

**SUPPLEMENTAL PROCUREMENT PLAN
FOR THE 3rd Quarter, CY 2016**

Province, City or Municipality : **Braulio E. Dujali**

Plan Control No. _____

Planned Amount

Page ____ (1) ____ of ____ (3) ____ pages

Department/ Office: _____

Regular Contingency Total

Date Submitted: _____

Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Meals & Snacks	149.25	67 pax	10,000.00				400.00		9,600.00		
2	Office Supplies											
	Ink Black	330.00	5 bottles	1,650.00					5	1,650.00		
	Ink Cyan	330.00	3 bottles	990.00					3	990.00		
	Ink Yellow	330.00	3 bottles	990.00					3	990.00		
	Ink magenta	330.00	2 bottles	990.00					2	990.00		
	Ink Light magenta	330.00	2 bottles	660.00					2	660.00		
	Ink Light cyan	330.00	2 bottles	660.00					2	660.00		
	PVC cover Legal size	700.00	1 ream	700.00					1	700.00		
	Bond paper (legal size)	150.00	10 rems	1,500.00					10	1,500.00		
	Bond paper A4 size	150.00	10 reams	1,500.00					10	1,500.00		
	Ring binder 12mmx1.2m (1/2"x44"), plastic, asst. colors	8.00	20 pieces	160.00					20	160.00		
	Paper fastener non-rust metal, holds 25mm thick file with prongs 70mm apart, 50 sets/box	100.00	2 boxes	200.00					2	200.00		
TOTAL				20,000.00				400.00		19,600.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


ATTY. LEAH MARIE A. MORAL-ROMANC

(Head of Department/Office)