project	6918 -20	
Capital Outlay		
Land Improvements	202	400,000.00
Sub-Total		400,000.00
Development of Public Cemetery		
Capital Outlay		
Land Improvements	202	200,000.00
Sub-Total		200,000.00
Completion of Rural Health Unit	6919 -14	
Capital Outlay		
Hospital & Health Centers	213	400,000.00
Sub-Total		400,000.00
Rural Electrification of Barangays/Sitio's	6919 -14	
Capital Outlay		
Guaranty Deposit	186	200,000.00
Sub-Total		200,000.00
Impv't. of Various FMRs and Drainage Canal	8918 -33	
Capital Outlay		
Roads & Bridges	251	1,000,000.00
Sub-Total		1,000,000.00
Improvement of Various Public Buildings & Facilities	8918 -35	
Capital Outlay		
Office Buildings	211	300,000.00
Other Structure	215	200,000.00
Sub-Total		500,000.00
Construction of Barangay Food Terminal and Facilities	8918 -38	
Capital Outlay		
Office Buildings	211	200,000.00
Sub-Total		200,000.00

PARTICULARS	Account Code	Amount
Perimeter Fence @ Demo Farm	8918 -39	
Capital Outlay		
Other Structure	215	200,000.00
Sub-Total		200,000.00
Construction of Municipal Nursery	8918 -40	
Capital Outlay		
Other Structure	215	300,000.00
Sub-Total		300,000.00
Loan Amortization	9911	
Maintenance & Other Operating Expenses		
Debt Service Subsidy to LBP	973	5,900,000.00
Sub-Total		5,900,000.00
TOTAL APPROPRIATIONS		10,000,000.00

P. 5% CALAMITY FUND

General Service Sector

*For new appropriation language as indicated hereunder.... **P 3,032,000.00***

PARTICULARS	Account Code	Amount
Municipal Disaster & Risk Reduction Mgt. Fund	9999 -1	
Maintenance & Other Operating Exp.		3,032,000.00
Repair & Maintenance-Waterways, Riverwall & Others	857	
Other Maintenance & Operating Expenses	969	
TOTAL APPROPRIATIONS		3,032,000.00

Q. AID TO BARANGAYS

General Service Sector

*For new appropriation language as indicated hereunder.... **P 55,000.00***

PARTICULARS	Account Code	Amount
Budgetary Aid to Component Barangays	8996 -1	
Maintenance & Other Operating Expenses		
Other Maintenance & Operating Expenses	969	55,000.00
TOTAL APPROPRIATIONS		55,000.00

R. DISCRETIONARY FUND

General Service Sector

For new appropriation language as indicated hereunder.... **P 29,513.00**

PARTICULARS	Account Code	Amount
Miscellaneous Expenses	1011	
Maintenance & Other Operating Expenses		
Discretionary Expenses	884	29,513.00
TOTAL APPROPRIATIONS		29,513.00

S. CONFIDENTIAL FUND

General Service Sector

For new appropriation language as indicated hereunder.... **P 300,000.00**

PARTICULARS	Account Code	Amount
Confidential Expenses	1011	
Maintenance & Other Operating Expenses		
Confidential & Intelligence Expenses	881	300,000.00
TOTAL APPROPRIATIONS		300,000.00

TOTAL NEW APPROPRIATIONS

P 60,325,285.00

SECTION 3 LOCAL EXPENDITURE PROGRAM. Hereunder is the local expenditure program of the Local Government Unit of Braulio E. Dujali, presented per office/section.

OFFICE OF THE MAYOR

I. Functional Statements

- 1 Exercise general supervision and control of over all programs, projects, services and activities of the municipal government.
- 2 Enforce all laws and ordinances relative the governance of the municipality.
- 3 Initiate and maximize the generation of resources and revenues, and apply the same to the implementation of developments.
- 4 Ensure the delivery of basic services and the provision of adequate facilities in the municipality.
- 5 Exercise such other powers and perform such other duties and function as may be prescribed by law or ordinance
- 6 Ensure transparency and good governance
- 7 Promotion and maintenance of peace and order.
- 8 Promotion of programs involving the youth in community building.
- 9 Promotion of local tourism and investment.
- 10 Promotion of Socio-Cultural activities.

II. Objectives

- 1 Direct the implementation of municipal plans and projects as indicated in the Annual Investment Plan.
- 2 To provide effective and efficient delivery of basic services among Dujalinians.
- 3 Prioritize completion of government structures and projects of the municipality.
- 4 Sustainability of health care and Philhealth sa Masa Program.
- 5 Provide logistical and mobility support to local police force operation.
- 6 Surveillance & intelligence monitoring.
- 7 Administrative support for the effective and efficient implementation of katarungang pambarangay.
- 8 Spearhead the undertaking of peace and order council.
- 9 Provide support for the operation of PLEB.
- 10 Vigilant on illicit entry/organization of lawless and other terrorist elements.
- 11 Conduct capacity development of tanods and purok officials.
- 12 Prevent drug addiction and curb out the proliferation of illegal drugs.
- 13 Provide logistics and operational support for MLGOO.
- 14 Sustainability of local tourism in the promotion of local products.
- 15 Immediately respond to clienteles' need.
- 16 Observance of founding anniversary of the municipality and in the province of Davao del Norte.
- 17 Conduct government services directly to the barangay and sitios.

18 Conduct ocular monitoring of the project implemented by the LGU.

III. Programs/Projects/Activities

AIP Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule				
					From	To			
1	General Administration	7,149,263.98	Plans, programs & activities implemented	1,000	Jan	Dec			
			Memo Circulars, laws, ordinances enforced	100	Jan	Dec			
			Executive conferences, meetings, fora conducted	500	Jan	Dec			
			Permits, clearances, certifications & other documents issued	1,000	Jan	Dec			
			Health, financial & logistics assistance to Dujalinians provided	1,000	Jan	Dec			
			Official LGU's representation to other agencies attended	100	Jan	Dec			
			Reception of visitors, officials & other guests provided	1,000	Jan	Dec			
			2	Socio-Cultural Program - 15th Araw ng Braulio E. Dujali	780,000.00	Socio-cultural activities sustained	1	Feb	Mar
			3	Serbisyo sa Masa sa Barangay - SMB 2013	500,000.00	Basic services to barangays/sitios provided	5	Jan	Dec
4	Performance Evaluation & Planning - Post Evaluation 2013 - Pre-planning workshop for Foundation Day & for CY 2014	200,000.00	Accomplishment report per office presented	1	Dec 1	Dec 31			
			Pre-planning for projects, programs & activities conducted	2	Feb	Dec			
5	Election Reserve	100,000.00	National & local elections conducted	1	Jan	Jun			
6	Project Monitoring	20,000.00	Project monitored	15	Jan	Dec			
7	Tourism & Investment Promotion Program - Kahayag ug Kasadya Festival - Garaban Festival - Lingaw-lingaw sa Dalan - 46th araw ng Davao del Norte	623,864.00	Kahayag ug Kasadya Festival conducted	1	Sep	Dec			
			Rice farmers festivity conducted	1	Nov	Dec			
			Night Market sustained	96	Jan	Dec			
			Provincial Foundation day celebrated	1	Jun	Jul			
			8	Public Safety, Peace & Order Program	1,185,198.37	MPOC meetings conducted Public Safety Plan Formulated	6 1	Jan Jan	Dec Dec
9	Loan Amortization	600,000.00	Loan with LBP amortized	1	Jan	Dec			
TOTAL		11,158,326.35							

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, and implementation of Locally-Funded Projects...

11,158,326.35

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	3,109,263.98	3,800,000.00	240,000.00	7,149,263.98
B. Projects				
1. Locally-Funded Projects				
a. <i>Tourism & Investment Promotion</i>	0.00	623,864.00	0.00	623,864.00
b. <i>Public Safety, Peace & Order Program</i>	179,000.00	996,198.37	10,000.00	1,185,198.37
c. <i>Performance Evaluation & Planning</i>	0.00	200,000.00	0.00	200,000.00
d. <i>Election Reserve</i>	0.00	100,000.00	0.00	100,000.00
e. <i>Project Monitoring</i>	0.00	20,000.00	0.00	20,000.00
f. <i>Socio-Cultural Program</i>	0.00	780,000.00	0.00	780,000.00
g. <i>Serbisyo sa Masa sa Barangay</i>	0.00	500,000.00	0.00	500,000.00
h. <i>Loan Amortization</i>	0.00	600,000.00	0.00	600,000.00
	179,000.00	3,820,062.37	10,000.00	4,009,062.37
Total New Appropriations	3,598,355.98	7,620,062.37	250,000.00	11,158,326.35

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum	Amount	Proposed Rate/Annum	Amount	
			SG/ Step		SG/ Step		
	Municipal Mayor	<i>Lolita A. Moral</i>	SG 27 1	486,792.00	SG 27 1	564,036.00	77,244.00
2011-154	Private Secretary II	<i>Vacant</i>	SG 15 1		SG 15 1	223,980.00	223,980.00
2011-154	Licensing Officer II	<i>Vacant</i>	SG 15 1		SG 15 1	223,980.00	223,980.00
2011-154	Environmental Mgt. Specialist II	<i>Vacant</i>	SG 15 1		SG 15 1	no funding	
02-s-98/ 1	Administrative Assistant V (Private Secretary)	<i>Norbelito B. Juriana</i>	SG 11 2	155,856.00	SG 11 2	168,612.00	12,756.00
2011-154	Nutrition Officer I	<i>Vacant</i>			SG 10 1	no funding	
2011-154	Administrative Officer I	<i>Vacant</i>			SG 10 1	no funding	
02-s-98/ 3	Asst. Nutritionist-Dietitian	<i>Joey C. Mugas</i>	SG 7 5	122,016.00	SG 7 5	130,092.00	8,076.00
2006-106/ 1	Administrative Aide VI (Electronics and Comm. Equipment Technician)	<i>Vacant</i>	SG 6 1	no funding	SG 6 1	no funding	
02-s-98 4	Community Affairs Assistant I	<i>Jane P. Bantilan</i>	SG 5 4	104,232.00	SG 5 4	111,444.00	7,212.00
02-s-98 6	Administrative Aide VI (Comm. Equip. Oper. I)	<i>Vacant</i>	SG 4 1	no funding	SG 4 1	no funding	
02-s-98 7	Administrative Aide III (Clerk)	<i>Rainero S. Ramos</i>	SG 3 4	90,036.00	SG 3 4/5	97,244.00	7,208.00
02-s-98 7	Administrative Aide III (Clerk)	<i>Vacant</i>	SG 3 1	no funding	SG 3 1	93,612.00	93,612.00
02-s-98 7	Administrative Aide III (Clerk)	<i>Vacant</i>	SG 3 1	no funding	SG 3 1	no funding	
02-s-98 8	Administrative Aide III (Driver I)	<i>Vacant</i>	SG 3 1	no funding	SG 3 1	no funding	
2006-106 2	Administrative Aide III (Driver I)	<i>Vacant</i>	SG 3 1	no funding	SG 3 1	no funding	
2006-106 3	Administrative Aide III (Clerk I)	<i>Vacant</i>	SG 3 1	no funding	SG 3 1	no funding	
2006-106 3	Administrative Aide III (Clerk I)	<i>Vacant</i>	SG 3 1	no funding	SG 3 1	no funding	
2006-106 4	Watchman I	<i>Vacant</i>	SG 2 1	no funding	SG 2 1	no funding	
2006-106 4	Watchman I	<i>Vacant</i>	SG 2 1	no funding	SG 2 1	no funding	
2006-106 4	Watchman I	<i>Vacant</i>	SG 3 1	no funding	SG 3 1	no funding	
2006-106 4	Watchman I	<i>Vacant</i>	SG 2 1	no funding	SG 2 1	no funding	
2006-106 5	Administrative Aide II	<i>Evangeline A. Molato</i>	SG 2 1	80,388.00	SG 2 1/2	87,875.00	7,487.00
2006-106 5	Administrative Aide II	<i>Roma Q. Berja</i>	SG 2 1	80,388.00	SG 2 1/2	87,875.00	7,487.00
2006-106 5	Administrative Aide II	<i>Vacant (Bookbinder)</i>	SG 2 1	no funding	SG 2 1	no funding	
2006-106 5	Administrative Aide II	<i>Vacant (Bookbinder)</i>	SG 2 1	no funding	SG 2 1	no funding	
2006-106 5	Administrative Aide II	<i>Vacant (Bookbinder)</i>	SG 2 1	no funding	SG 2 1	no funding	
02-s-98/ 5	Administrative Aide II	<i>Vacant (Bookbinder)</i>	SG 2 1	no funding	SG 2 1	no funding	
2006-106 5	Administrative Aide II	<i>Vacant (Bookbinder)</i>	SG 2 1	no funding	SG 2 1	no funding	
2006-106 5	Administrative Aide II	<i>Vacant (Bookbinder)</i>	SG 2 1	no funding	SG 2 1	no funding	
02-s-98/ 9	Administrative Aide I	<i>Vacant</i>	SG 1 1	no funding	SG 1 1	no funding	
02-s-98/ 9	Administrative Aide I	<i>Felix A. Diana</i>	SG 1 4	77,496.00	SG 1 4/5	84,150.00	6,654.00
2006-106/ 7	Administrative Aide I	<i>Vacant</i>	SG 1 1	no funding	SG 1 1	no funding	
2006-106/ 7	Administrative Aide I	<i>Vacant</i>	SG 1 1	no funding	SG 1 1	no funding	
				1,197,204.00		1,872,900.00	675,696.00

**OFFICE OF THE MAYOR
Administrative Section**

I. Functional Statement

Develop plans and strategies for the efficient administration & operation of LGU.

II. Objectives

To be able to assist the LCE in the sound and effective management of the LGU.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	60,000.00	Meeting conducted	4	Jan	Dec
	- Conduct meeting with the dept. heads once every quarter		Project visitations conducted	12	Jan	Dec
	- Conduct monthly visitations of on-going projects		LCE represented	24	Jan	Dec
	- Represent the mayor in some social functions					
	TOTAL	60,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Administrative Section...

60,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1 General Administration	0.00	50,000.00	10,000.00	60,000.00
Total New Appropriations	0.00	50,000.00	10,000.00	60,000.00

**OFFICE OF THE MAYOR
Human Resource Management Section**

I. Functional Statement

To provide a continuing human resource development program.

II. Objectives

- 1 Conduct trainings for all employees regardless of employment status, at least twice a year.
- 2 Reward & recognize all deserving employees.
- 3 Conduct activities in observance of the Civil Service Month.
- 4 Conduct training and seminar for all head of offices at least once a year.
- 5 Annual conduct of LGU Employees Sportsfest dubbed as Laro ng Aktibong Manggagawa.
- 6 Improvement of HRM Office in terms of personnel record management.
- 7 Annual conduct of Personnel Mgt. Monitoring Evaluation Assistance Service (PMEAS).
- 8 Attendance to trainings as required under CSC LGU Accreditation Program.
- 9 Annual conduct of Moral & Spiritual Upliftment Program.
- 10 Sustain the Citizens Charter Program.
- 11 Annual conduct of employees medical and dental check-up relative to the Civil Servants Health & Wellness Program.
- 12 Conduct of LGU Year-end Performance Evaluation and Target Setting.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	634,887.92	Meetings & trainings attended	23	Jan	Dec
			Payrolls prepared	800	Jan	Dec
	2 Human Resource Mgt. Program	50,000.00	Trainings conducted	1	Jan	Dec
	- Employees Career Dev't. Program		Employees rewarded & recognized	All awardees		Dec
	- PRAISE Program		Larong Pinoy & caravan training conducted	1	Jan	Dec
	- CSC Month Anniversary Program		Citizen Charter information materials posted & provided	as required	Jan	Dec
	- Sustainability of ARTA		Trainings/seminars conducted	1	Jan	Dec
	- Leadership & Supervisory Enhancement					

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	- Sports Dev't. Program		Sportsfest conducted	1	Jan	Dec
	- Brigada Ahensya Program		Five S training conducted	1	Jan	Dec
	- Personnel Mgt. Assessment & Assistance Program		PMMEAS conducted	1	Jan	Dec
	- Moral & Spiritual Assessment Prog.		Lenten season retreat conducted	1	Jan	Dec
	- Civil Servants Health & Wellness Program		Medical & dental check-up conducted	1	Jan	Dec
	- On the Job Training Program		OJT accommodated	10	Jan	Dec
	TOTAL	684,887.92				

IV. Proposed New Appropriation Language

general administration, OFFICE OF THE MAYOR, Human Resource Mgt. Section, and implementation of Locally-Funded Project 684,887.92

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	564,887.92	66,000.00	4,000.00	634,887.92
B. Projects				
1. Locally-Funded Projects				
a. Human Resource Development Program	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	564,887.92	116,000.00	4,000.00	684,887.92

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum	SG/ Step	Proposed Rate/Annum	SG/ Step	
2011-154	Administrative Officer IV	Vacant		SG 15	SG 15		
				1	1	223,980.00	223,980.00
02-s-98/ 2	Administrative Officer II	<i>Ermalyn Bonso-Ganotise</i>		SG 11	SG 11		
				4	4/5	173,436.00	13,548.00
						397,416.00	237,528.00

OFFICE OF THE MAYOR Public Employment Services Section

I. Functional Statement

- The Public employment Service Office shall carry out full employment and equality of employment opportunities for all, and to strengthen and expand the existing employment facilitation service machinery of the government particularly in the local level.

II. Objectives

- Ensure the prompt, timely and efficient delivery of employment service and provision of information other DOLE programs.
- Facilitate job applicants in the access of employment opportunity.
- Conduct Career Coaching, PESLA and AIR Campaign.
- Facilitate the implementation of the Special Program for Employment of students.
- Conduct livelihood skills training and capability building trainings.
- Sustain the operation of MBIC.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	80,000.00	Applicants assisted	310	Jan	Dec
2	Public Employment & Support Services Program	40,000.00	Applicants counselled	300	Jan	Dec
			Trainings conducted	50	Jan	Dec
			SRA conducted	3	Jan	Dec

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
			AIR campaign conducted	3	Jan	Dec
			Capability building trainings conducted	3	Jan	Dec
	3 Special Program for Employment of Students	60,000.00	SPES employed	30	Mar	Dec
	TOTAL	180,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Public Employment Services Section, and implementation of Locally-Funded Projects...

180,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	80,000.00	0.00	80,000.00
B. Projects				
1. Locally-Funded Projects				
a. <i>Public Employment & Support Services Program</i>	0.00	40,000.00	0.00	40,000.00
b. <i>Special Program for Employment of Students</i>	50,000.00	10,000.00	0.00	60,000.00
Sub-Total	50,000.00	50,000.00	0.00	100,000.00
Total New Appropriations	50,000.00	130,000.00	0.00	180,000.00

**OFFICE OF THE MAYOR
Public Information Section**

I. Functional Statement

- 1 Dissemination of relevant information about the municipality to the people inside and outside this town.

II. Objectives

- 1 Provide information and research data required in support to the implementation of the plans and programs of the municipality.
- 2 Develop plans and strategies particularly those which have to do with public information.
- 3 Provide, relevant, adequate and timely information to the local government unit and its residents.
- 4 Furnish information and data on local government units to government agencies and other concerned agencies.
- 5 Maintain effective liaison with the various sectors of the community on matters and issues that affect the livelihood and the quality of life of the inhabitants and encourage support for programs of the local and national government.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	80,000.00	Meeting & trainings attended	25	Jan	Dec
	2 Municipal Newsette	50,000.00	Municipal newspaper published/ Information disseminated	4	Jan	Dec
	TOTAL	130,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Public Information Section...

130,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1 General Administration	0.00	80,000.00	0.00	80,000.00

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
B. Projects				
1. Locally-Funded Projects				
a. <i>Municipal Newsette</i>	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	0.00	130,000.00	0.00	130,000.00

**OFFICE OF THE MAYOR
Business Permit & Licensing Section**

I. Functional Statement

- 1 To provide Business Permits and Licenses to all business establishments within the locality.

II. Objectives

- 1 Increase collections on business taxes and licenses.
- 2 Increase economic development opportunities.
- 3 Inspect/tax map business establishments.
- 4 Issue business and occupational permits.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	120,000.00	Business permits issued Occupational permits issued Business establishments inspected One-Stop-Shop conducted	400 1,700 400 1	Jan Jan Jan Jan 2	Dec Dec Dec Jan 20
	TOTAL	120,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Business Permit & Licensing Section...

120,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1 General Administration	0.00	70,000.00	50,000.00	120,000.00
Total New Appropriations	0.00	70,000.00	50,000.00	120,000.00

**OFFICE OF THE MAYOR
General Services Section**

I. Functional Statement

- 1 An updated database on all properties and equipments of the LGU.

II. Objectives

- 1 Provide access on all properties and equipments of the LGU.
- 2 On time processing of all government vehicles.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	365,000.00	Clients served	all	Jan	Apr
	TOTAL	365,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, General Services Section...

365,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1 General Administration	0.00	315,000.00	50,000.00	365,000.00
Total New Appropriations	0.00	315,000.00	50,000.00	365,000.00

**OFFICE OF THE MAYOR
Legal Services Section**

I. Functional Statement

1 Cater the legal problems of the LGU.

II. Objectives

1 To provide assistance concerning legal issues confronting the LGU immediately as ever as possible.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	60,000.00	Legal advice given Documents prepared	40 50	Jan Jan	Dec Dec
	TOTAL	60,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Legal Services Section...

60,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1 General Administration	0.00	60,000.00	0.00	60,000.00
Total New Appropriations	0.00	60,000.00	0.00	60,000.00

**OFFICE OF THE MAYOR
Nutrition Section**

I. Functional Statement

1 Promote a healthy and well-nourished community.

II. Objectives

1 To reduce the prevalence rate of malnutrition among pre-school children and to provide adequate information education to the populace with regards to health and nutrition.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	60,000.00				
	2 Municipal Nutrition Program - Supplemental Feeding - Home & Community Food Production	100,400.00	Malnourished rehabilitated/weight increased Vegetable farmers received seeds/ backyard garden established	60 PS 50 300 hh	Jul Jan Jan	Dec Dec Dec

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	- Micro Nutrient Supplementation - Nutrition Month Celebration		Malnourished PS received multivitamin Nutrition month celebrated	60 1	Jul Jul	Dec Dec
	TOTAL	160,400.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Nutrition Section, and implementation of Locally-Funded Projects... 160,400.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	52,800.00	7,200.00	60,000.00
B. Projects				
1. Locally-Funded Projects				
a. <i>Municipal Nutrition Program</i>	50,400.00	50,000.00	0.00	100,400.00
Sub-Total	50,400.00	50,000.00	0.00	100,400.00
Total New Appropriations	50,400.00	102,800.00	7,200.00	160,400.00

OFFICE OF THE MAYOR Municipal Environment Natural Resources Section

I. Functional Statement

- 1 To promote an ecologically sustainable development for solid waste management and protection of our environment.

II. Objectives

- 1 To provide seeds for tree planting activities.
- 2 To promote environmental protection and sanitation.
- 3 To provide/produce information materials regarding SWM in every barangay.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	80,000.00				
2	Environmental Management Progra - Reforestration - Street Beautification - Implementation of SWM	50,000.00	Protection dike/riverbanks planted with Malibago and forest trees Street beautification sustained Recycling activities conducted, Composting activities held, Seggregation and waste diversion activities conducted, Incentives and awards given, SWM enforcement and IEC conducte	5 km 1 5	Jan Jul Jan	Dec Dec Dec
	TOTAL	130,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Environment & Natural Resources Section, and implementation of Locally-Funded Projects... 130,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	80,000.00	0.00	80,000.00
B. Projects				
1. Locally-Funded Projects				
a. <i>Environmental Management Program</i>	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	0.00	130,000.00	0.00	130,000.00

OFFICE OF THE MAYOR
Information & Communication Technology Section

I. Functional Statement

- 1 A remote community which is directly connected to the Whole Wide World.

II. Objectives

- 1 A community that is knowledgeable in the use of Computer.
- 2 A community that is a fingertip away from the rest of the world.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	70,000.00	IEC conducted to teachers, students & farmer's coop Trainings conducted	4 4	Jan Jan	Dec Dec
TOTAL		70,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Information & Communication Technology Section... 70,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1 General Administration	0.00	45,000.00	25,000.00	70,000.00
Total New Appropriations	0.00	45,000.00	25,000.00	70,000.00

OFFICE OF THE MAYOR
Local Economic Enterprise Section

I. Functional Statement

- 1 The Local Economic Enterprise office shall carry out full the task of generating income and promote vigor economic activity.

II. Objectives

- 1 Generate additional income for the LGU.
- 2 Improvement of additional income for the LGU.
- 3 Establish market and promote locally-made products.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	80,000.00	Collection achieved	90%	Jan	Dec
2	Operation of Local Economic Enter	50,000.00	Target collection achieved Market & slaughterhouse improved	90% 90%	Jan Jan	Dec Dec
TOTAL		130,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Local Economic Enterprise Section... 130,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	35,000.00	45,000.00	80,000.00
B. Projects				
1. Locally-Funded Projects				
a. Operation of Economic Enterprise	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	0.00	85,000.00	45,000.00	130,000.00

**OFFICE OF THE MAYOR
Bids and Awards Committee Secretariat**

I. Functional Statement

- 1 To preserve and maintain transparency on government procurement procedures of the municipality.

II. Objectives

- 1 Serves as technical service in the BAC.
- 2 Facilitate all procurement procedures of the municipality.
- 3 Coordinate with the inspectorate team on all procured items.
- 4 Receives all procured items.
- 5 Posting and publishing of bidding to newspaper and PHILGEPS website.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	110,000.00	Canvass forms served	2,500	Jan	Dec
			Abstract/PO/AIR prepared	5,000	Jan	Dec
			Bidders invited	150	Jan	Dec
			Meetings conducted	48	Jan	Dec
			Biddings conducted	15	Jan	Dec
	TOTAL	110,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, BAC Secretariat...

110,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	98,000.00	12,000.00	110,000.00
Total New Appropriations	0.00	98,000.00	12,000.00	110,000.00

**OFFICE OF THE MAYOR
Municipal Disaster Risk Reduction Management Section**

I. Functional Statement

- 1 To facilitate & support risk assessment and contingency planning activities at the local level.

II. Objectives

- 1 To facilitate trainings & orientation for our volunteers.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	80,000.00	Rescue operation trainings/seminars conducted	4	Jan	Dec
			Volunteer groups organized & well functionalized	5 groups	Jan	Dec
			MDRRMC meetings conducted	4	Jan	Dec
			Immediated response performed	2	Jan	Dec
			IEC conducted	4	Jan	Dec
	TOTAL	80,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Municipal Disaster Risk Reduction Management Section...

80,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	58,000.00	22,000.00	80,000.00
Total New Appropriations	0.00	58,000.00	22,000.00	80,000.00

**OFFICE OF THE MAYOR
Fire Protection Section**

I. Functional Statement

- Promotion of fire safety awareness as the uncompromising enforcement of the safety provision of the Fire Code of the Philippines.

II. Objectives

- To ensure proper implementation of the Fire Code of the Philippines.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	50,000.00	IEC & fire safety promotional activities conducted Trainings/seminars conducted, barangay fire brigade conducted	Year round	Jan	Dec
	- Fire prevention					
	- Ugnayan sa Barangay Activity					
	- Junior & Kiddie Fire Marshall in all kinder garden, elementary, high school students					
	- Fire suppression		1	Jan	Dec	
	- Emergency, medical & rescue		2	Jan	Dec	
	TOTAL	50,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Fire Protection Section...

50,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	42,000.00	8,000.00	50,000.00
Total New Appropriations	0.00	42,000.00	8,000.00	50,000.00

**OFFICE OF THE MAYOR
Internal Audit Section**

I. Functional Statement

- Administration & implementation of Internal Auditing Service.

II. Objectives

- Conduct management & operation audit of agency functions, programs, activities, projects with outputs.
- Determine the degree of compliance with their mandated policies, government regulations, established objectives, system & procedures, processes of contractual obligations.
- Review & appraise system & procedures, organizational structures, assets management records, reports & performance standard of department.
- Analyze & evaluate management deficiencies and assist by recommending realistic course of action.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	70,000.00	LGU/Brgy. trial balance & financial reports reviewed Dept./Sections assisted Vouchers & attachment reviewed Projects/programs monitored Semestral inventory of supplies & equipments by GSO reviewed Trainings & seminars attended	144	Jan	Dec
				29	Jan	Dec
				all	Jan	Dec
				all	Jan	Dec
				2	Jan	Dec
				as required	Jan	Dec
	TOTAL	70,000.00				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE MAYOR, Internal Audit Section...

70,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	50,000.00	20,000.00	70,000.00
Total New Appropriations	0.00	50,000.00	20,000.00	70,000.00

OFFICE OF THE VICE-MAYOR

I. Functional Statement

- 1 Legislation and other legislative action.
- 2 Plans and implement programs vital to enhancement of Barangay Captain's capabilities in the field of local legislation.

II. Objectives

- 1 Preside regular sessions and special sessions and quasi-judicial body hearing on a schedule fixed by the Sangguniang Bayan and conduct meetings, public hearings, committee meetings, dialogue and other similar activities.
- 2 Enhance the capacities of Barangay Captains as presiding officer in their respective ssanggunians.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	1,407,269.63	Regular sessions presided	45	Jan	Dec
			Special sessions presided	6	Jan	Dec
			Public hearings conducted	10	Jan	Dec
			Committee meetings conducted	30	Jan	Dec
2	Local Legislative Enhancement Program	50,000.00	Trainings/seminars conducted	3	Jan	Dec
TOTAL		1,457,269.63				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE VICE-MAYOR...

1,457,269.63

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	997,269.63	410,000.00	0.00	1,407,269.63
B. Projects				
1. Locally-Funded Projects				
a. Local Legislative Enhancement Program	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	997,269.63	460,000.00	0.00	1,457,269.63

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum	Proposed Rate/Annum	SG/ Step	Amount	
			SG/ Step	Amount	SG/ Step	Amount	
	Municipal Vice-Mayor	Samuel F. Pacres	SG 25 1	421,632.00	SG 25 1	483,576.00	61,944.00
				421,632.00		483,576.00	61,944.00

OFFICE OF THE SANGGUNIANG BAYAN

I. Functional Statement

- 1 Legislation and other legislative action.
Hearing of administrative complaints filed against erring barangay officials.

II. Objectives

- 1 Hold regular session and special sessions and quasi-judicial hearing on a schedule fixed by the sanggunian bayan and conduct meetings, public hearing, committee meeting, dialogue and other similar activities.
- 2 Make provisions for the functions of the sanggunian and enactment/adoption of ordinances and resolutions.
- 3 Provide legislative policies and decision making for the municipal government.
- 4 Conduct as many public and committee meetings in different barangays.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	10,375,345.02				
	2 Legislative Research Program	65,000.00				
	3 Quasi-Judicial Program	20,000.00				
	TOTAL	10,460,345.02				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE SANGGUNIANG BAYAN and implementation of Locally-Funded Projects... **10,460,345.02**

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	9,350,345.02	965,000.00	60,000.00	10,375,345.02
B. Projects				
1. <i>Locally-Funded Projects</i>				
a. <i>Legislative Research Program</i>	0.00	65,000.00	0.00	65,000.00
b. <i>Quasi-Judicial Program</i>	0.00	20,000.00	0.00	20,000.00
Sub - Total	0.00	20,000.00	0.00	85,000.00
Total New Appropriations	9,350,345.02	1,050,000.00	60,000.00	10,460,345.02

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum		Proposed Rate/Annum		
			SG/ Step	Amount	SG/ Step	Amount	
	SB Member	<i>Donna Mae B. Bernadas</i>	SG 24	392,508.00	SG 24	447,756.00	55,248.00
	SB Member	<i>Restie E. Tabirao</i>	1	392,508.00	1	447,756.00	55,248.00
	SB Member	<i>Romulo S. Esmino, Jr.</i>	1	392,508.00	1	447,756.00	55,248.00
	SB Member	<i>Daniel G. Hilario</i>	1	392,508.00	1	447,756.00	55,248.00
	SB Member	<i>Allan S. Paraguya</i>	1	392,508.00	1	447,756.00	55,248.00
	SB Member	<i>Joelito B. Juriana</i>	1	392,508.00	1	447,756.00	55,248.00
	SB Member	<i>Julian J. Dujali, Jr.</i>	1	392,508.00	1	447,756.00	55,248.00
	SB Member	<i>Ramon D. Magtulis, III</i>	1	392,508.00	1	447,756.00	55,248.00
	ABC President	<i>Eduardo M. Zapata</i>	1	392,508.00	1	447,756.00	55,248.00
	SKF President	<i>Marcelino O. Facula</i>	1	392,508.00	1	447,756.00	55,248.00
2011-154	Administrative Officer III	Vacant	SG 14		SG 14		
			1		1	207,396.00	207,396.00
2006-106/ 8	Local Leg. Staff Employee II	Vacant	SG 4		SG 4		
			1	no funding	1	no funding	
02-s-98/ 10	Local Leg. Staff Employee I	<i>Ruben B. Gumban</i>	SG 2		SG 2		
			1	80,962.64	1	87,948.00	6,985.36
				4,006,042.64		4,772,904.00	766,861.36

OFFICE OF THE SECRETARY TO THE SANGGUNIAN

I. Functional Statement

- 1 Provide support services to the sanggunian.

II. Objectives

- 1 Prepare & finalizes resolutions and quality ordinances.
- 2 Codifies resolutions and quality ordinances.
- 3 Provide clerical support in preparation of matters related to legislation.
- 4 Send out official communications.
- 5 Keep records and other official documents.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	1 General Administration	1,743,361.62	Resolution drafted & finalized	90	Jan	Dec
			Resolutions & ordinances codified	90	Jan	Dec
			Clerical support provided	265	Jan	Dec
			Official communication sent out	210	Jan	Dec
			Official documents kept	550	Jan	Dec
	TOTAL	1,743,361.62				

IV. Proposed New Appropriation Language

For general administration, OFFICE OF THE SECRETARY TO THE SANGGUNIAN...

1,794,887.22

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1 General Administration	1,594,887.22	165,000.00	35,000.00	1,794,887.22
Total New Appropriations	1,594,887.22	165,000.00	35,000.00	1,794,887.22

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum		Proposed Rate/Annum		
			SG/ Step	Amount	SG/ Step	Amount	
02-s-98/ 12	Secretary to the Sanggunian	Juliet E. Daanton	SG 24 4	408,161.14	SG 24 4	467,772.00	59,610.86
02-s-98/ 13	Senior Administrative Asst. I	Teofista F. Baclaan	SG 13 4	183,780.00	SG 13 4/5	199,440.00	15,660.00
02-s-98/ 16	Administrative Aide III	Edeline Q. Salipot	SG 3 5	91,200.00	SG 3 5	97,404.00	6,204.00
2006-106/ 9	Administrative Aide III	Ruth D. Alcos	SG 3 2	87,756.00	SG 3 2	94,548.00	6,792.00
2006-106/ 10	Administrative Aide II	Vacant	SG 2 1	no funding	SG 2 1		
2006-106/ 10	Administrative Aide II	Vacant	SG 2 1	no funding	SG 2 1		
02-s-98/ 17	Administrative Aide I	Fred E. Talagtag	SG 1 4	77,514.86	SG 1 4	84,288.00	6,773.14
2006-106/ 11	Administrative Aide I	Mario R. Mirafflor, Jr.	SG 1 2	75,540.00	SG 1 2	81,816.00	6,276.00
				923,952.00		1,025,268.00	101,316.00

MUNICIPAL PLANNING & DEVELOPMENT OFFICE

I. Functional Statement

- 1 Coordinate in the formulation, updating and assessment of integrated development policies, plans and programs.
- 2 Provide technical services to the municipal and barangay development council.
- 3 Monitor and evaluate implementation of programs and projects.
- 4 Coordinate foreign and national agencies for fund sourcing.

II. Objectives

- 1 To assist and provide technical support to the Local Development Council (LDC) in the formulation of plans and policies.
- 2 Act as secretariat to MDC, LHB & other organizations.
- 3 Prepare AIP and LDIP.
- 4 Review barangay AIP.
- 5 Conduct monitoring of ocular inspection of projects
- 6 Prepare SOTA of the LCE.
- 7 Prepare LGPMS
- 8 Update socio-economic profile.
- 9 Prepare project proposals.
- 10 Prepare and issue zoning certification and locational clearance.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule				
					From	To			
1	General Administration	1,503,488.78	Assistance to MDC provided	4	Jan	Dec			
			Committee assisted	6	Jan	Dec			
			AIP, LDIP, ELA prepared; CLUP & CDP updated/revised	1	Jan	Dec			
			Barangay AIPs reviewed	5	Jan	Dec			
			Project monitored	110	Jan	Dec			
			SOTA prepared	1	Jan	Dec			
			LGPMS prepared	1	Jan	Dec			
			Municipal socio-economic profile updated	1	Jan	Dec			
			Project proposal prepared	10	Jan	Dec			
			Zoning certificate & local clearance issued	60	Jan	Dec			
			2	LGPMS Project	10,000.00	Seminars/trainings	1	Jan	Dec
			3	CBMS Project	10,000.00	CBMS updated	1	Jan	Dec
			4	Local Shelter Project	15,000.00	Plans & policies formulated	1	Jan	Dec
5	CDP Completion	15,000.00	Seminars/meetings conducted	6	Jan	Dec			
6	CLUP Completion	15,000.00	CDP documented & packaged	1	Jan	Dec			
7	Titling Program	20,000.00	Lots titled	3	Jan	Dec			
8	Mun. Planning & Dev't. Coordination	15,000.00	CBMS updated	1	Jan	Dec			
TOTAL		1,603,488.78							

IV. Proposed New Appropriation Language

for general administration, MUNICIPAL PLANNING & DEVELOPMENT OFFICE, and implementation of Locally-Funded Project **1,603,488.78**

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	1,333,488.78	110,000.00	60,000.00	1,503,488.78
B. Projects				
1. Locally-Funded Projects				
a. <i>Municipal Planning & Dev't. Coordination</i>	0.00	15,000.00	0.00	15,000.00
b. <i>CDP Completion</i>	0.00	15,000.00	0.00	15,000.00
c. <i>CLUP Revision</i>	0.00	15,000.00	0.00	15,000.00
d. <i>LGPMS Project</i>	0.00	10,000.00	0.00	10,000.00
e. <i>Local Shelter Program</i>	0.00	15,000.00	0.00	15,000.00
e. <i>Titling Program</i>	0.00	20,000.00	0.00	20,000.00
f. <i>CBMS Project</i>	0.00	10,000.00	0.00	10,000.00
Sub-Total	0.00	100,000.00	0.00	100,000.00
Total New Appropriations	1,333,488.78	210,000.00	60,000.00	1,603,488.78

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum		Proposed Rate/Annum		
			SG/ Step	Amount	SG/ Step	Amount	

02-s-98/ 18	Mun. Planning & Dev't. Coord. (MGDH I)	Vacant	SG 24 1	290,381.00	SG 24 1	447,756.00	157,375.00
2011-154	Project Development Officer II	Engr. Joel N. Fructoso	SG 15 1	92,208.00	SG 15 1	223,980.00	131,772.00
02-s-98/ 20	Zoning Inspector I	Vacant	SG 6 4	112,152.00	SG 6 1	no funding	(112,152.00)
02-s-98/ 21	Draftsman I	Roger P. Aguacito	SG 6 5	113,616.00	SG 6 5	121,008.00	7,392.00
02-s-98/ 24	Administrative Aide I	Vergie G. Sabanal	SG 1 4	77,496.00	SG 1 5	84,150.00	6,654.00
				685,853.00		876,894.00	191,041.00

MUNICIPAL CIVIL REGISTRAR'S OFFICE

I. Functional Statement

- 1 Implementation & administration of local registration program

II. Objectives

- 1 To provide assistance to the constituents of B.E. Dujali.
To maximize on-time registration for residents who are not yet registered/have problems with their documents.
To provide support/assistance to bereaved families.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	1,137,985.30	Registered documents accepted	660	Jan	Dec
			Certification Issued	180	Jan	Dec
			Out-of-town registration assisted	60	Jan	Dec
			RA 9255 accepted	36	Jan	Dec
			Legitimation accepted	36	Jan	Dec
			RA 9048 accepted	36	Jan	Dec
			Report to PSO sent	12	Jan	Dec
2	Civil Registration Program	50,000.00	Quarterly mobile reg. conducted/vital information provided	1	Jan	Mar
			Kasalang Bayan conducted	1	Mar	
TOTAL		1,187,985.30				

IV. Proposed New Appropriation Language

For general administration, MUNICIPAL CIVIL REGISTRAR'S OFFICE, and implementation of Locally-Funded Projects... **1,187,985.30**

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	1,007,985.30	130,000.00	0.00	1,137,985.30
B. Projects				
1. Locally-Funded Projects				
a. Civil Registration Program	0.00	50,000.00	0.00	50,000.00
Sub-Total	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	1,007,985.30	180,000.00	0.00	1,187,985.30

V. Staffing and Compensation Profile

MO No./Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/Decrease
			Authorized Rate/Annum		Proposed Rate/Annum		
			SG/Step	Amount	SG/Step	Amount	
02-s-98/ 25	Mun. Civil Registrar (MGDH I)	Leonardo L. Taladhay, Jr.	SG 24 2	397,608.00	SG 24 2/3	455,166.00	57,558.00
2011-154	Registration Officer II	Vacant			SG 14 1	no funding	
2006-106 12	Administrative Aide IV	Herlen A. Palma	SG 4 2	94,416.00	SG 4 2	101,628.00	7,212.00
02-s-98/ 29	Administrative Aide II	Analie L. Salarda	SG 2 2	81,420.00	SG 2 2	87,948.00	6,528.00
				573,444.00		644,742.00	71,298.00

MUNICIPAL BUDGET OFFICE

I. Functional Statement

- 1 Administration and implementation of budgeting & other related services.

II. Objectives

- 1 Prepare annual and supplemental budgets for general fund & special education fund.
- 2 Facilitate the execution of budgets of all funds.
- 3 Assist the sangguniang bayan in the review of budgets of all funds including barangay budgets.
- 4 Submit accountability report to concerned government agencies.
- 5 Post fiscal accountability report to barangays and other conspicuous places.
- 6 Conduct trainings, budget fora, budget hearings and meetings during budget preparation.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	1,583,024.46	Budget prepared			
			General Fund			
			Annual	1	Jul	Oct 15
			Supplemental	4	Jan	Dec
			Augmentation	4	Jan	Dec
			Savings	4	Jan	Dec
			SEF			
			Annual	1	Jan	Dec
			Supplemental	2	Jan	Dec
			Augmentation	2	Jan	Dec
			Savings	2	Jan	Dec
			Budget execution facilitated	8	Jan	Dec
			Budget review assisted			
General Fund	8	Nov	Dec			
SEF	7	Nov	Dec			
Barangays	9	Nov	Dec			
Reports submitted	7	Apr	Dec			
2	Local Finance Administration	50,000.00	Trainings/fora/budget hearings	10	Jun	Sep
			meetings conducted			
TOTAL		1,633,024.46				

IV. Proposed New Appropriation Language

For general administration, MUNICIPAL BUDGET OFFICE and implementation of Locally-Funded Project...

1,633,024.46

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	1,443,024.46	130,000.00	10,000.00	1,583,024.46
B. Projects				
1. Locally-Funded Projects				
a. Local Finance Administration	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	1,443,024.46	180,000.00	10,000.00	1,633,024.46

V. Staffing and Compensation Profile

MO No./Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/Decrease
			Authorized Rate/Annum		Proposed Rate/Annum		
			SG/Step	Amount	SG/Step	Amount	
02-s-98/ 30 2011-154	Mun. Budget Officer (MGDH I) Administrative Officer IV	<i>Rafael L. Alcones</i> <i>Vacant</i>	SG 24	413,400.00	SG 24	470,346.00	56,946.00
			5		5/6		
			SG 15		SG 15		
02-s-98/ 31	Administrative Officer II	<i>Sol P. Cagunda</i>	1	159,888.00	1	173,436.00	13,548.00
			SG 11		SG 11		
			4		4/5		
02-s-98/ 32	Administrative Aide III	<i>Melodina Tormon-Hilario</i>	SG 3	91,200.00	SG 3	97,404.00	6,204.00
			5		5		
				664,488.00		965,166.00	76,698.00

MUNICIPAL ACCOUNTANT'S OFFICE

A. Functional Statement

- 1 Administration and implementation of accounting and internal auditing services

B. Objectives

- 1 Provide information concerning the past and present financial condition of the government funds.
- 2 Prepare and submit accounting reports of the General Fund, Special Education Fund, Trust Fund and Barangay Funds and other accountable reports to concerned government agencies.
- 3 Assist the barangay in the fiscal administration & accountability of barangay funds & properties.
- 4

C. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	1,413,206.38	Trial balance prepared JEV prepared FS & other fiscal reports prepared	60 5,000 40	Apr	Nov
2	Financial Mgt. Program	50,000.00				
TOTAL		1,463,206.38				

IV. Proposed New Appropriation Language

For general administration, MUNICIPAL ACCOUNTANT'S OFFICE ...

1,463,206.38

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	1,243,206.38	147,000.00	23,000.00	1,413,206.38
B. Projects				
1. Locally-Funded Projects				
a. Local Finance Administration	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	1,243,206.38	197,000.00	23,000.00	1,463,206.38

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum		Proposed Rate/Annum		
			SG/ Step	Amount	SG/ Step	Amount	
02-s-98/ 33	Municipal Accountant (MGDH I)	<i>Ernan M. Funa, CPA</i>	SG 24 1	392,508.00	SG 24 1	447,756.00	55,248.00
02-s-98/ 34	Administrative Officer II	<i>Merlyn L. Anajao</i>	SG 11 5	161,952.00	SG 11 5/6	174,444.00	12,492.00
02-s-98/ 35	Administrative Aide IV	<i>Arlene F. Bilog</i>	SG 4 4	96,864.00	SG 4 4/5	104,538.00	7,674.00
2006-106/ 14	Administrative Aide IV	<i>Vacant</i>	SG 4 2	no funding	SG 4 1	no funding	0.00
2006-106/ 15	Administrative Aide II	<i>Jocelyn S. Mena</i>	SG 2 2	81,420.00	SG 2 2	87,948.00	6,528.00
				732,744.00		814,686.00	81,942.00

MUNICIPAL TREASURER'S OFFICE

I. Functional Statement

- 1 Custodianship & management of fund.

II. Objectives

- 1 To collect taxes accruing to the government
- 2 Management of cash collections & cash disbursements
- 3 Prepare reports and Control of accountable forms
- 4 Issue tax clearances and deliver tax bill to the taxpayers.

5 Control of leasehold contract on real properties

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	1,803,923.34	Local taxes collected	100%	Jan	Dec
			Taxbilled	4,428	Jan	Dec
			Tax clearance/certification issued	100	Jan	Dec
			Disbursement checks issued	2,000	Jan	Dec
			Reports submitted	28	Jan	Dec
			Notice of taxbill delivered	4,428	Jan	Dec
2	RPTCEP	50,000.00	Tax info campaign during PTA & brgy assembly conducted	8 schools & 5 brgys	Jan	Dec
			Public auction of delinquent properties info dessiminated	5 brgys	Jan	Dec
			RPT Collection intensified			
			Capdev of collectors attended			
TOTAL		1,853,923.34				

IV. Proposed New Appropriation Language

For general administration, MUNICIPAL TREASURER'S OFFICE, and implementation of Locally-Funded Project... 1,853,923.34

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	1,613,923.34	165,000.00	25,000.00	1,803,923.34
B. Projects				
1. Locally-Funded Projects				
a. Real Property Tax Collection Enforcement Program	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	1,613,923.34	215,000.00	25,000.00	1,853,923.34

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012 Authorized Rate/Annum		BY 2013 Proposed Rate/Annum		Increase/ Decrease
			SG/ Step	Amount	SG/ Step	Amount	
02-s-98/ 36	Municipal Treasurer (MGDH I)	Rannie D. Lozada	SG 24 1	416,912.20	SG 24 1	447,756.00	30,843.80
02-s-98/ 37	Assistant Municipal Treasurer (AMGDH I)	Vacant	SG 22 1	no funding	SG 22 1	no funding	
2011-154	Local Treasury Operations Officer II	Vacant			SG 15 1	223,980.00	223,980.00
02-s-98/ 39	Local Treasury Op'n. Officer I	Vacant	SG 11 4	159,888.00	SG 11 1	no funding	
02-s-98/ 41	Administrative Aide VI	Vacant (Disbursing Officer)	SG 6 1	no funding	SG 6 1	no funding	
02-s-98/ 42	Revenue Collection Clerk I	Vacant	SG 5 1	no funding	SG 5 1	no funding	
02-s-98/ 42	Revenue Collection Clerk I	Leilani M. Casilin	SG 5 4	104,232.00	SG 5 4/5	112,374.00	8,142.00
2006-106/ 16	Administrative Aide III	Vacant (Driver)	SG 3 1	no funding	SG 3 1	no funding	
2006-106/ 17	Administrative Aide III	Lorelei A. Aying	SG 3 2	87,756.00	SG 3 2	94,548.00	6,792.00
2006-106/ 18	Administrative Aide II	Vacant (Messenger)	SG 2 1	no funding	SG 2 1	no funding	
02-s-98/ 43	Administrative Aide I	Joel E. Fajardo	SG 1 2	75,540.00	SG 1 2	81,816.00	6,276.00
2006-106/ 19	Administrative Aide I	Marlon P. Jumaway	SG 1 2	75,540.00	SG 1 2	81,816.00	6,276.00
				919,868.20	1,042,290.00		282,309.80

MUNICIPAL ASSESSOR'S OFFICE

I. Functional Statement

- 1 To appraise and assess all real properties within the municipality for taxation purposes.

II. Objectives

- 1 Account all real property units.
- 4 To maintain & update ownership cards.
- 5 To maintain & update encoded data.
- 6 To maintain & update assessment rool.
- 7 To maintain & update tax map records
- 8 To issue certification & true copies of real property assessment records.
- 9 Preparation & submission of monthly/quarterly reports.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	1,049,613.44	RPU's accounted	6,300 RPU's	Jan	Dec
			ORC maintained & updated			
			Encoded data maintained & updated	6,300 RPU's	Jan	Dec
			Assessment roll maintained & updated	6,300 RPU's	Jan	Dec
			Tax map maintained & updated	6,300 RPU's	Jan	Dec
			Certification issued & true copy of assessment records	500 copies	Jan	Dec
			Reports prepared & updated	105 copies	Jan	Dec
1	Real Property Tax Administration	50,000.00	Data computerized	6,300 RPU's	Jan	Dec
TOTAL		1,099,613.44				

IV. Proposed New Appropriation Language

For general administration, MUNICIPAL ASSESSOR'S OFFICE, and implementation of Locally-Funded Project... **1,053,855.08**

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	853,855.08	135,000.00	15,000.00	1,003,855.08
B. Projects				
1. Locally-Funded Projects				
a. Real Property Tax Administration	0.00	50,000.00	0.00	50,000.00
Total New Appropriations	853,855.08	185,000.00	15,000.00	1,053,855.08

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum		Proposed Rate/Annum		
			SG/ Step	Amount	SG/ Step	Amount	
02-s-98/ 44	Mun. Assessor (MGDH I)	<i>Atty. Yasmin G. Valle-Campion</i>	SG 24 5	413,400.00	SG 24 5	467,772.00	54,372.00
02-s-98/ 45	Local Assessment Operations Officer I	<i>Vacant</i>	SG 11 2	no funding	SG 11 1	no funding	
2011-154	Administrative Assistant I	<i>Vacant</i>			SG 7 1	no funding	
02-s-98/ 46	Draftsman I	<i>Vacant</i>	SG 6 1	no funding	SG 6 1	no funding	
02-s-98/ 48	Administrative Aide I	<i>Freddie T. Zapata</i>	SG 1 5	78,492.00	SG 1 5	84,288.00	0.00
				491,892.00		552,060.00	54,372.00

MUNICIPAL HEALTH OFFICE

I. Functional Statement

- 1 Promotion & provision of accessible and quality health and sanitation services
- 2 Enable families to take care of their health especially the women and under five children

II. Objectives

- 1 Reduce maternal morbidity & mortality cases related to pregnancies.
- 2 Reduce infant & child mortality rate due to immunization diseases like polio, neonatal tetanus, measles, etc.
- 3 Reduce morbidity/ mortality rate due to diarrhea & pneumonia among children under 5 years old.
- 4 Increase micronutrient supplemental (Vitamin A, Iodine & Iron) coverage.
- 5 Increase access to Family Planning information & services.
- 6 Regular conduct of case finding and case holding of tuberculosis, leprosy, schistosomiasis/heterophyiasis & other infectious diseases.
- 7 Decrease morbidity & mortality due to infectious diseases.
- 8 Provide ready access to minor surgical, dental services, medical and laboratory services.
- 9 Provide access to eye care, minor surgical, dental services, medical & laboratory services.
- 10 Provide access to safe, affordable and quality medicines thru " Botica ng Barangay".
- 11 Promote healthy lifestyle.
- 12 Provide reproductive & urological health services for men.
- 13 Provide exclusive breastfeeding.
- 14 Increase access to safe water & sanitation toilets of all households.
- 15 Maintain updated health community data thru TCL/RHIS, PIDSR, LSI & CBMIS.
- 16 Increase voluntary blood donors for a safe, adequate and quality blood supply.
- 17 Decrease urinary tract infection cases & its complications .
- 18 Reduce incidence of morbidity and mortality due to cancer (all forms).
- 19 Reduce incidence of morbidity & mortality due to cancer (all forms).
- 20 Reduce morbidity/mortality thru early detection & treatment of Sexually Transmitted Infection/HIV-AIDS.
- 21 Reduce morbidity/mortality of breast & cervical diseases.
- 22 Reduce morbidity/mortality of lifestyle diseases.
- 23 Promote food & water hygiene/safety to all food handlers & water retailers.
- 24 Promote operation Kulob to all barangays.
- 25 Propose ordinances, resolutions & health policies in accordance with DOH standards thru Local Health Board.
- 26 Evaluate & improve effectively & efficiently all health programs by conducting Program Implementation Review.
- 27 Promote/implement Newborn Screening.
- 28 Reduce morbidity & mortality cases of rabies.
- 29 Enhance the Philippine Diseases Surveillance & Response monitoring system.
- 30 Decrease menta/psychiatric morbidity.
- 31 Maintain zero morbidity of filaria case.
- 32 Decrease morbidity of dengue cases.
- 33 Maintain zero morbidity of malaria case.
- 34 Improve camaraderie among health workers (BHWs, BNS, VBSI, Blood Program Coordinators & WHT) thru Health Summit.
- 35 Maintain zero maternal death rate.
- 36 Functional Safe Birthing Facility.
- 37 Provide incentives & rewards to competent health service providers (Health Workers)
- 38 Increase rate of accomplishment for Filariasis Mass Treatment.
- 39 Increase rate of accomplishment for Schistosomiasis Mass Treatment.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	3,624,041.46				
2	Local Health Program	385,800.00	Target Client List(TCL), RHIS, PIDSR & CBMIS Accomplishment report LGU scorecard	58,000	Jan	Dec
	-Reproductive Health Services					
	-STI/HIV-AIDS Control					
	-Schisto & Hetero Control					
	-Blood Sufficiency Services					
	-Preventive Nephrology Services (REDCOP)					
	-Cancer Control Services					
	-Garantisadong Pambata Services					
	-Family Planning Services					
	-Expanded Immunization Services					
	-CVD Control/Health Lifestyle Services					
	-CARI-CDD Services					
	-Environmental Health & Sanitation Services					
	-Dengue & Malaria Control					
	-Municipal Health Board Operation					
	-Program Implementation Review					
	-Maternal & Child Health Services					
	-Anti-Rabies Control					
	-Newborn Screening Services					
	-Health Worker's Summit					
	-Anti-Leprosy Services					
	-Dental Health Care Services					
	-Anti-Filariasis Services					
	-Mental Health Services					
	-Safe Birthing Services					
	-Health Worker's Recognition Activity					
	TOTAL	4,009,841.46				

IV. Proposed New Appropriation Language

For general administration, MUNICIPAL HEALTH OFFICE, and implementation of Locally-Funded Project...

4,009,841.46

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs 1. General Administration	3,064,041.46	540,000.00	20,000.00	3,624,041.46
B. Projects 1. Locally-Funded Projects a. Local Health Program	185,800.00	200,000.00	0.00	385,800.00
Total New Appropriations	3,249,841.46	740,000.00	20,000.00	4,009,841.46

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012 Authorized Rate/Annum		BY 2013 Proposed Rate/Annum		Increase/ Decrease
			SG/ Step	Amount	SG/ Step	Amount	
02-s-98/ 61	Municipal Health Officer (MGDH I)	Cherry T. Demaala	SG 24 4	544,080.00	SG 24 4	616,920.00	72,840.00
02-s-98/ 63	Medical Technologist I	Sharon Rose B. Lacorda	SG 11 2	207,816.00	SG 11 2	224,820.00	17,004.00
02-s-98/ 64	Nurse I	Jovelyn A. Dumaluan	SG 11 3	211,380.00	SG 11 3	229,332.00	17,952.00
02-s-98/ 66	Midwife I	Ana Marie E. Lim	SG 9 5	187,668.00	SG 9 5	200,436.00	12,768.00
02-s-98/ 66	Midwife I	Jonalyn S. Paraguya	SG 9 4	185,268.00	4/5	200,106.00	14,838.00
2006-106/ 29	Midwife I	Yayanie R. Caro	SG 9 2	180,576.00	SG 9 2	194,544.00	13,968.00
2011-154	Sanitation Inspector II	Vacant			SG 8 1	no funding	
2006-106/ 30	Nursing Attendant I	Jester B. Makol	SG 4 2	125,892.00	SG 4 2	135,504.00	9,612.00
2006-106/ 31	Administrative Aide III	Vacant (Driver I)	SG 3 1	no funding	SG 3 1	no funding	
2006-106/ 32	Administrative Aide II	Vacant (Bookbinder)	SG 2 1	no funding	SG 2 1	no funding	
				1,642,680.00		1,801,662.00	158,982.00

MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE

I. Functional Statement

- 1 Implementation of social welfare and development program and services.

II. Objectives

- 1 To implement child & youth welfare protection programs and services that will enhance total well being
- 2 To develop women participation in community development activities and to conduct income augmentation activities.
- 3 To develop disadvantaged women as advocates of Anti-VAWC.
- 4 To empower senior citizen and differently-abled persons as partners to nation building.
- 5 To respond to the immediate needs of indigents and calamities victims.
- 6 To develop social welfare programs and activities which is gender responsive.
- 7 To develop programs and activities promoting family & community welfare especially strengthening family relations.
- 8 To facilitate enrolment and renewal of Philhealth Para sa Masa Program.
- 9 To establish Funeral Parlor.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General administration	1,080,527.96				
2	Social Welfare Program -Child & Youth Welfare	1,017,600.00	Daycare Services implemented	489 daycare	Jan	De c

		Moral values activities for OSY implemented	50 OSY	Jan	Dec
		Children's Universal Month celebration	1	Oct	
		Summer Youth Camp conducted	300 youth	May	
		Supplementary feeding supplies & materials provided	19 DCC	Jan	
	-Philhealth for Indigent	Enrolment & renewal of indigents to PHIC facilitated	870 indigents	Jan	Dec
	-Emergency Assistance	Immediate needs of indigents & calamity victims responded	70 indigents	Jan	Dec
	-Family & Community Welfare	Family relationship strengthened	200 parents 5 brgys.	Jan	Dec
		4Ps implementation supported	1,000 families	Jan	Dec
	-Women's Welfare	Huwarang Pamilya Search conducted	5 families	Jan	Dec
		Family income augmented	300 women	Jan	Dec
		Women empowerment	30 disadvantaged women	Jan	Dec
	-Elderly & Differently-Abled Welfare	Women's Month conducted	400 women	Mar	
		Elderly & Differently-able Persons become partners of the gov't. in nation building	230 senior citizens & 30 PWD's	Jan	Dec
		SB Ord. No. 109-s-2009 implemented	30 bereaved families of SC	Jan	Dec
	-Gender & Development	SC & PWDs ID card provided	120 SC/20 PWDs	Jan	Dec
		Gender sensitivity activities conducted	100 participants	Jan	Dec
	-Console Program	Bereaved families consoled	150	Jan	Dec
	-Funeraria sa Masa	Financial assistance provided	150 families	Jan	Dec
	-Serbisyo sa Sementeryo	Services provided	50 pax	Nov	
	TOTAL		2,098,127.96		

IV. Proposed New Appropriation Language

General Administration, MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE, and implementation of Locally-Funded Projects **2,098,127.96**

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	940,527.96	127,500.00	12,500.00	1,080,527.96
B. Projects				
1. Locally-Funded Projects				
a. Social Welfare Program	317,600.00	700,000.00	0.00	1,017,600.00
Total New Appropriations	1,258,127.96	827,500.00	12,500.00	2,098,127.96

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum		Proposed Rate/Annum		
			SG/ Step	Amount	SG/ Step	Amount	
2006-106/33	Municipal Social Welfare Dev't. Officer (MGDH I)	Angelina P. Taculin	SG 24 1	397,608.00	SG 24 1	447,876.00	50,268.00
02-s-98/5	Social Welfare Aide	Abel T. Pagatpat	SG 4 1	94,416.00	SG 4 1	101,628.00	7,212.00
02-s-001	Social Welfare Officer II	Vacant	SG 15 1	no funding	SG 15 1	no funding	
02-s-002	Social Welfare Assistant	Vacant	SG 8 1	no funding	SG 8 1	no funding	
				492,024.00		549,504.00	57,480.00

MUNICIPAL AGRICULTURIST'S OFFICE

I. Functional Statement

- 1 Supervision and implementation of basic agricultural services program.

II. Objectives

- 1 To increase palay yield at least 5% of the Municipal average production.
- 2 To develop awareness and increase organic rice areas.
- 3 To develop/strengthen Farm Youth Org./4H Club/RIC/ Farmers Org. & Crop Councils.
- 4 To institutionalize Municipal Agriculture & Fisher Council (MAFC) and Municipal Cooperative Development Council (MCDC)
- 5 To sustain the implementation of anti-rabies control.
- 6 To develop farmers achievers.
- 7 To increase tilapia production through municipal hatchery tilapia fingerlings production.
- 8 To develop biological control for rice stem borer.
- 9 To sustain & increase local livestock production.,
- 10 To sustain and increase vegetable production.
- 11 To establish show window(demo farm) of different agricultural technology.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	1,945,175.50				
2	Sustainable Agricultural and Food Security Program	200,000.00				
	-Maint. of Municipal Tilapia Hatchery		Tilapia fingerlings produced	80,000	Jan	Dec
	-BED Organic Rice Production		Organic farming trainings/seminars conducted	20 farmers	Jan	Dec
	-Trichogramma Production		Trichocard supplied	3,000	Jan	Dec
	-Vegetable Production Project		Vegetable production increased	200 hh	Jan	Dec
				10 communal gardens		
				8 ES gardens		
				3 HS gardens		
	-Demo Farm Establishment		Model farm established	1	Jan	Dec
	-Gawad-Saka Recognition		Farmer-achievers recognized	2 nominees	Jan	Dec
	-Palay-Check Implementation		Palay-check trainings conducted	4 demo sites	Jan	Dec
	-Livestock Sustainability & Production Project		Periodic animal health clinic conduct	250 small & large animals, poultry treated	Jan	Dec
	-Vermi-Cast Production Expansion Project		Vermi-cast produced	150 bags	Jan	Dec
	-Sectoral Development		RBOs reorganized	5	Jan	Dec
	-Rabies Prevention & Control		Dogs vaccinated	120	Jan	Dec
	TOTAL	2,145,175.50				

IV. Proposed New Appropriation Language

For general administration, MUNICIPAL AGRICULTURIST'S OFFICE, and implementation of Locally-Funded Project... **2,182,288.94**

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	1,792,288.94	190,000.00	0.00	1,982,288.94
B. Projects				
1. Locally-Funded Projects				
a. Sustainable Agriculture & Food Security Program	0.00	200,000.00	0.00	200,000.00
Total New Appropriations	1,792,288.94	390,000.00	0.00	2,182,288.94

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum		Proposed Rate/Annum		
			SG/ Step	Amount	SG/ Step	Amount	
02-s-98/ 49 2011-154	Mun. Agriculturist (MGDH I) Agriculturist I	Nelson C. Baer Vacant	SG 24 5	413,400.00	SG 24 5/6 SG 15	469,488.00	56,088.00

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum SG/ Step	Amount	Proposed Rate/Annum SG/ Step	Amount	
02-s-98/ 50	Agriculturist I	Vacant	SG 11 1	no funding	1 SG 11	no funding	0.00
2006-106/ 25	Meat Inspector I	Joey T. Ariola	SG 6 2	109,320.00	SG 6 2	117,456.00	8,136.00
02-s-98/ 51	Agricultural Technician I	Ronald O. Mena	SG 6 4	112,152.00	SG 6 4/5	120,808.00	8,656.00
02-s-98/ 51	Agricultural Technician I	Lorna A. Escobar	SG 6 4	112,152.00	SG 6 4/5	120,808.00	8,656.00
02-s-98/ 51	Agricultural Technician I	Mary Jane N. Molato	SG 6 2	107,928.00	SG 6 2	117,456.00	9,528.00
2006-106/ 26	Agricultural Technician I	Vacant	SG 6 1	no funding	SG 6 1	no funding	
02-s-98/ 52	Livestock Inspector I	Ben D. Cocoy	SG 6 5	113,616.00	SG 6 5	121,008.00	7,392.00
2006-106/ 27	Administrative Aide II	Vacant	SG 2 1	no funding	SG 2 1		
02-s-98/ 53	Administrative Aide I	Aquillino P. Labo	SG 1 2	75,540.00	SG 1 2	81,816.00	6,276.00
2006-106/ 28	Administrative Aide I	Vacant	SG 1 1	no funding	SG 1 1	no funding	
				1,044,108.00		1,148,840.00	104,732.00

MUNICIPAL ENGINEER'S OFFICE

I. Functional Statement

- 1 Policy formulation, program planning, administration and implementation of infrastructure, public works and other related engineering services

II. Objectives

- 1 To implement various projects such as roads, buildings, water system, flood control and other infrastructure project within the Municipality of Braulio E. Dujali.
- 2 To maintain and rehabilitate all Municipal roads and government buildings within the Municipality.
- 3 To supervise and control all public works projects funded by other funding institutions that channeled to the Municipality
- 4 Renders periodic reports and monitor of all projects funded by the other funding institutions channeled to the Municipality.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1	General Administration	1,551,914.16				
2	Local Infrastructure Program	1,000,000.00	Roads & canals improved	850 mtrs	Jan	Dec
	- Improvement of Roads & Drainage Canal		School building improved	3 units	Jan	Dec
	- Construction/Improvement of School Buildings		Building completed	1 unit	Jan	Dec
	- Completion of Motorpool Building		Fence partially completed	10 span	Jan	Dec
	- Completion of Fencing at Government Center		Parks & plaza improved	1 lot	Jan	Dec
	- Improvement of Parks & Plaza		Gov't. building improved/maintained	1 lot	Jan	Dec
	- Repair/Maintenance of Government Buildings & Facilities		Waterworks project implemented & monitored	1 unit	Jan	Dec
	- Waterworks Projects					
	TOTAL	2,551,914.16				

IV. Proposed New Appropriation Language

For general administration, MUNICIPAL ENGINEER'S OFFICE, and implementation of Locally-Funded Project... **2,551,914.16**

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	1,391,914.16	130,000.00	30,000.00	1,551,914.16

B. Projects				
1. Locally-Funded Projects				
a. Local Infrastructure Program		0.00	400,000.00	600,000.00
Total New Appropriations		1,391,914.16	530,000.00	630,000.00
				2,551,914.16

V. Staffing and Compensation Profile

MO No./ Item No.	Position Title	Name of Incumbent	CY 2012		BY 2013		Increase/ Decrease
			Authorized Rate/Annum SG/ Step	Amount	Proposed Rate/Annum SG/ Step	Amount	
02-s-98/ 54 2011-154	Mun. Engineer (MGDH I) Engineer II	<i>Vacant</i> <i>Vacant</i>	SG 24 5	306,050.00	SG 24 1	447,756.00	141,706.00
02-s-98/ 55	Building Inspector	<i>Jay C. Colaljo</i>	SG 11 5	161,952.00	SG 11 5	173,724.00	11,772.00
02-s-98/ 57	Draftsman I	<i>Vacant</i>	SG 6 1	no funding	SG 6 1	no funding	
2006-106/ 20	Electrical Inspector I	<i>Vacant</i>	SG 6 1	no funding	SG 6 1	no funding	
02-s-98/ 60	Administrative Aide IV	<i>Vacant (Electrician)</i>	SG 4 1	no funding	SG 4 1	no funding	
2006-106/ 21	Administrative Aide IV	<i>Vacant (Mechanic I)</i>	SG 4 1	no funding	SG 4 1	no funding	
2006-106/ 22	Administrative Aide III	<i>Ramil C. Badana</i>	SG 3 1	86,652.00	SG 3 1	94,548.00	7,896.00
2006-106/ 22	Administrative Aide III	<i>Vacant (Driver I)</i>	SG 3 1	no funding	SG 3 1	no funding	
2006-106/ 22	Administrative Aide III	<i>Vacant (Driver I)</i>	SG 3 1	no funding	SG 3 1	no funding	
2006-106/ 22	Administrative Aide III	<i>Vacant (Driver I)</i>	SG 3 1	no funding	SG 3 1	no funding	
2006-106/ 23	Administrative Aide III	<i>Leizelda P. Delfin</i>	SG 3 2	87,756.00	SG 3 2	94,548.00	6,792.00
2006-106/ 24	Construction & Maintenance	<i>Vacant</i>	SG 2 1	no funding	SG 2 1	no funding	
02-s-98/ 59	Administrative Aide I	<i>Ferdinand F. Alamillo</i>	SG 1 2	75,540.00	SG 1 2	81,816.00	6,276.00
				717,950.00		892,392.00	174,442.00

SPECIAL PURPOSE LUMP-SUM APPROPRIATIONS DEVELOPMENT FUND

I. Functional Statement

- For the implementation of plans and programs in the Comprehensive Development Plan.

II. Objectives

- Compliance of pertinent of provisions of RA 7160 and other existing laws, rules and regulations on the utilization of 20% Development Fund

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	Land Banking Program	200,000.00	Lot acquired	300 sqm	Jan	Dec
	Completion of People's Cultural & Recreation Center	500,000.00	Completed as per POW	500 sqm	Jan	Dec
	Land & Housing Development Proj	400,000.00	Site developed	800 sqm	Jan	Dec
	Development of Public Cemetery	200,000.00	Public cemetery developed	200 sqm	Jan	Dec
	Completion of Rural Health Unit	400,000.00	RHU completed	216 sqm	Jan	Dec
	Rural Electrification of Barangays/S	200,000.00	Sitios & puroks energized	1 unit	Jan	Dec
	Impvt. of Various FMRs and Drain	1,000,000.00	Roads & drainage canals improved	5 kms	Jan	Dec
	Canals					
	Improvement of Various Public Buildings & Facilities	500,000.00	Public buildings & facilities improved	4 units	Jan	Dec
	Construction of Barangay Food Terminal & Facilities	200,000.00	Food terminal & facilities constructed	300 sqm	Jan	Dec
	Perimeter Fence @ Demo Farm	200,000.00	Demo farm fenced	1 unit	Jan	Dec
	Construction of Municipal Nursery	300,000.00	Municipal nursery constructed	1 unit	Jan	Dec
	Loan Amortization	5,900,000.00	LBP Loan amortized			
	TOTAL	10,000,000.00				

IV. Proposed New Appropriation Language

For the implementation of Development Project, MUNICIPAL MAYOR'S OFFICE...

10,000,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Projects				
1. Development Projects				
a. Land Banking	0.00	0.00	200,000.00	200,000.00
Completion of People's Cultural & Recreation Center	0.00	0.00	500,000.00	500,000.00
b. Land & Housing Dev't. Project	0.00	0.00	400,000.00	400,000.00
c. Development of Public Cemetery	0.00	0.00	200,000.00	200,000.00
d. Completion of Rural Health Unit	0.00	0.00	400,000.00	400,000.00
e. Rural Electrification of Barangays/Sitios	0.00	0.00	200,000.00	200,000.00
f. Impv't. of Various FMRs and Drainage Canal	0.00	0.00	1,000,000.00	1,000,000.00
g. Improvement of Various Public Buildings & Facilities	0.00	0.00	500,000.00	500,000.00
h. Construction of Barangay Food Tertminal & Facilities	0.00	0.00	200,000.00	200,000.00
Perimeter Fence @ Demo Farm	0.00	0.00	200,000.00	200,000.00
Construction of Municipal Nursery	0.00	0.00	300,000.00	300,000.00
i. Loan Amortization	0.00	5,900,000.00	0.00	5,900,000.00
Total New Appropriations	0.00	5,900,000.00	4,100,000.00	10,000,000.00

**SPECIAL PURPOSE LUMP-SUM APPROPRIATIONS
DISASTER RISK REDUCTION MANAGEMENT FUND**

I. Functional Statement

- 1 For general administration, social preparation & mitigation during calamity situation.

II. Objectives

- 1 To train constituents to handle calamity situation
- 2 To ease community affected by calamity
- 3 To cushion impact caused by the disaster
- 4 Assist LGU's strucked by calamity
- 5 To rehabilitate damaged properties & other structures

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule				
					From	To			
1	Disaster preparedness and mitigation	3,032,000.00	MDRRMC/BRRRC strengthened	4	Jan	Dec			
			Capability building/rescue operation/complex drill conducted	4	Jan	Dec			
			Hazard mapping obtained	1	Jan	Dec			
			Disease outbreak decreased/eliminated	2	Jan	Dec			
			Water banks strenghtehed	2	Jan	Dec			
			MDRRM Plan formulated/approved	1	Jan	Dec			
			Drainage system improved/hazard areas flooding reduced	1	Jan	Dec			
			Disaster occurence reported	5	Jan	Dec			
			Financial assistance provided	2	Jan	Dec			
			Disaster response systematized	1	Jan	Dec			
			TOTAL	3,032,000.00					

IV. Proposed New Appropriation Language

For preparation and mitigation during calamity situation, MUNICIPAL MAYOR'S OFFICE...

3,032,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Projects				
1 Calamity Mitigation	0.00	3,032,000.00	0.00	3,032,000.00
Total New Appropriations	0.00	3,032,000.00	0.00	3,032,000.00

**SPECIAL PURPOSE LUMP-SUM APPROPRIATIONS
BUDGETARY AID TO COMPONENT BARANGAYS**

I. Functional Statement

- 1 Budgetary assistance to component barangays

II. Objectives

- 1 To augment the financial resources of barangays

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	Aid to Barangays	55,000.00	Financial resources augmented	5 barangays	Jan	Dec
	TOTAL	55,000.00				

IV. Proposed New Appropriation Language

For budgetary assistance to barangays, MUNICIPAL MAYOR'S OFFICE...

55,000.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Projects				
1 Aid to Component Barangays	0.00	55,000.00	0.00	55,000.00
Total New Appropriations	0.00	55,000.00	0.00	55,000.00

**SPECIAL PURPOSE LUMP-SUM APPROPRIATIONS
DISCRETIONARY FUND**

I. Functional Statement

- 1 For general administration

II. Objectives

- 1 To defray discretionary expenses of the Local Chief Executive

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	General administration	29,513.00	Discretionary expenses of the LCE provided	Annual	Jan	Dec
	TOTAL	29,513.00				

IV. Proposed New Appropriation Language

For general administration, MUNICIPAL MAYOR'S OFFICE...

29,513.00

NEW APPROPRIATIONS BY PROGRAM/PROJECT

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Projects				
1 Discretionary Fund	0.00	29,513.00	0.00	29,513.00
Total New Appropriations	0.00	29,513.00	0.00	29,513.00

**SPECIAL PURPOSE LUMP-SUM APPROPRIATIONS
CONFIDENTIAL FUND**

I. Functional Statement

- 1 Maintenance of peace and order.

II. Objectives

- 1 To defray expenses for project intelligence network of the Local Chief Executive.

III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
	General administration	300,000.00	Peace & order maintained	5 barangays	Jan	Dec
	TOTAL	300,000.00				

PROPOSED NEW APPROPRIATION LANGUAGE

For general administration, MUNICIPAL MAYOR'S OFFICE...

300,000.00

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Projects				
1 Intelligence Networking	0.00	300,000.00	0.00	300,000.00
Total New Appropriations	0.00	300,000.00	0.00	300,000.00

SECTION 4. GENERAL PROVISIONS.

SECTION 4.1. Receipts and Income

4.1.1. Fees, Charges and Assessment. All fees, charges and assessments collected by the municipal treasurer in exercise of his duties and in pursuance of the approved revenue code, shall accrue to the General Fund of this municipality and shall be deposited in the authorized depository bank.

4.1.2. Trust Receipts. Receipts from non-tax sources, including insurance proceeds and donations authorized by law or contract for specific purposes (i) which are collected/received by the municipal treasurer, (ii) which have been received as guaranty for the fulfillment of an obligation, or (iii) classified by law or regulations as trust receipts, shall be booked as trust liability account of the municipality and deposited with the authorized depository bank.

4.1.3 Performance Bonds and Deposits. Performance bonds and deposits filed or posted by private persons or entities with the municipal treasury shall be deposited with the authorized depository bank as trust receipts. Upon faithful performance of the undertaking or termination of the obligation for which the bond or deposit was required, any amount due shall be returned to the private persons or entities in accordance with pertinent accounting and auditing rules and regulations.

This provision shall apply to bonds posted in cash, such as bidders bond, guaranty bonds, cash under litigation deposited in quasi-judicial bodies, other refundable and judicial bonds, and all bonds and deposits

required by law, rules and regulations to be posted in order to ensure the faithful performance of an activity or undertaking

4.1.4. Sale of Non-Serviceable, Obsolete or Unnecessary Equipment and Scrap materials. The municipal treasury is hereby authorized to sell non-serviceable, obsolete, or unnecessary equipment and scrap materials including cars, vans and the like pursuant to the provisions Municipal Ordinance made for the purpose subject to the rules and regulations of RA 9184 and COA rules and regulations. The proceeds from the sale shall accrue to the general fund.

4.1.5. Donations. The municipality may accept donations, contributions, grants, bequests or gifts, in cash or in kind, from various sources, domestic or foreign, for purposes relevant to their functions.

Receipts from donations shall be accounted for in the books of the municipal government in accordance with pertinent accounting and auditing rules and regulations. Such donations, whether in cash or in kind, shall be used solely for the purpose specified by the donor.

In case of violation of this provision, the erring officials and employees shall be subject to disciplinary action and to appropriate criminal action under existing penal laws.

SECTION 4.2 Expenditures

A. Use of Government Funds. Government funds shall be utilized in accordance with the appropriations authorized for the purpose. Moreover, departments/sections shall ensure that utilization of government funds comply with applicable laws, rules and regulations, such as , but not limited to the following:

- a) Purchase of goods, infrastructure projects, and consulting services, including common-use supplies shall be made accordance with the provisions of R.A. 9184 and its Revised Implementing Rules and Regulations Rules and Regulations;
- b) Purchase of motor vehicles shall be made in accordance with pertinent laws, rules and regulations:
- c) Provisions of fuel, parts, repair and maintenance of government vehicles properly identified as such and which carry its official government plate number;
- d) Locally Funded Projects/Programs shall be used solely for the social, economic and intellectual advancement of clientele/beneficiaries;
- e) The use of 20% Development Fund shall be in accordance with the pertinent provisions of Ra 7160, and other guidelines and rules and regulations issued by competent office. No amount of this fund shall be made to appropriate for personal services. Savings, if there is, any at the end of the year, shall be appropriated for

programs/projects of the same fund;

- f) The use of Disaster Risk Reduction Management Fund shall be in accordance with the pertinent provisions of RA 7160, and other regulations issued by competent office. No amount of this fund shall be made appropriate for personal services. Savings, if there is any the end of the year, shall be reverted to General Fund proper and shall form part of the unappropriated balance of the municipality.
- g) The use of Confidential Fund shall be in accordance with the laws, rules and regulations issued by the competent office. Disbursement and liquidation of expenditures out from this fund shall be in compliance with the rules and regulations promulgated and issued by COA, DILG, DBM and other competent authorities.
- h) Discretionary Fund- This fund shall be use at the discretion of the Local Chief Executive subject to accounting and auditing rules and regulations.

SECTION 5.EFFECTIVITY.

This Appropriation Ordinance embodying the General Fund Annual Budget of the Municipality of Braulio E. Dujali for Calendar Year 2013 shall take effect on January 1, 2013

APPROVED upon motion of Hon. Ramon D. Magtulis III, seconded by Hon. Julian J. Dujali, Jr. and Hon. Eduardo M. Zapata during the 47th Regular Session on December 6, 2012.

I HEREBY CERTIFY to the correctness of the foregoing Appropriation Ordinance.

JULIET E. DAANTON
Secretary to the Sanggunian

ATTESTED to be duly adopted:

SAMUEL F. PACRES
Municipal Vice Mayor and
Presiding Officer

APPROVED:

LOLITA A. MORAL
Municipal Mayor