

Item & Specifications	Unit of Measure	Quantity Requirement												Total	*PS Price Catalogue as of	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec				
14. CLIP, backfold, 19mm, 12s/box	box														1		
15. CLIP, backfold, 32mm, 12s/box	box														3		
16. COLUMNAR PAD, 4 cols, 55 gsm	pad																
17.COLUMNAR PAD ,8cols, 55 gsm	pad																
18. COLUMNAR PAD, 14 Cols, 55gsm	pad																
19. COLUMNAR PAD, 16 cols, 55 gsm	pad																
20 COLUMNAR PAD, 18 cols, 55 gsm	pad																
21. COLUMNAR NOTEBOOK, 12 cols	piece														10		
22. CORRECTION FLUID, 15 ML	bottle														145		
23. DATA FILE BOX (5"x9"x15-3/4")	box														70		
24.DATA FOLDER, W/ finger ring, (3"x9"x 15")	piece																
25. ENVELOPE, documentary (10"x 15"),500s/box	box																
26. ENVELOPE, expanding, kraft, legal size, 100s/box	box														202		
27 ENVELOPE, mailing white, 500s/box	box																
28. ENVELOPE, mailing white with window, 500s	box																
29 ENVELOPE, pay,kraft, (4"x7-1/2"), 500s/box	box																
30. ENVELOPE,expanding , plastic, legal size	piece																
31.ENVELOPE, documentary, A4, 500s/box	box																
32. ERASER, blackboard/whiteboard	piece																
33. ERASER, rubber	piece														10		
34. FILE ORGANIZER, expanding, legal, assorted colors	piece																
35 FOLDER, pressboard, plain, legal, 100s/box	pack														178		
36 FOLDER, tagboard, legal size, 100s/box	pack																
37 FOLDER, tagboard, A4 size, 100s/box	pack																
38. FOLDER, morocco/fancy, legal size, 50s/pack	pack														5		
39. FOLDER, morocco/fancy, A4 size, 50s/pack	pack																
40. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack																
41. FOLDER, clear plastic, L-type,legal size, 50's / pack	pack																
42. GLUE, all purpose, 300 grams min.w/ in jar applicator	piece														23		
43. ILLUSTRATION BOARD, (30"x40"), 2 PLY	piece														20		

4. CLEANSER, powder, 350 gms.	canister																	
5. DETERGENT POWDER, 500 gms.	pouch																97	
6. DETERGENT BAR	bar																10	
7. DISINFECTANT SPRAY, 340 gm.	can																5	
8. DUST PAN, plastic w/handle, large	piece																14	
9. FLOOR WAX, paste, natural 2kg.	can																	
10. FLOOR WAX, paste, red, 2kg.	can																	
11. FLOOR WAX, liquid type, 3.75li.	can																	
12. FURNITURE CLEANER, 400 ml/can	can																22	
13. INSECTICIDE, 600ml.(420g)/can	can																	
14. MOPHANDLE, screw type, wooden handle	piece																7	

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15. MOPHEAD, 100% rayon, 400g	piece																	
16. RAG, COTTON, (7") in diameter	kilo																	
17. SCOURING PAD, economy size	pack																	
18. TOILET BOWL & URINAL CLEANER, 900 ml	bottle																	
19. TOILET DEODORANT CAKE, 99% 50 gms.	box																	
20. TRASHBAG, plastic, black, (XL)	roll																	
LEGAL SIZE PAPER																		
1. PAPER , bond, Premium Grade	ream																167	
2. PAPER, mimeo, Ground wood(Newsprint)	ream																	
3. PAPER, mimeo, Whitewove	ream																20	
4. PAPER, for PPC	ream																124	
5. PAPER, multicopy, legal, for laser printing	ream																20	
COMMON OFFICE EQUIPMENT																		
1.AIRPOT, 4.0 liters, w/ dispenser	unit																	
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit																	
3. FILING CABINET, four (4) drawers, steel, plain	unit																	

Printing of katikaran	copy															4,000.00	
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ADVERTISING EXPENSES																	
Publication (Greetings and Obituary)	pub.															15.00	
Advertising (publication)	pub.															16,500.00	

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POSTAGE AND DELIVERIES																	
LBC postage	mail															10	
Freight & handling of books	freight															2	

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IT EQUIPMENT AND SOFTWARE																	
All in 1 colored Printer	Unit															2	
Computer w/ complete accessories	set															3	
Computer repair and maintenance																24503	

Ink cartridge ,black canon inkjet 190 series	cart																	1	
Ink cartridge ,Colored canon inkjet 190 series	cart																	1	
Ink Cartridge ,Black HP deskjet	cart																	1	
Ink for HP deskjet (black& colored)	btl																	19	
Ink cartridge (HP 704) tri color	cart																	4	
Ink Cartridge for Canon fixma (Black&colored)	cart																	1	
Printer pixma ink efficient E510																		4000	
Printer Ribbon refill	roll																	70	
Printer	unit																	2	
Lan switch (8 ports)	pc																	1	
LCD projector	pc																	1	
Optical Mouse retractable USB	unit																	2	
USB 16GB	pc																	3	
Memory Card (Camera)	pc																	1	
NetBook w/ complete Accesories	unit																	4	
Laptop w/ complete accessories	unit																	1	

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TELEPHONE EXPENSES MOBILE																			
Smart Buddy 300's	card																	382	
Smart Buddy 100's	card																	293	
Smart Buddy 500's	card																	40	
Talk n' text 100's	card																	250	
Talk n' text 300's	card																	58	
Globe 100's	card																	104	
Touch Mobile 100's	card																	259	
Cellcards	card																	796	
Smart Bill																		8,400.00	

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REPRESENTATION																			
Meals and Snacks	pax																	179,475	

Meals	pax																431	
Snacks	pax																584	
Milo	poly/Bag																4	
3 in 1 coffee	pack																296	
Milk	pack																38	
Biscuits	pack																253	

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OFFICE EQUIPMENT																		
Water Dispenser	pc																6	
Aircon window type	pc																1	

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OTHER EXEPENSES																		
Chistmas Decors																	85000	
BNS uniforms																	5000	
T-shirts	pc																60	
Polyethylene bags (46inch)	pc																300	
polyethylene bags (5x8inch)	pc																300	
HandGloves rubberized (thick)	pc																8	
Hand Gloves ,clothed	pc																4	
Grass cutting eye shades	pc																1	
Grass cutter ,nylon	kl																10	
Umbrella (Black,dark color)	pc																24	
Sinage for name plate																	152	
Surveying services																	18000	

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COMMUNICATION EQUIPMENT																		
Cellular phone	unit																5	
Microphone	unit																1	

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FURNITURE AND FIXTURE																		
Executive chair	Unit																4	
Office chair	Unit																3	
Conference table	Unit																2	
Table chair	Unit																2	
Steel Cabinet	Unit																1	
Executive Table	Unit																1	

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WATER EXPENSES																		
Distilled water	gal																326	
Water Bill																	19,000	

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OTHER ASSETS																		
Digital Camera	Unit																1	

Empty sacks	pc															666	
Net	mtr															50	
Substrate	truck/load															16	
molasses	ltr															40	

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GASOLINE																
GASOLINE															331,090.75	

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REPAIR AND MAINTENANCE OF MOTOR VEHICLE																
Patch (vulcate)	patch														20	
Hi- temp, grease	pc														2	
Hub bearing	pc														3	
emmission test	test														2	
Tire	pc														2	
Repair and maintenance															98,004.00	
Labor															25,810.00	
Other spare parts															154,830.00	
Motor tire (exterior 2.25-17 trail sport)	pc														2	
Side Mirror	pc														2	
Engine sprocket ,standard teeth	set														1	
Rear sprocket ,standard teeth	set														1	
Chain (DID)	set														1	
Sparkflug	pc														2	

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ZOOLOGICAL SUPPLIES																	
Vitamin ADE injectable ,100ml	btl															2	
Vitamin ADE plus B-complex ,100ml	btl															1	
Penicillin 50,dose	btl															2	
MVE wsp	kg															1	
Levamizoie 2kg/bag	kg															1	
Robistrep wsp	kg															2	
vaccine	val															10	

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FOOD SUPPLIES																	
FOOD SUPPLIES																200,620.00	

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PREPAREDNESS COMMITTEE																	
Operation center																80,000.00	
Improvement of Early warning devices signages																40,000.00	
Health Services																80,000.00	
Fire Earthquake Drill																10,000.00	
Improvement of Dissiltation of rivers and creeks and Drainage canal																700,000.00	
Environmental awareness program																20,000.00	
Hazard Mapping																15,000.00	
Fogging activity																125,000.00	





