



Republic of the Philippines  
Province of Davao del Norte  
Municipality of Braulio E. Dujali

-000-

BEFORE THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 22<sup>ND</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN OF BRAULIO E. DUJALI, DAVAO DEL NORTE AND HELD AT THE SANGGUNIANG BAYAN SESSION HALL ON NOVEMBER 28, 2013, THURSDAY.

**PRESENT:**

HON. SAMUEL F. PACRES	Vice Mayor & Presiding Officer
HON. LEAH MARIE A. MORAL	Sangguniang Bayan Member
HON. GREGORIO S. FACULA	Sangguniang Bayan Member
HON. DONNA MAE B. BERNADAS	Sangguniang Bayan Member
HON. MELFAR C. AGUILUZ	Sangguniang Bayan Member
HON. JOELITO B. JURIANA	Sangguniang Bayan Member
HON. DANIEL G. HILARIO	Sangguniang Bayan Member
HON. EDUARDO M. ZAPATA	ABC Pres/Ex-Officio Member

**ON OFFICIAL BUSINESS:**

HON. RESTIE E. TABIRAO	Sangguniang Bayan Member
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**ABSENT:**

HON. ROMULO S. ESMINO, JR.	Sangguniang Bayan Member
HON. MARCELINO O. FACULA	SKF Pres/Ex-Officio Member

## **APPROPRIATION ORDINANCE NO. 2013-06**

**AN ORDINANCE APPROVING THE GENERAL FUND ANNUAL BUDGET OF THE MUNICIPALITY OF BRAULIO E. DUJALI, DAVAO DEL NORTE FOR CALENDAR YEAR 2014 EMBODYING APPROPRIATIONS FOR THE LOCAL GOVERNMENT UNIT'S OPERATIONS, AND FOR OTHER PURPOSES, FROM JANUARY 1 TO DECEMBER 31, 2014, IN THE AMOUNT OF SIXTY SEVEN MILLION FIVE HUNDRED FIFTY SEVEN THOUSAND SIX HUNDRED SEVENTY SIX PESOS (PHP 67,557,676.00) ONLY.**

**BE IT ENACTED** by the Sangguniang Bayan that:

**SECTION 1. SOURCES OF FUNDS.** The amount of Sixty Seven Million Five Hundred Fifty Seven Thousand Six Hundred Seventy Six Pesos (Php 67,557,676.00) shall come from sources enumerated as follows:

SOURCES	ACCOUNT CODE		AMOUNT
A. LOCAL (INTERNAL) SOURCES			
1. TAX REVENUE			
Business Tax	582		P 3,000,000.00
Community Tax	583		300,000.00
Real Property Tax	588		
Current	588	-1	2,000,000.00
Previous	588	-2	500,000.00
Penalty	588	-3	<u>200,000.00</u>
SUB-TOTAL			P <u>6,000,000.00</u>
2. NON-TAX REVENUE			
a. <i>Regulatory Fees</i>			
PERMITS & LICENSES			
Fees on Weights & Measures	601		P 25,000.00
Permit Fees	605		
Mayor's Permit Fee	605	-1	1,000,000.00
Occupation Permit Fee	605	-2	200,000.00
Building Permit Fee	605	-3	70,000.00
Electrical Permit Fee	605	-4	35,000.00
Plumbing Permit Fee	605	-5	3,000.00
Regular cockfight Fee			<u>50,000.00</u>
TOTAL PERMITS & LICENSES			P <u>1,383,000.00</u>
b. <i>Business and Services Income</i>			
SERVICE INCOME			
Inspection Fees			
Fire Safety Inspection Fee	617	-1	P 35,000.00
Health, Sanitary Inspection, Medical, Dental & Laboratory Fee	619		1,500,000.00
Terminal Fee	623		60,000.00
Other Service Income	628		
Police Clearance	628	-1	100,000.00
Zoning/Location Clearance Fee	628	-2	200,000.00
Mayor's Service Fee	628	-3	50,000.00
SB Secretariat Fee			1,500.00
MCR Service Fee	628	-5	150,000.00
MTO Service Fee	628	-8	30,000.00
MASSO Service Fee	628	-9	40,000.00
MSWDO Service Fee	628	10	8,000.00
MAGRO Service Fee	628	-11	40,000.00
MEO Service Fee	628	-12	200,000.00
Veterinary Service Fee	628	-14	15,000.00
Other Service Fee			5,000.00
Garbage Fee	628	-15-1	<u>15,000.00</u>
TOTAL SERVICE INCOME			P <u>2,449,500.00</u>
BUSINESS INCOME			
Income From Market			
Market Stall Rental	636	-1	P 500,000.00

SOURCES	ACCOUNT CODE		AMOUNT
Slaughter/Slaughter House Fee	637		160,000.00
Rent Income	642		
Other Business Income	648		
Sale of Tilapia/Fingerlings	648	-1	10,000.00
TOTAL BUSINESS INCOME			<u>P 670,000.00</u>
<i>c. Other Income / Receipts</i>			
OTHER INCOME			
Miscellaneous Income	678		
Demo Farming(Mango/Rice)	678	-1	P 50,000.00
TOTAL OTHER INCOME			<u>P 50,000.00</u>
<b>B. EXTERNAL SOURCES</b>			
Shares from National Internal Revenue	665		
Taxes (IRA)			P 57,005,176.00
TOTAL IRA			<u>P 57,005,176.00</u>
<b>Total Receipts</b>			<b><u>P 67,557,676.00</u></b>
<b>TOTAL AVAILABLE RESOURCES FOR APPROPRIATIONS</b>			<b><u>P 67,557,676.00</u></b>

**SECTION 2. APPROPRIATION OF FUNDS.** The following sums are hereby appropriated for the operation of the Municipality of Braulio E. Dujali, Davao del Norte, from January 1, to December 31, 2014 and for other purposes.

***A. MAYOR'S OFFICE (1011)***

General Service Sector

*For new appropriation language as indicated hereunder.... **P 14,506,995.85***

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1010	
Personal Services		
Salaries & Wages-Regular Pay	701	P 2,095,927.90
Personnel Economic Relief Allowance (PERA)	711	288,000.00
Representation Allowance (RA)	713	81,000.00
Clothing/Uniform Allowance	715	60,000.00
Productivity Incentives Allowance	717	22,000.00
Cash Gift	724	60,000.00
Year-end Bonus	725	174,839.00
Life & Retirement Insurance Contributions	731	251,511.35
PAB-IBIG Contributions	732	14,400.00
PHILHEALTH Contributions	733	28,980.00
ECC Contributions	734	12,837.60
Loyalty Award	749-2	10,000.00
Total Personal Services		<u>P 3,099,495.85</u>
Maintenance & Other Operating Expenses		

PARTICULARS	ACCOUNT CODE	AMOUNT
Travelling Expenses-Local	751	P 70,000.00
Training Expenses	753	80,000.00
Office Supplies Expenses	755	30,000.00
Gasoline, Oil & Lubricants Expenses	761	150,000.00
Other Supplies Expenses	765	40,000.00
Water Expenses	766	500,000.00
Postage & Deliveries	771	5,000.00
Telephone Expenses-Landline	772	5,000.00
Telephone Expenses-Mobile	773	40,000.00
Membership Dues & Contributions to Organization	778	10,000.00
Advertising Expenses	780	20,000.00
Printing & Binding Expenses	781	25,000.00
Representation Expenses	783	105,000.00
Auditing Services	792	20,000.00
General Services	795	4,900,500.00
Other Professional Services	799	207,000.00
Repair & Maintenance-Furniture & Fixtures	822	20,000.00
Repair & Maintenance-IT Equipment & Software	823	30,000.00
Repair & Maintenance-Motor Vehicles	841	80,000.00
Donations	878	10,000.00
Fidelity Bond Premiums	892	20,000.00
Other Maintenance & Other Operating Expenses	969	<u>20,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 6,387,500.00</u>
Total Current Operating Expenditures		<u>P 9,486,995.85</u>
Capital Outlay		
Furniture & Fixtures	222	<u>P 60,000.00</u>
Total Capital Outlay		<u>P 60,000.00</u>
Sub-Total		<u>P 9,546,995.85</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Police Services</b>	1181	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 10,000.00
Training Expenses	753	10,000.00
Office Supplies Expenses	755	10,000.00
Gasoline, Oil & Lubricants Expenses	761	60,000.00
Repair & Maintenance-Motor Vehicles	841	<u>10,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 100,000.00</u>
<b>Tourism &amp; Investment Promotion Program</b>	1999-49	
Current Operating Expenditures		
Maintenance & Other Operating Expenses		
Printing & Binding Expenses	781	P 5,000.00
General Services	795	10,000.00
Other Maintenance & Operating Expenses	969	<u>85,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 100,000.00</u>
Total Current Operating Expenditures		<u>P 100,000.00</u>

PARTICULARS	ACCOUNT CODE	AMOUNT
<b>Public Safety, Peace &amp; Order Program</b>	1999-82	
Current Operating Expenditures		
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 20,000.00
Training Expenses	753	20,000.00
Office Supplies Expenses	755	50,000.00
Gasoline, Oil & Lubricants Expenses	761	50,000.00
Electricity Expenses	767	3,000,000.00
Printing & Biding Expenses	781	5,000.00
General Services	795	100,000.00
Repair & Maintenance-Motor Vehicles	841	40,000.00
Insurance Expenses	893	40,000.00
Other Maintenance & Operating Expenses	969	<u>75,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 3,400,000.00</u>
Total Current Operating Expenditures		<u>P 3,400,000.00</u>
<b>Operation of MLGO Office</b>	1999-82-1	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 8,000.00
Training Expenses	753	8,000.00
Office Supplies Expenses	755	3,000.00
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Other Supplies Expenses	765	3,000.00
Water Expenses	766	7,000.00
Telephone Expenses-Mobile	773	8,000.00
Printing & Binding Expenses	781	2,000.00
Other Professional Services	795	36,000.00
Repair & Maintenance-Furniture & Fixtures	822	3,000.00
Repair & Maintenance-IT Equipment & Software	723	3,000.00
Repair & Maintenance-Motor Vehicles	841	4,000.00
Other Maintenance & Operating Expenses	969	<u>5,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 100,000.00</u>
<b>Performance Evaluation &amp; Planning</b>	1999-83	
Maintenance & Other Operating Expenses		
Training Expenses	753	<u>P 50,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 50,000.00</u>
<b>Socio-Cultural Program</b>	3999-5	
Maintenance & Other Operating Expenses		
Office Supplies Expenses	755	P 10,000.00
Gasoline, Oil & Lubricants Expenses	761	50,000.00
Other Supplies Expenses	765	20,000.00
Printing & Binding Expenses	781	15,000.00
Representation Expenses	783	500,000.00
General Services	795	15,000.00
Other Maintenance & Operating Expenses	969	<u>40,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 650,000.00</u>

PARTICULARS	ACCOUNT CODE	AMOUNT
<b>Municipal Literacy Program</b>	3999-9	
Maintenance & Other Operating Expenses		
Other Supplies Expenses	765	P 20,000.00
Other Maintenance & Operating Expenses	969	40,000.00
Total Maintenance & Other Operating Expenses		<u>P 60,000.00</u>
<b>Serbisyo sa Masa sa Barangay</b>	7999-17	
Maintenance & Other Operating Expenses		
Office Supplies Expenses	755	P 5,000.00
Gasoline, Oil & Lubricants Expenses	761	100,000.00
Other Supplies Expenses	765	10,000.00
Printing & Binding Expenses	781	10,000.00
Representation Expenses	783	250,000.00
Repair & Maintenance-Motor Vehicles	841	65,000.00
Other Maintenance & Operating Expenses	969	60,000.00
Total Maintenance & Other Operating Expenses		<u>P 500,000.00</u>
<b>Total Locally-Funded Projects</b>		<u>P 4,960,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 14,506,995.85</u>

**A. MAYOR'S OFFICE**

**1. Administrative Section [External Affairs] (1011-1)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 60,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-1	
Gasoline, Oil & Lubricants Expenses	761	P 7,000.00
Other Supplies Expenses	765	5,000.00
Telephone Expenses-Mobile	773	12,000.00
Printing & Binding Expenses	781	3,000.00
Representation Expenses	783	33,000.00
Total Maintenance & Other Operating Expenses		<u>P 60,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 60,000.00</u>

**A. MAYOR'S OFFICE**

**2. Administrative Section [Internal Affairs] (1011-2)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 60,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-2	

PARTICULARS	ACCOUNT CODE	AMOUNT
Travelling Expenses-Local	751	P 10,000.00
Training Expenses	753	15,000.00
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Telephone Expenses-Mobile	773	10,000.00
Representation Expenses	783	<u>15,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 60,000.00</u>

**A. MAYOR'S OFFICE**

**3. Human Resources Management Section (1011-3)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 747,251.88*

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1011-3	
Personal Services		
Salaries & Wages-Regular Pay	701	P 390,924.00
Personnel Economic Relief Allowance (PERA)	711	48,000.00
Clothing/Uniform Allowance	715	10,000.00
Productivity Incentives Bonus	717	4,000.00
Cash Gift	724	10,000.00
Year-end Bonus	725	32,577.00
Life & Retirement Insurance Contributions	731	46,910.88
PAG-IBIG Contributions	732	2,400.00
PHILHEALTH Contributions	733	5,040.00
ECC Contributions	734	2,400.00
Loyalty Award	749-2	<u>5,000.00</u>
Total Personal Services		<u>P 557,251.88</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 20,000.00
Training Expenses	753	15,000.00
Office Supplies Expenses	755	15,000.00
Telephone Expenses-Mobile	773	12,000.00
Membership Fees & Dues to Organization	778	1,000.00
Printing & Binding Expenses	781	9,000.00
Repair & Maintenance-IT Equipment & Software	823	3,000.00
Total Maintenance & Other Operating Expenses		<u>75,000.00</u>
Total Current Operating Expenditures		<u>P 632,251.88</u>
Capital Outlay		
Furniture & Fixture	222	<u>P 5,000.00</u>
Total Capital Outlay		<u>P 5,000.00</u>
Sub-Total		<u>P 637,251.88</u>
<b>LOCALLY-FUNDED PROJECTS</b>		

PARTICULARS	ACCOUNT CODE	AMOUNT
<b>Human Resource &amp; Development Program</b>	3999-2	
Maintenance & Other Operating Expenses		
Training Expenses	753	P 15,000.00
Other Maintenance & Operating Expenses	969	<u>25,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 40,000.00</u>
<b>Sports Program (Laro ng Aktibong Manggagawa)</b>	3999-6	
Maintenance & Other Operating Expenses		
Training Expenses	753	P 5,000.00
Other Maintenance & Other Operating Expenses	969	<u>59,000.00</u>
Total Maintenance & Other Operating expenses		<u>P 64,000.00</u>
Capital Outlay		
Other Equipment	250	<u>P 6,000.00</u>
Total Capital Outlay		<u>P 6,000.00</u>
<b>Total Locally-Funded Projects</b>		<u>P 110,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 747,251.88</u>

**A. MAYOR'S OFFICE**

**4. Public Employment & Services Section (1011-4)**

General Service Sector

*For new appropriation language as indicated hereunder.... **P 164,000.00***

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-4	
Travelling Expenses-Local	751	P 30,000.00
Training Expenses	753	10,000.00
Office Supplies Expenses	755	5,000.00
Gasoline, Oil & Lubricants Expenses	761	3,000.00
Telephone Expenses-Mobile	773	5,000.00
Printing & Binding Expenses	781	3,000.00
Repair & Maintenance-Furniture & Fixtures	822	10,000.00
Repair & Maintenance-IT Equipment & Software	823	5,000.00
Other Maintenance & Operating Expenses	969	<u>9,000.00</u>
Sub-Total		<u>P 80,000.00</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Special Program for Employment of Students</b>	5999-2	
Maintenance & Other Operating Expenses		
General Services	795	P 80,000.00
Other Maintenance & Operating Expenses	969	4,000.00
Total Maintenance & Other Operating Expenses		<u>P 84,000.00</u>
Total Current Operating Expenditures		<u>P 84,000.00</u>
<b>Total Locally-Funded Projects</b>		<u>P 84,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 164,000.00</u>



**A. MAYOR'S OFFICE**

**5. Public Information Section (1011-5)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 130,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-5	
Travelling Expenses-Local	751	P 15,000.00
Training Expenses	753	20,000.00
Printing & Binding Expenses	781	40,000.00
Other Maintenance & Operating Expenses	969	<u>5,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 80,000.00</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Municipal Newsette</b>	1999-84	
Maintenance & Other Operating Expenses		
Printing & Binding Expenses	781	<u>P 50,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 50,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 130,000.00</u>

**A. MAYOR'S OFFICE**

**6. Business Permit & Licensing Section (1011-6)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 120,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-6	
Travelling Expenses-Local	751	P 10,000.00
Training Expenses	753	5,000.00
Office Supplies Expenses	755	7,000.00
Gasoline, Oil & Lubricants Expenses	761	5,000.00
Telephone Expenses-Mobile	773	12,000.00
Printing & Binding Expenses	781	1,000.00
Repair & Maintenance-Furniture & Fixture	822	2,000.00
Repair & Maintenance-IT Equipment & Software	823	3,000.00
Repair & Maintenance-Motor Vehicles	841	<u>5,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 50,000.00</u>
Capital Outlay		
Furniture & Fixtures	222	P 15,000.00
IT Equipment & Software	223	15,000.00
Communication Equipment	229	<u>10,000.00</u>
Total Capital Outlay		<u>P 40,000.00</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>One-Stop-Shop</b>	1999-90	

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses		
Other Maintenance & Operating Expenses	969	P 30,000.00
Total Maintenance & Other Operating Expenses		<u>P 30,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 120,000.00</u>

**A. MAYOR'S OFFICE**  
**7. General Service Section (1011-7)**  
General Service Sector

*For new appropriation language as indicated hereunder.... **P 420,000.00***

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-7	
Travelling Expenses-Local	751	P 30,000.00
Training Expenses	753	15,000.00
Office Supplies Expenses	755	3,000.00
Gasoline, Oil & Lubricants Expenses	761	20,000.00
Other Supplies Expenses	765	3,000.00
Telephone Expenses-Mobile	773	8,000.00
Repair & Maintenance-IT Equipment & Software	823	6,000.00
Insurance Expenses	893	<u>300,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 385,000.00</u>
Capital Outlay		
Other Asset	290	<u>P 35,000.00</u>
Total Capital Outlay		<u>P 35,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 420,000.00</u>

**A. MAYOR'S OFFICE**  
**8. Legal Service Section (1011-8)**  
General Service Sector

*For new appropriation language as indicated hereunder.... **P 60,000.00***

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-8	
Travelling Expenses-Local	751	P 10,000.00
Training Expenses	753	10,000.00
Office Supplies Expenses	755	5,000.00
Telephone Expenses-Mobile	773	9,000.00
Membership Dues and Contributions to Organizations	778	5,000.00
Printing & Binding Expenses	781	<u>1,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 40,000.00</u>
Capital Outlay		

PARTICULARS	ACCOUNT CODE	AMOUNT
IT Equipment & Software	223	P 20,000.00
Total Capital Outlay		P 20,000.00
<b>TOTAL APPROPRIATIONS</b>		P 60,000.00

**A. MAYOR'S OFFICE**  
**9. Nutrition Section (1011-9)**  
General Service Sector

*For new appropriation language as indicated hereunder.... P 161,120.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-9	
Travelling Expenses-Local	751	P 10,000.00
Training Expenses	753	5,000.00
Office Supplies Expenses	755	3,000.00
Gasoline, Oil & Lubricants Expenses	761	6,000.00
Telephone Expenses-Mobile	773	10,000.00
Printing & Binding Expenses	781	4,000.00
Repair & Maintenance-IT Equipment & Software	823	6,000.00
Repair & Maintenance-Motor Vehicles	841	4,000.00
Other Maintenance & Operating Expenses	969	8,000.00
Total Maintenance & Other Operating Expenses		P 56,000.00
Capital Outlay		
Other Asset	290	P 4,000.00
Total Capital Outlay		P 4,000.00
Sub-Total		P 60,000.00
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Municipal Nutrition Program</b>	4999-1	
Maintenance & Other Operating Expenses		
Food Supplies Expenses	758	P 5,000.00
Drugs & Medicines Expenses	759	20,000.00
Agricultural Supplies Expenses	762	10,000.00
General Services	795	50,400.00
Insurance Expenses	893	720.00
Other Maintenance & Operating Expenses	969	P 15,000.00
Total Maintenance & Other Operating Expenses		P 101,120.00
<b>Total Locally-Funded Projects</b>		P 101,120.00
<b>TOTAL APPROPRIATIONS</b>		P 161,120.00

**A. MAYOR'S OFFICE**

**10. Municipal Environment & Natural Resources Section (1011-10)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 130,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-10	
Travelling Expenses-Local	751	P 10,000.00
Training Expenses	753	10,000.00
Office Supplies Expenses	755	7,000.00
Gasoline, Oil & Lubricants Expenses	761	13,000.00
Telephone Expenses-Mobile	773	8,000.00
Membership Dues and Contributions to Organizations	778	500.00
Printing & Binding Expenses	781	1,000.00
Repair & Maintenance-Furniture & Fixture	822	1,500.00
Repair & Maintenance-IT Equipment & Software	823	9,000.00
Repair & Maintenance-Motor Vehicles	841	4,000.00
Other Maintenance & Operating Expenses	969	<u>8,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 72,000.00</u>
Capital Outlay		
Office Equipment	221	<u>P 8,000.00</u>
Total Capital Outlay		<u>P 8,000.00</u>
Sub-Total		<u>P 80,000.00</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
	6999-14	
<b>Environmental Management Program</b>		
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 6,000.00
Training Expenses	753	6,000.00
Office Supplies Expenses	755	2,000.00
Gasoline, Oil & Lubricants Expenses	761	18,000.00
Other Supplies Expenses	765	5,000.00
Printing & Binding Expenses	781	3,000.00
Other Maintenance & Operating Expenses	969	<u>10,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 50,000.00</u>
<b>Total Locally-Funded Projects</b>		<u>P 50,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 130,000.00</u>

**A. MAYOR'S OFFICE**

**11. Information & Communication Technology Section (1011-11)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 70,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-11	

PARTICULARS	ACCOUNT CODE	AMOUNT
Travelling Expenses-Local	751	P 14,000.00
Training Expenses	753	10,000.00
Office Supplies Expenses	755	1,000.00
Telephone Expenses-Mobile	773	6,000.00
Printing & Binding Expenses	781	1,000.00
Repair & Maintenance-IT Equipment & Software	823	3,000.00
Other Maintenance & Operating Expenses	969	<u>10,000.00</u>
Total Maintenance & Other Operating Expenses		P <u>45,000.00</u>
Capital Outlay		
IT Equipment & Software	223	P 25,000.00
Total Capital Outlay		P <u>25,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		P <u>70,000.00</u>

**A. MAYOR'S OFFICE**

**12. Local Economic Enterprise Section (1011-12)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 130,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-12	
Travelling Expenses-Local	751	P 30,000.00
Training Expenses	753	10,000.00
Telephone Expenses-Mobile	773	6,000.00
Printing & Binding Expenses	781	<u>2,000.00</u>
Total Maintenance & Other Operating Expenses		P <u>48,000.00</u>
Capital Outlay		
Office Equipment	221	P 7,000.00
IT Equipment & Software	223	30,000.00
Communication Equipment	229	8,000.00
Total Capital Outlay		<u>45,000.00</u>
Sub-Total		P <u>93,000.00</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Operation of Local Economic Enterprise</b>	8999-33	
Maintenance & Other Operating Expenses		
Gasoline, Oil & Lubricants Expenses	761	P 12,000.00
Other Supplies Expenses	765	15,000.00
Repair & Maintenance-Motor Vehicles	841	5,000.00
Other Maintenance & Operating Expenses	969	<u>5,000.00</u>
Total Maintenance & Other Operating Expenses		P <u>37,000.00</u>
<b>Total Locally-Funded Projects</b>		P <u>37,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		P <u>130,000.00</u>

**A. MAYOR'S OFFICE**

**13. Procurement Services Section (1011-13)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 110,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-13	
Travelling Expenses-Local	751	P 20,000.00
Training Expenses	753	9,000.00
Office Supplies Expenses	755	5,000.00
Gasoline, Oil & Lubricants Expenses	761	40,000.00
Other Supplies Expenses	765	1,500.00
Telephone Expenses-Mobile	773	8,000.00
Advertising Expenses	780	1,500.00
Printing & Binding Expenses	781	1,500.00
Repair & Maintenance-IT Equipment & Software	823	1,000.00
Repair & Maintenance-Motor Vehicles	841	8,000.00
Total Maintenance & Other Operating Expenses		<u>P 95,500.00</u>
Capital Outlay		
Furniture & Fixtures	222	P 5,500.00
IT Equipment & Software	223	9,000.00
Total Capital Outlay		<u>P 14,500.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 110,000.00</u>

**A. MAYOR'S OFFICE**

**14. Municipal Disaster Risk Reduction Management Section (1011-14)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 80,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-14	
Travelling Expenses-Local	751	P 9,000.00
Training Expenses	753	5,000.00
Office Supplies Expenses	755	15,000.00
Gasoline, Oil & Lubricants Expenses	761	7,000.00
Other Supplies Expenses	765	6,000.00
Telephone Expenses-Mobile	773	8,000.00
Printing & Binding Expenses	781	6,000.00
Repair & Maintenance-Furniture & Fixture	822	4,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00
Total Maintenance & Other Operating Expenses		<u>P 70,000.00</u>
Capital Outlay		
IT Equipment & Software	223	P 10,000.00
Total Capital Outlay		<u>P 10,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 80,000.00</u>

**A. MAYOR'S OFFICE**  
**15. Internal Audit Section (1011-16)**  
 General Service Sector

*For new appropriation language as indicated hereunder.... P 70,000.00*

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses	1011-16	
Travelling Expenses-Local	751	P 10,000.00
Training Expenses	753	17,000.00
Office Supplies Expenses	755	5,000.00
Other Supplies Expenses	765	500.00
Telephone Expenses-Mobile	773	12,000.00
Printing & Binding Expenses	781	6,500.00
Repair & Maintenance-Furniture & Fixture	822	<u>2,000.00</u>
Total Maintenance & Other Operating Expenses		P 53,000.00
Capital Outlay		
IT Equipment & Software	223	P 17,000.00
Total Capital Outlay		<u>P 17,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 70,000.00</u>

**B. OFFICE OF THE VICE MAYOR (1016)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 1,162,003.12*

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1016	
Personal Services		
Salaries & Wages-Regular Pay	701	P 483,576.00
Personnel Economic Relief Allowance (PERA)	711	24,000.00
Representation Allowance (RA)	713	76,500.00
Clothing/Uniform Allowance	715	5,000.00
Cash Gift	724	5,000.00
Year-End Bonus	725	40,298.00
Life & Retirement Insurance Contributions	731	58,029.12
PAG-IBIG Contributions	732	1,200.00
PHILHEALTH Contributions	733	7,200.00
ECC Contributions	734	<u>1,200.00</u>
Total Personal Services		P 702,003.12
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 30,000.00
Training Expenses	753	50,000.00
Gasoline, Oil & Lubricants Expenses	761	85,000.00
Telephone Expenses-Mobile	773	20,000.00
Membership Dues and Contributions to Organizations	778	100,000.00
Representation Expenses	783	25,000.00
General Services	795	75,000.00

PARTICULARS	ACCOUNT CODE	AMOUNT
Repair & Maintenance-Furniture & Fixture	822	10,000.00
Repair & Maintenance-Motor Vehicles	841	<u>65,000.00</u>
Total Current Operating Expenditures		<u>P 460,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 1,162,003.12</u>

**C. OFFICE OF THE SANGGUNIANG BAYAN (1021)**

General Service Sector

For new appropriation language as indicated hereunder.... **P 8,719,793.96**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1021	
Personal Services		
Salaries & Wages-Regular Pay	701	P 4,772,904.00
Personnel Economic Relief Allowance (PERA)	711	288,000.00
Representation Allowance (RA)	713	675,000.00
Transportation Allowance (TA)	714	675,000.00
Clothing/Uniform Allowance	715	60,000.00
Productivity Incentives Bonus	717	4,000.00
Cash Gift	724	60,000.00
Year-End Bonus	725	397,742.00
Life & Retirement Insurance Contributions	731	572,748.48
PAG-IBIG Contributions	732	14,400.00
PHILHEALTH Contributions	733	70,920.00
ECC Contributions	734	14,079.48
Loyalty Awards	749-2	<u>5,000.00</u>
Total Personal Services		<u>P 7,609,793.96</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 335,000.00
Training Expenses	753	300,000.00
Office Supplies Expenses	755	25,000.00
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Other Supplies Expenses	765	10,000.00
Telephone Expenses-Mobile	773	120,000.00
Membership Dues and Contributions to Organizations	778	90,000.00
Advertising Expenses	780	15,000.00
Printing & Binding Expenses	781	5,000.00
Representation Expenses	783	35,000.00
Repair & Maintenance-Furniture & Fixture	822	10,000.00
Repair & Maintenance-Motor Vehicles	841	<u>10,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 965,000.00</u>
Total Current Operating Expenditures		<u>P 8,574,793.96</u>
Capital Outlay		
Office Equipment	221	P 10,000.00
Furniture & Fixtures	222	<u>50,000.00</u>
Total Capital Outlay		<u>P 60,000.00</u>
Sub-total		<u>P 8,634,793.96</u>



PARTICULARS	ACCOUNT CODE	AMOUNT
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Legislative Research Program</b>	1999-47	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 10,000.00
Training Expenses	753	15,000.00
Office Supplies Expenses	755	<u>5,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 30,000.00</u>
<b>Legislative Tracking</b>	1999-47-2	
Capital Outlay		
IT Equipment & Software	222	<u>P 30,000.00</u>
Total Capital Outlay		<u>P 30,000.00</u>
<b>Quasi Judicial Program</b>	1999-47-3	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 5,000.00
Training Expenses	753	<u>5,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 10,000.00</u>
<b>Records Archival &amp; Retrieval Management</b>	1999-47-4	
Capital Outlay		
Office Equipment	221	<u>P 15,000.00</u>
Total Capital Outlay		<u>P 15,000.00</u>
<b>Total Locally-Funded Projects</b>		<u>P 85,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 8,719,793.96</u>

**D. OFFICE OF THE SECRETARY TO THE SANGGUNIAN (1022)**

General Service Sector

For new appropriation language as indicated hereunder.... **P 1,810,004.86**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1022	
Personal Services		
Salaries & Wages-Regular Pay	701	P 1,023,011.23
Personnel Economic Relief Allowance (PERA)	711	144,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	30,000.00
Productivity Incentive Allowance	717	12,000.00
Cash Gift	724	30,000.00
Year-End Bonus	725	85,312.00
Life & Retirement Insurance Contributions	731	122,761.35
PAG-IBIG Contributions	732	7,200.00
PHILHEALTH Contributions	733	14,760.00

PARTICULARS	ACCOUNT CODE	AMOUNT
ECC Contributions	734	<u>5,960.28</u>
Total Personal Services		<u>P 1,610,004.86</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 60,000.00
Training Expenses	753	50,000.00
Office Supplies Expenses	755	5,000.00
Other Supplies Expenses	765	5,000.00
Telephone Expenses-Mobile	773	35,000.00
Membership Dues and Contributions to Organizations	778	5,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00
Other Maintenance & Operating Expenses	969	<u>10,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 180,000.00</u>
Total Current Operating Expenditures		<u>P 1,790,004.86</u>
Capital Outlay		
IT Equipment & Software	223	<u>P 20,000.00</u>
Total Capital Outlay		<u>P 20,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 1,810,004.86</u>

***E. MUNICIPAL PLANNING & DEVELOPMENT OFFICE (1041)***

General Service Sector

*For new appropriation language as indicated hereunder.... P 1,440,751.76*

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1041	
Personal Services		
Salaries & Wages-Regular Pay	701	P 756,024.00
Personnel Economic Relief Allowance (PERA)	711	72,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	15,000.00
Productivity Incentive Allowance	717	6,000.00
Cash Gift	724	15,000.00
Year-End Bonus	725	63,002.00
Life & Retirement Insurance Contributions	731	90,722.88
PAG-IBIG Contributions	732	3,600.00
PHILHEALTH Contributions	733	11,160.00
ECC Contributions	734	<u>3,242.88</u>
Total Personal Services		<u>P 1,170,751.76</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 25,000.00
Training Expenses	753	17,000.00
Office Supplies Expenses	755	15,000.00
Gasoline, Oil & Lubricants Expenses	761	8,000.00

PARTICULARS	ACCOUNT CODE	AMOUNT
Other Supplies Expenses	765	5,000.00
Telephone Expenses-Mobile	773	15,000.00
Membership Dues and Contributions to Organizations	778	1,000.00
Printing & Binding Expenses	781	4,000.00
Repair & Maintenance-Furniture & Fixture	822	5,000.00
Repair & Maintenance-IT Equipment & Software	823	5,000.00
Repair & Maintenance-Motor Vehicles	841	5,000.00
Other Maintenance & Operating Expenses	969	<u>10,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 115,000.00</u>
Total Current Operating Expenditures		<u>P 1,285,751.76</u>
Capital Outlay		
Office Equipment	221	P 7,000.00
Furniture & Fixtures	222	10,000.00
IT Equipment & Software	223	20,000.00
Communication Equipment	229	5,000.00
Other Equipment	240	<u>18,000.00</u>
Total Capital Outlay		<u>P 60,000.00</u>
Sub-Total		<u>P 1,345,751.76</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Municipal Planning &amp; Development Coordination</b>		
	1999-71	
Maintenance & Other Operating Expenses		
Other Professional Services	799	P 5,500.00
Other Maintenance & Operating Expenses	969	<u>4,500.00</u>
Total Maintenance & Other Operating Expenses		<u>P 10,000.00</u>
<b>CDP Completion</b>		
	1999-79	
Maintenance & Other Operating Expenses		
Travelling Expenses	751	P 7,000.00
Training Expenses	753	5,000.00
Gasoline, Oil & Lubricants Expenses	761	3,000.00
Printing & Binding Expenses	781	5,000.00
Repair & Maintenance-IT Equipment & Software	823	3,000.00
Other Maintenance & Operating Expenses	969	<u>5,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 28,000.00</u>
<b>LGPMS Project</b>		
	1999-86	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 3,500.00
Training Expenses	753	3,500.00
Other Maintenance & Operating Expenses	969	<u>3,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 10,000.00</u>
<b>Local Shelter Program</b>		
	6999-9	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 3,000.00
Gasoline, Oil & Lubricants Expenses	761	2,000.00

PARTICULARS	ACCOUNT CODE	AMOUNT
Survey Expenses	787	8,000.00
Other Maintenance & Operating Expenses	969	<u>2,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 15,000.00</u>
<b>Titling Program</b>	6999-10	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 2,000.00
Gasoline, Oil & Lubricants Expenses	761	1,000.00
Printing & Binding Expenses	781	1,000.00
Survey Expenses	787	10,000.00
Other Maintenance & Operating Expenses	969	<u>1,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 15,000.00</u>
<b>CBMS Project</b>	6999-11	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 3,000.00
Training Expenses	753	2,000.00
Office Supplies Expenses	755	2,000.00
General Services	795	1,000.00
Other Maintenance & Operating Expenses	969	<u>2,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 10,000.00</u>
<b>Project Evaluation &amp; Monitoring</b>	6999-15	
Maintenance & Other Operating Expenses		
Gasoline, Oil & Lubricants Expenses	761	P 2,000.00
Other Maintenance & Operating Expenses	969	<u>5,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 7,000.00</u>
<b>Total Locally-Funded Projects</b>		<u>P 95,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 1,440,751.76</u>

**F. MUNICIPAL CIVIL REGISTRAR'S OFFICE (1051)**

General Service Sector

For new appropriation language as indicated hereunder.... **P 1,513,824.00**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1051	
Personal Services		
Salaries & Wages-Regular Pay	701	P 854,944.00
Personnel Economic Relief Allowance (PERA)	711	96,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	20,000.00
Productivity Incentive Allowance	717	8,000.00
Cash Gift	724	20,000.00
Year-End Bonus	725	71,292.00

PARTICULARS	ACCOUNT CODE	AMOUNT
Life & Retirement Insurance Contributions	731	102,593.28
PAG-IBIG Contributions	732	4,800.00
PHILHEALTH Contributions	733	11,880.00
ECC Contributions	734	4,314.72
Loyalty Awards	749-2	<u>5,000.00</u>
Total Personal Services		<u>P 1,333,824.00</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 35,000.00
Training Expenses	753	35,000.00
Office Supplies Expenses	755	10,000.00
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Telephone Expenses-Mobile	773	20,000.00
Printing & Binding Expenses	781	5,000.00
Repair & Maintenance-Furniture & Fixture	822	10,000.00
Repair & Maintenance-IT Equipment & Software	823	<u>5,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 130,000.00</u>
Total Current Operating Expenditures		<u>P 1,463,824.00</u>
Capital Outlay		
Motor Vehicles	241	<u>P 50,000.00</u>
Total Capital Outlay		<u>P 50,000.00</u>
Sub-Total		<u>P 1,513,824.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 1,513,824.00</u>

**G. MUNICIPAL BUDGET OFFICE (1071)**

General Service Sector

For new appropriation language as indicated hereunder.... **P 1,654,387.96**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1071	
Personal Services		
Salaries & Wages-Regular Pay	701	P 961,410.00
Personnel Economic Relief Allowance (PERA)	711	96,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	20,000.00
Year-End Bonus	725	80,185.00
Productivity Incentive Allowance	717	8,000.00
Cash Gift	724	20,000.00
Life & Retirement Insurance Contributions	731	115,369.20
PAG-IBIG Contributions	732	4,800.00
PHILHEALTH Contributions	733	14,040.00
ECC Contributions	734	4,583.76
Loyalty Awards	749-2	<u>5,000.00</u>
Total Personal Services		<u>P 1,464,387.96</u>

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 39,000.00
Training Expenses	753	30,000.00
Office Supplies Expenses	755	25,000.00
Other Supplies Expenses	765	12,000.00
Telephone Expenses-Mobile	773	12,000.00
Membership Dues and Contributions to Organizations	778	5,000.00
Printing & Binding Expenses	781	5,000.00
Repair & Maintenance-Furniture & Fixture	822	5,000.00
Repair & Maintenance-IT Equipment & Software	823	8,000.00
Other Maintenance & Operating Expenses	969	5,000.00
Total Maintenance & Other Operating Expenses		<u>P 146,000.00</u>
Total Current Operating Expenditures		<u>P 1,610,387.96</u>
Capital Outlay		
Office Equipment	221	P7,000.00
IT Equipment & Software	223	37,000.00
Total Capital Outlay		<u>44,000.00</u>
Sub-Total		<u>P 1,654,387.96</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 1,654,387.96</u>

#### H. MUNICIPAL ACCOUNTANT'S OFFICE (1081)

General Service Sector

For new appropriation language as indicated hereunder.... **P 1,502,013.04**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1081	
Personal Services		
Salaries & Wages-Regular Pay	701	P 816,014.00
Personnel Economic Relief Allowance (PERA)	711	96,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	20,000.00
Productivity Incentive Allowance	717	8,000.00
Cash Gift	724	20,000.00
Year-End Bonus	725	68,062.00
Life & Retirement Insurance Contributions	731	97,921.68
PAG-IBIG Contributions	732	4,800.00
PHILHEALTH Contributions	733	11,880.00
ECC Contributions	734	4,335.36
Total Personal Services		<u>P 1,282,013.04</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 30,000.00
Training Expenses	753	30,000.00
Office Supplies Expenses	755	18,400.00

PARTICULARS	ACCOUNT CODE	AMOUNT
Gasoline, Oil & Lubricants Expenses	761	5,000.00
Other Supplies Expenses	765	3,000.00
Telephone Expenses-Mobile	773	15,000.00
Membership Dues and Contributions to Organizations	778	1,000.00
Printing & Binding Expenses	781	3,000.00
Repair & Maintenance-Furniture & Fixture	822	5,000.00
Repair & Maintenance-IT Equipment & Software	823	38,600.00
Other Maintenance & Operating Expenses	969	<u>10,000.00</u>
Total Maintenance & Other Operating Expenses		P <u>159,000.00</u>
Total Current Operating Expenditures		P <u>1,441,013.04</u>
Capital Outlay		
Office Equipment	221	P 7,000.00
IT Equipment & Software	223	45,000.00
Communication Equipment	229	<u>9,000.00</u>
Total Capital Outlay		P <u>61,000.00</u>
Sub-Total		P <u>1,502,013.04</u>
<b>TOTAL APPROPRIATIONS</b>		P <u>1,502,013.04</u>

**I. MUNICIPAL TREASURER'S OFFICE (1091)**

General Service Sector

For new appropriation language as indicated hereunder.... **P 1,884,449.38**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1091	
Personal Services		
Salaries & Wages-Regular Pay	701	P 1,042,445.09
Personnel Economic Relief Allowance (PERA)	711	144,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	30,000.00
Productivity Incentive Allowance	717	12,000.00
Cash Gift	724	30,000.00
Year-End Bonus	725	87,294.00
Life & Retirement Insurance Contributions	731	125,093.41
PAG-IBIG Contributions	732	7,200.00
PHILHEALTH Contributions	733	15,300.00
ECC Contributions	734	6,116.88
Loyalty Awards	749-2	<u>10,000.00</u>
Total Personal Services		P <u>1,644,449.38</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 37,000.00
Training Expenses	753	20,000.00
Office Supplies Expenses	755	20,000.00
Accountable Forms Expenses	756	10,000.00

PARTICULARS	ACCOUNT CODE	AMOUNT
Gasoline, Oil & Lubricants Expenses	761	25,000.00
Other Supplies Expenses	765	5,000.00
Postage & Deliveries	771	500.0
Telephone Expenses-Mobile	773	15,000.00
Membership Dues and Contributions to Organizations	778	4,000.00
Printing & Binding Expenses	781	3,000.00
Repair & Maintenance-Furniture & Fixture	822	5,000.00
Repair & Maintenance-IT Equipment & Software	823	5,000.00
Repair & Maintenance-Motor Vehicles	841	8,000.00
Fidelity Bond Premiums	892	12,000.00
Other Maintenance & Operating Expenses	969	500.00
Total Maintenance & Other Operating Expenses		<u>P 170,000.00</u>
Total Current Operating Expenditures		<u>P 1,814,449.38</u>
Capital Outlay		
Office Equipment	221	P 50,000.00
IT Equipment & Software	223	20,000.00
Total Capital Outlay		<u>P 70,000.00</u>
Sub-Total		<u>P 1,884,449.38</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 1,884,449.38</u>

**J. MUNICIPAL ASSESSOR'S OFFICE (1101)**

General Service Sector

*For new appropriation language as indicated hereunder....* **P 1,286,072.45**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	1101	
Personal Services		
Salaries & Wages-Regular Pay	701	P 682,338.54
Personnel Economic Relief Allowance (PERA)	711	72,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	15,000.00
Productivity Incentive Allowance	717	6,000.00
Cash Gift	724	15,000.00
Year-End Bonus	725	56,922.00
Life & Retirement Insurance Contributions	731	81,880.63
PAG-IBIG Contributions	732	3,600.00
PHILHEALTH Contributions	733	10,080.00
ECC Contributions	734	3,251.28
Loyalty Awards	749-2	5,000.00
Total Personal Services		<u>P 1,086,072.45</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 25,000.00
Training Expenses	753	25,000.00



PARTICULARS	ACCOUNT CODE	AMOUNT
Office Supplies Expenses	755	20,000.00
Gasoline, Oil & Lubricants Expenses	761	12,000.00
Telephone Expenses-Mobile	773	12,000.00
Membership Dues and Contributions to Organizations	778	3,000.00
Printing & Binding Expenses	781	3,000.00
Repair & Maintenance-Furniture & Fixture	822	10,000.00
Repair & Maintenance-IT Equipment & Software	823	5,000.00
Repair & Maintenance-Motor Vehicles	841	5,000.00
Total Maintenance & Other Operating Expenses		<u>P 120,000.00</u>
Total Current Operating Expenditures		<u>P 1,206,072.45</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Real Property Tax Administration</b>		
Maintenance & Other Operating Expenses	1999-41	
Repair & Maintenance-IT Equipment & Software	823	<u>P 80,000.00</u>
Total Maintenance & Other Operating Expenses		<u>P 80,000.00</u>
<b>Total Locally-Funded Projects</b>		<u>P 80,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 1,286,072.45</u>

**K. MUNICIPAL HEALTH OFFICE (441)**

General Service Sector

*For new appropriation language as indicated hereunder....* **P 4,399,666.21**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	4411	
Personal Services		
Salaries & Wages-Regular Pay	701	P 1,989,512.91
Personnel Economic Relief Allowance (PERA)	711	192,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	40,000.00
Productivity Incentive Allowance	717	16,000.00
Cash Gift	724	40,000.00
Year-End Bonus	725	166,482.00
Life & Retirement Insurance Contributions	731	238,741.55
PAG-IBIG Contributions	732	9,600.00
PHILHEALTH Contributions	733	28,800.00
ECC Contributions	734	9,600.00
Laundry Allowance	743-1	14,400.00
Subsistence Allowance	743-2	144,000.00
Hazard Allowance	743-3	338,729.75
Loyalty Awards	749-2	5,000.00
Total Personal Services		<u>P 3,367,866.21</u>

PARTICULARS	ACCOUNT CODE	AMOUNT
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 110,000.00
Training Expenses	753	20,000.00
Office Supplies Expenses	755	5,000.00
Drugs & Medicines Expenses	759	200,000.00
Gasoline, Oil & Lubricants Expenses	761	50,000.00
Water Expenses	766	10,000.00
Telephone Expenses-Mobile	773	35,000.00
Membership Dues and Contributions to Organizations	778	5,000.00
Printing & Binding Expenses	781	5,000.00
Repair & Maintenance-Furniture & Fixture	822	10,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00
Repair & Maintenance-Motor Vehicles	841	60,000.00
Other Maintenance & Operating Expenses	969	<u>20,000.00</u>
Total Maintenance & Other Operating Expenses		P <u>540,000.00</u>
Total Current Operating Expenditures		P <u>3,907,866.21</u>
Capital Outlay		
Office Equipment	221	P 10,000.00
Communication Equipment	229	<u>10,000.00</u>
Total Capital Outlay		P <u>20,000.00</u>
Sub-Total		P <u>3,927,866.21</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Local Health Program</b>	4999-2	
Maintenance & Other Operating Expenses		
Training Expenses	753	P 60,000.00
Office Supplies Expenses	755	3,000.00
Gasoline, Oil & Lubricants Expenses	761	12,000.00
Other Supplies Expenses	765	15,000.00
Water Expenses	766	14,000.00
Printing & Binding Expenses	781	13,000.00
General Services	795	262,800.00
Repair & Maintenance-Office Equipment	821	5,000.00
Insurance Expenses	893	9,000.00
Other Maintenance & Operating Expenses	969	<u>78,000.00</u>
Total Maintenance & Other Operating Expenses		P <u>471,800.00</u>
<b>Total Locally-Funded Projects</b>		P <u>471,800.00</u>
<b>TOTAL APPROPRIATIONS</b>		P <u>4,399,666.21</u>

**L. MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE (7611)**

General Service Sector

*For new appropriation language as indicated hereunder.... P 2,842,962.18*

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	7611	
Personal Services		
Salaries & Wages-Regular Pay	701	P 779,230.95
Personnel Economic Relief Allowance (PERA)	711	72,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	15,000.00
Productivity Incentives Bonus	717	6,000.00
Cash Gift	724	15,000.00
Year-End Bonus	725	65,189.00
Life & Retirement Insurance Contributions	731	93,507.71
PAG-IBIG Contributions	732	3,600.00
PHILHEALTH Contributions	733	12,420.00
ECC Contributions	734	3,406.32
Loyalty Awards	749-2	5,000.00
Hazard Allowance	749-5	<u>97,608.20</u>
Total Personal Services		<u>P 1,302,962.18</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 40,000.00
Training Expenses	753	18,500.00
Office Supplies Expenses	755	18,000.00
Gasoline, Oil & Lubricants Expenses	761	10,000.00
Other Supplies Expenses	765	3,000.00
Telephone Expenses-Mobile	773	12,000.00
Printing & Binding Expenses	781	10,000.00
Repair & Maintenance-Furniture & Fixture	822	5,000.00
Repair & Maintenance-IT Equipment & Software	823	2,000.00
Other Maintenance & Operating Expenses	969	<u>11,500.00</u>
Total Maintenance & Other Operating Expenses		<u>P 130,000.00</u>
Total Current Operating Expenditures		<u>P 1,432,962.18</u>
Capital Outlay		
Other Equipment	240	<u>P 10,000.00</u>
Total Capital Outlay		<u>P 10,000.00</u>
Sub-Total		<u>P 1,442,962.18</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Social Welfare Program</b>	7999-1	
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 16,500.00
Training Expenses	753	45,000.00
Office Supplies Expenses	755	10,500.00
Gasoline, Oil & Lubricants Expenses	761	15,500.00
Other Supplies Expenses	765	12,000.00

PARTICULARS	ACCOUNT CODE	AMOUNT
Water Expenses	766	2,000.00
Printing & Binding Expenses	781	8,000.00
General Services	795	700,000.00
Subsidy to GOCC	875	500,000.00
Donations	878	34,000.00
Other Maintenance & Operating Expenses	969	56,500.00
Total Maintenance & Other Operating Expenses		<u>P 1,400,000.00</u>
<b>Total Locally-Funded Projects</b>		<u>P 1,400,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 2,842,962.18</u>

**M. MUNICIPAL AGRICULTURIST'S OFFICE (8711)**

General Service Sector

For new appropriation language as indicated hereunder.... **P 2,788,051.62**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	8711	
Personal Services		
Salaries & Wages-Regular Pay	701	P 1,153,002.27
Personnel Economic Relief Allowance (PERA)	711	168,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	35,000.00
Productivity Incentive Allowance	717	14,000.00
Cash Gift	724	35,000.00
Year-End Bonus	725	96,157.00
Life & Retirement Insurance Contributions	731	138,360.27
PAG-IBIG Contributions	732	8,400.00
PHILHEALTH Contributions	733	16,920.00
ECC Contributions	734	7,987.08
Terminal Leave Benefits	742	553,308.00
Hazard Allowance	743-3	26,917.00
Loyalty Awards	749-2	<u>10,000.00</u>
Total Personal Services		<u>P 2,398,051.62</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 40,000.00
Training Expenses	753	20,000.00
Office Supplies Expenses	755	14,000.00
Gasoline, Oil & Lubricants Expenses	761	40,000.00
Other Supplies Expenses	765	5,000.00
Telephone Expenses-Mobile	773	15,000.00
Printing & Binding Expenses	781	5,000.00
General Services	795	6,000.00
Repair & Maintenance-Furniture & Fixture	822	10,000.00
Repair & Maintenance-IT Equipment & Software	823	5,000.00

PARTICULARS	ACCOUNT CODE	AMOUNT
Repair & Maintenance-Motor Vehicles	841	<u>10,000.00</u>
Total Maintenance & Other Operating Expenses		P <u>170,000.00</u>
Total Current Operating Expenditures		P <u>2,568,051.62</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Sustainable Agriculture &amp; Food Security Program</b>		
Maintenance & Other Operating Expenses	8851-1	
Travelling Expenses-Local	751	P 30,000.00
Training Expenses	753	51,500.00
Animal/Zoological Supplies Expenses	757	13,000.00
Gasoline, Oil & Lubricants Expenses	761	29,500.00
Agricultural Supplies Expenses	762	66,000.00
Other Supplies Expenses	765	<u>30,000.00</u>
Total Maintenance & Other Operating Expenses		P <u>220,000.00</u>
<b>Total Locally-Funded Projects</b>		P <u>220,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		P <u>2,788,051.62</u>

**N. MUNICIPAL ENGINEER'S OFFICE (8751)**

General Service Sector

*For new appropriation language as indicated hereunder....* **P 2,569,846.32**

PARTICULARS	ACCOUNT CODE	AMOUNT
Current Operating Expenditures	8751	
Personal Services		
Salaries & Wages-Regular Pay	701	P 885,838.00
Personnel Economic Relief Allowance (PERA)	711	120,000.00
Representation Allowance (RA)	713	67,500.00
Transportation Allowance (TA)	714	67,500.00
Clothing/Uniform Allowance	715	25,000.00
Productivity Incentive Allowance	717	10,000.00
Cash Gift	724	25,000.00
Year-End Bonus	725	73,801.00
Life & Retirement Insurance Contributions	731	106,300.56
PAG-IBIG Contributions	732	6,000.00
PHILHEALTH Contributions	733	12,780.00
ECC Contributions	734	5,126.76
Loyalty Awards	749	<u>5,000.00</u>
Total Personal Services		P <u>1,409,846.32</u>
Maintenance & Other Operating Expenses		
Travelling Expenses-Local	751	P 36,000.00
Training Expenses	753	15,000.00
Office Supplies Expenses	755	30,000.00
Other Supplies Expenses	765	3,000.00

PARTICULARS	ACCOUNT CODE	AMOUNT
Telephone Expenses-Mobile	773	22,000.00
Membership Dues and Contributions to Organizations	778	2,000.00
Printing & Binding Expenses	781	2,000.00
Repair & Maintenance-IT Equipment & Software	823	10,000.00
Total Maintenance & Other Operating Expenses		<u>P 120,000.00</u>
Total Current Operating Expenditures		<u>P 1,529,846.32</u>
Capital Outlay		
Furniture & Fixtures	222	P 13,500.00
IT Equipment & Software	223	26,500.00
Total Capital Outlay		<u>P 40,000.00</u>
Sub-Total		<u>P 1,569,846.32</u>
<b>LOCALLY-FUNDED PROJECTS</b>		
<b>Local Infrastructure Projects</b>	8752-21	
Maintenance & Other Operating Expenses		
Office Buildings	811	P 200,000.00
Roads	851	200,000.00
Total Maintenance & Other Operating Expenses		<u>P 400,000.00</u>
Capital Outlay		
Office Buildings	211	P 150,000.00
School Buildings	212	100,000.00
Other Structures	215	100,000.00
Parks, Plazas & Monuments	252	150,000.00
Other Capital Outlay	260	100,000.00
Total Capital Outlay		<u>P 600,000.00</u>
<b>Total Locally-Funded Projects</b>		<u>P 1,000,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 2,569,846.32</u>

**O. 20% DEVELOPMENT FUND**

*For new appropriation language as indicated hereunder....* **P 11,401,036.00**

PARTICULARS	ACCOUNT CODE	AMOUNT
<b>Counterpart to Bottom-up Budgeting (BuB) Projects</b>	8918-41	
<b>Farm to Market Roads</b>	8918-41-1	
Capital Outlay		
Roads & Bridges	251	P 400,000.00
Sub-Total		<u>P 400,000.00</u>
<b>Flood Control Program</b>	8918-41-2	
Capital Outlay		
Flood Controls	256	P 150,000.00
Total Capital Outlay		<u>P 150,000.00</u>

PARTICULARS	ACCOUNT CODE	AMOUNT
<b>Rural Electrification Program</b>	8918-41-3	
Capital Outlay		
Guaranty Deposit	186	<u>P 150,000.00</u>
Sub-Total		<u>P 150,000.00</u>
<b>Completion of Rural Health Unit</b>	8918-41-4	
Capital Outlay		
Hospitals & Health Centers	213	<u>P 100,000.00</u>
Sub-Total		<u>P 100,000.00</u>
<b>Construction of Day Care Centers</b>	8918-41-5	
Capital Outlay		
Hospitals & Health Centers	213	<u>P 40,000.00</u>
Sub-Total		<u>P 40,000.00</u>
<b>DA Assisted Projects</b>	8918-41-6	
Lump-sum Appropriations		<u>P 75,000.00</u>
Sub-Total		<u>P 75,000.00</u>
<b>Counterpart to KALAHI-NCDDP Projects</b>	8918-42	
Lump-sum Appropriations		<u>P 4,250,000.00</u>
Sub-Total		<u>P 4,250,000.00</u>
<b>Counterpart to Other Agencies Funded Programs &amp; Projects</b>	8918-43	
Lump-sum Appropriations		<u>P 125,718.51</u>
Sub-Total		<u>P 125,718.51</u>
<b>Loan Amortization</b>	9911	
Maintenance & Other Operating Expenses		
Debt Service Subsidy to LBP	973	<u>P 6,110,317.49</u>
Sub-Total		<u>P 6,110,317.49</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 11,401,036.00</u>

**P. DISASTER RISK REDUCTION MANAGEMENT FUND**

General Service Sector

*For new appropriation language as indicated hereunder....* **P 3,377,884.00**

PARTICULARS	ACCOUNT CODE	AMOUNT
<b>5% Calamity</b>	9999-1	
70% Component		<u>P 2,364,518.80</u>
Total Maintenance & Other Operating Expenses		<u>P 2,364,518.80</u>
30% Component		
Lump-sum Appropriation		<u>P 1,013,365.20</u>
Sub-Total		<u>P 1,013,365.20</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 3,377,884.00</u>

**Q. AID TO COMPONENT BARANGAYS**

General Service Sector

*For new appropriation language as indicated hereunder....* **P 55,000.00**

<b>PARTICULARS</b>	<b>ACCOUNT CODE</b>	<b>AMOUNT</b>
Budgetary Aid to Component Barangays	8996-1	
Maintenance & Other Operating Expenses		
Other Maintenance & Operating Expenses	969	<u>P 55,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 55,000.00</u>

**R. DISCRETIONARY FUND**

General Service Sector

*For new appropriation language as indicated hereunder....* **P 33,577.00**

<b>PARTICULARS</b>	<b>ACCOUNT CODE</b>	<b>AMOUNT</b>
Miscellaneous Expenses	1011	
Maintenance & Other Operating Expenses		
Discretionary Expenses	884	<u>P 33,577.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 33,577.00</u>

**S. CONFIDENTIAL FUND**

General Service Sector

*For new appropriation language as indicated hereunder....* **P 1,000,000.00**

<b>PARTICULARS</b>	<b>ACCOUNT CODE</b>	<b>AMOUNT</b>
Confidential Expenses	1011	
Maintenance & Other Operating Expenses		
Confidential & Intelligence Expenses	881	<u>P 1,000,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 1,000,000.00</u>

**T. LOAN AMORTIZATION**

General Service Sector

*For new appropriation language as indicated hereunder....* **P 600,000.00**

<b>PARTICULARS</b>	<b>ACCOUNT CODE</b>	<b>AMOUNT</b>
Loan Amortization	1011	
Maintenance & Other Operating Expenses		
Debt Service Subsidy to LBP	881	<u>P 600,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>P 600,000.00</u>



**U. COMPENSATION ADJUSTMENT FUND**

General Service Sector

*For new appropriation language as indicated hereunder.... P 496,984.41*

PARTICULARS	ACCOUNT CODE	AMOUNT
Compensation Adjustment Fund	9999-2	
Personal Services		
Salaries & Wages-Regular Pay	701	P 496,984.41
<b>TOTAL APPROPRIATIONS</b>		<u>P 496,984.41</u>

**TOTAL NEW APPROPRIATIONS**

**P 67,557,676.00**

**SECTION 3. LOCAL EXPENDITURE PROGRAM.** Hereunder is the local expenditure program of the Local Government Unit of Braulio E. Dujali, presented per office/section.

**A. MAYOR'S OFFICE (1011)**

**I. Functional Statements**

1. Exercise general supervision and control of over all programs, projects, services and activities of the municipal government.
2. Determine the guidelines of municipal policies and be responsible to the sangguniang bayan.
3. Initiate and propose legislative measures to the sangguniang bayan and from time to time provide such information and data needed or requested in the performance of legislative functions.
4. Enforce all laws and ordinances in the pursuit of transparent and good governance in the municipality.
5. Initiate and maximize the generation of resources and revenues to propel developments in the municipality.
6. Carry out such emergency measures during and in the aftermath of man-made and natural calamities.
7. Ensure the delivery of basic services and provision of the adequate facilities for the general welfare of the Dujalinians.
8. Ensure the implementation of transparency and good governance.
9. Promotion and maintenance of peace and order.
10. Promotion of programs involving the youth in community-building.
11. Promotion of agri-tourism and investment.
12. Promotion of socio-cultural activities.
13. Promotion of literacy among Dujalinians.
14. Exercise such other powers and performs such other duties and functions as may be prescribed by law.

**II. Objectives**

1. Direct the implementation of municipal plans and projects as indicated in the Annual Investment Plan.
2. To provide effective and efficient delivery of basic services among Dujalinians.
3. Prioritize completion of government structures and projects of the municipality.
4. Sustainability of health care and Philhealth sa Masa Program.
5. Provide logistical and mobility support to local police force operation.
6. Surveillance & intelligence monitoring.
7. Administrative support for the effective and efficient implementation of katarungang pambarangay.
8. Spearhead the undertaking of peace and order council.
9. Provide support for the operation of PLEB.
10. Vigilant on illicit entry/organization of lawless and other terrorist elements.
11. Conduct capacity development of tanods and purok officials.
12. Prevent drug addiction and curb out the proliferation of illegal drugs.
13. Provide logistics and operational support for MLGOO.
14. Sustainability of local tourism in the promotion of local products.
15. Immediately respond to clientele's need.
16. Observance of founding anniversary of the municipality and in the province of Davao del Norte.
17. Conduct government services directly to the barangay and sitios.
18. Conduct BNEC trainings/seminars.
19. Conduct ISKOLAR-BOS orientation seminar.
20. Facilitate the Liga ng mga Barangay and SK activities.
21. Meetings/conference/trainings attended.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-1	1. General Administration	9,545,995.85	Plans, programs & activities implemented	1,000	January	December
			Memo, Circulars, laws, ordinances enforced	100	January	December
			Executive conferences, meetings, forums conducted	500	January	December

			Permits, clearances, certifications & other documents issued	1,000	January	December	
			Health, financial & logistic assistance to Dujalinians provided	1,000	January	December	
			Official LGU's representation to other agency attendees	100	January	December	
			Reception to visitors, officials & other guests provided	1,000	January	December	
1000-2	2	Police Services	100,000.00	Regular foot & mobile patrol conducted	weekly	January	December
1000-2-1	2.1	Crime Prevention & Control		Occurrence of crimes prevented		January	December
1000-2-2	2.2	Intelligence Networking		Justice to victims brought		January	December
1000-2-3	2.3	Police-Community Relation		Seminar/workshop to BPATS members conducted	50	January	December
				Seminar/workshop to brgy. officials conducted	10	January	December
				Dialogue with families conducted	50	January	December
				Peace & order in school maintained		January	December
				Threats to ADR prevented/monitored		January	December
				Illegal activities reduced		January	December
				Drug symposia conducted	all schools	January	December
				VAWC symposia		January	December
				IEC on terrorism conducted		January	December
				Local programs & projects			
				Feeding program conducted	all elem. schools	January	December
				Kindergarten schools visited	all	January	December
				IEC on RA 9262 conducted	municipalwide	January	December
1000-3	3	Tourism & Investment Promotion Program					
1000-3-1	3.1	Kafayag ug Kasadya Festival	100,000.00	MO No. 2011-140 implemented	1	September	December
1000-4-1	4	Public Safety, Peace & Order Program	3,400,000.00	MPOC Meetings conducted	12	January	December
				Trainings & seminars conducted	5	January	December
1000-4-1-1	5	Operation of MLGO Office	100,000.00	LCE programs & projects assisted		January	December
				Memorandum Circulars updates disseminated	12	January	December
				PNP personnel monitored	12	January	December
				Transparency & accountable governance imposed		January	December
				LGU implementation of good governance monitored		January	December
1000-5	6	Performance & Evaluation Planning	50,000.00	Accomplishment reports presented	30	January	February
				Pre-planning conducted		January	February
1000-6	7	Socio-Cultural Program					
1000-6-1	7.1	16th Araw ng Brailio E. Dujali	650,000.00	Socio-cultural activities sustained	1	February	March
1000-7	8	Municipal Literacy Program	60,000.00	Literacy programs promoted	4	January	December
				Livelihood skills training conducted		January	December
1000-8	9	Serbisyo sa Masa sa Barangay					
1000-8-1	9.1	SMB 2014	500,000.00	Basic services to brgy.s./office delivered	5	January	December
		TOTAL	14,506,995.85				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
<b>A. Programs</b>				
1. <i>General Administration</i>	3,099,495.85	6,387,500.00	60,000.00	9,546,995.85
<b>B. Projects</b>				
1. <i>Locally-Funded Projects</i>				
a. <i>Police Services</i>	0.00	100,000.00	0.00	100,000.00
b. <i>Tourism &amp; Investment Promotion Program</i>	0.00	100,000.00	0.00	100,000.00
c. <i>Public Safety, Peace &amp; Order Program</i>	0.00	3,400,000.00	0.00	3,400,000.00
d. <i>Operation of MLGO Offices</i>	0.00	100,000.00	0.00	100,000.00
e. <i>Performance Evaluation &amp; Planning</i>	0.00	50,000.00	0.00	50,000.00
f. <i>Socio-Cultural Program</i>	0.00	650,000.00	0.00	650,000.00
g. <i>Municipal Literacy Program</i>	0.00	60,000.00	0.00	60,000.00
h. <i>Serbisyo sa Masa sa Barangay</i>	0.00	500,000.00	0.00	500,000.00
Sub-Total	0.00	4,960,000.00	0.00	4,960,000.00
	3,099,495.85	11,347,500.00	60,000.00	14,506,995.85

#### V. Staffing and Compensation Profile

MO No./	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			BY 2014			Increase/Decrease
					Authorized Rate/Annum			Proposed Rate/Annum			
					SG	Step	Amount	SG	Step	Amount	
HA 7160		Municipal Mayor	Luis A. Moral	01/01/2013	27	1	564,036.00	27	1	564,036.00	0.00

02-s-93	1	Administrative Assistant V (Private Secretary)	Norberto B. Junisna Abel T. Pagatpat	11/03/2008 03/15/2013	11	2	168,612.00	11	1	168,612.00	(168,612.00) 196,944.00
02-s-93	3	Asst. Nutritionist/Dietitian	Josy C. Migas	11/21/2013	7	3	150,092.00	7	3/3	150,254.00	162.00
02-s-93	4	Community Affairs Assistant I	Jane P. Danican	11/15/2002	5	4	111,444.00	5	4/5	111,553.00	109.00
02-s-93	6	Administrative Aide IV (Comm. Equip. Oper. I)	Vacant		4	1	no funding	4	1	no funding	
02-s-93	7	Administrative Aide III (Clerk I)	Raniero S. Ramos	03/25/2011	3	4/5	97,244.00	3	5	97,404.00	160.00
02-s-93	8	Administrative Aide III (Driver I)	Vacant		3	1	93,612.00	3	1	93,612.00	0.00
02-s-93	8	Administrative Aide III (Driver I)	Vacant		3	1	no funding	3	1	no funding	
02-s-93	9	Administrative Aide I (Utility Worker I)	Fely A. Udana	03/25/2011	1	4/5	84,150.00	1	5	84,288.00	138.00
2006-106	1	Administrative Aide VI (Elect. & Comm. Equip't. Tech. I)	Vacant		6	1	no funding	6	1	no funding	
2006-106	2	Administrative Aide II (Driver I)	Vacant		3	1	no funding	3	1	no funding	
2006-106	3	Administrative Aide II (Clerk I)	Vacant		3	1	no funding	3	1	no funding	
2006-106	3	Administrative Aide II (Clerk I)	Vacant		3	1	no funding	3	1	no funding	
2006-106	4	Watchman I	Vacant		2	1	no funding	2	1	no funding	
2006-106	4	Watchman I	Vacant		2	1	no funding	2	1	no funding	
2006-106	5	Administrative Aide II (Bookbinder I)	Evangelina A. Masao	02/15/2010	2	1/2	67,975.00	2	2	67,948.00	73.00
2006-106	5	Administrative Aide II (Bookbinder I)	Roma Q. Gueja	02/15/2010	2	1/2	67,975.00	2	2	67,948.00	73.00
2006-106	5	Administrative Aide II (Bookbinder I)	Vacant		2	1	no funding	2	1	no funding	
2006-106	5	Administrative Aide II (Bookbinder I)	Vacant		2	1	no funding	2	1	no funding	
2006-106	6	Administrative Aide II (Messenger I)	Vacant		2	1	no funding	2	1	no funding	
2013-153	1	Sr. Administrative Asst. I (Private Secretary II)	Norberto B. Junisna	01/08/2013	15	1	223,980.00	15	1	223,980.00	0.00
2013-153	2	Licensing Officer II	Vacant Roger P. Aguasico	03/25/2013	15	1	223,980.00	15	1	223,980.00	(223,980.00) 223,980.00
2013-153	3	Nutrition Officer I	Vacant		10	1	no funding	10	1	no funding	0.00
2013-153	4	Administrative Officer I (Supply Officer I)	Vacant		10	1	no funding	10	1	no funding	
2013-153	5	Environmental Specialist II	Vacant		15	1	no funding	15	1	223,980.00	223,980.00
							1,872,900.00	2085,627.90		(952.10)	

**A. MAYOR'S OFFICE**  
**1. Administrative Section [External Affairs] (1011-1)**

**I. Functional Statements**

1. Develop plans and strategies for the efficient administration and operation of the LGU.

**II. Objectives**

1. To be able to assist the LCE in the sound and effective management of the LGU.
2. Conduct meeting with the Dept. heads once every quarter
3. Represent the mayor in some social functions

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output indicator	Annual Targets	Implementation Schedule	
					From	To
1000-9	1. General Administration	60,000.00	Meetings conducted Visitation conducted LCE social functions represented	4 12 24	January	December
	TOTAL	60,000.00			January	December

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1 General Administration	0.00	60,000.00	0.00	60,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>60,000.00</b>

#### A. MAYOR'S OFFICE

#### 2. Administrative Section [Internal Affairs] (1011-2)

##### I. Functional Statements

- 1 Develop plans and strategies for the efficient administration of the internal operation of the LGU.

##### II. Objectives

- 1 To assist the LCE in the effective management of the internal operation of the LGU.

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-10	1 General Administration	60,000.00	Meetings attended Representation made	10 12	January January	December December
	<b>TOTAL</b>	<b>60,000.00</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1 General Administration	0.00	60,000.00	0.00	60,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>60,000.00</b>

#### A. MAYOR'S OFFICE

#### 3. Human Resources Management Section (1011-3)

##### I. Functional Statements

- 1 Sustainability of Human Resource Program

##### II. Objectives

- 1 Employees training and development
- 2 Program on rewards and incentives for service excellence
- 3 Conduct civil service anniversary activities
- 4 Anti-Red tape campaign and enhancement of citizens charter
- 5 Employees sports program: Laro ng Akibong Manggagawa
- 6 Maintain LGU's accreditation
- 7 Moral and Spiritual Upliftment Program
- 8 Employees health and wellness program
- 9 Implementation of Strategic Performance Management System

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-11	1 General Administration	637,251.88	Trainings/meetings & seminars attended Gov't. offices transactions performed Documents processed Documents printed & photocopied	28 10 800 sets of payrolls. 600 sets of app. 10 or more farosulias 1,000 pieces of photocopies	January January January	December December December
1000-11-1	2 Human Resource Dev't. Program	40,000.00	Employees training conducted	5	January	December
1000-11-1-1	3 Sports Program(Laro ng Akibong Manggagawa)	70,000.00	HRD programs initiated & implemented	8	January	December
		<b>747,251.88</b>				



#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	557,251.88	75,000.00	5,000.00	637,251.88
B. Projects				
1. Locally-Funded Projects				
a. Human Resource Development Program	0.00	40,000.00	0.00	40,000.00
b. Sports Program (Laro ng Aktibong Manggagawa)		84,000.00	8,000.00	70,000.00
Sub-Total	0.00	104,000.00	6,000.00	110,000.00
<b>Total New Appropriations</b>	<b>557,251.88</b>	<b>179,000.00</b>	<b>11,000.00</b>	<b>747,251.88</b>

#### V. Staffing and Compensation Profile

MO No.	Item No.	Position Title	Name of incumbent	Effectivity	CY 2013			BY 2014			Increase/Decrease
					Authorized	Rate/Amount		Proposed	Rate/Amount		
					SG	Step	Amount	SG	Step	Amount	
02-594	2	Administrative Officer II (HRMC I)	Emalyo C. Bonso Ganose Rigard J. Tatalay	02/28/2007 03/25/2013	11	1/5	173,158.00	11	1	0.00	(173,158.00)
2013-158	7	Administrative Officer IV (HRMC II)	Emalyo C. Bonso Ganose	01/08/13	15	1	223,990.00	15	1	223,990.00	0.00
							397,416.00			397,984.00	(6,492.00)

#### A. MAYOR'S OFFICE

#### 4. Public Employment & Services Section (1011-4)

##### I. Functional Statements

- The Public Employment Service Office shall carry out full employment and equality of employment opportunities for all, and to strengthen and expand the existing employment facilitation service machinery of the government, particularly in the local level.

##### II. Objectives

- Ensure the prompt, timely, and efficient delivery of employment services and provision of information of other DOLE programs.
- Facilitate job applicants in the access of employment opportunity.
- Conduct career coaching, PESLA and A.I.R campaign
- Facilitate the implementation of SPES.
- Conduct livelihood skills and capability building trainings.
- Sustain the Operation of MBIC

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-12	1 General Administration	80,000.00	Applicants assisted Applicants counselled Trainings conducted SRA AIR campaign conducted Capability building training conducted	400 300 20 5 5	January	December
1000-12-1	2 SPES	84,000.00	SPES Employed	30	January	December
	TOTAL	164,000.00				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	80,000.00	0.00	80,000.00
B. Projects				
1. Locally-Funded Projects				
a. Special Program for Employment of Students	0.00	84,000.00	0.00	84,000.00
Sub-Total	0.00	84,000.00	0.00	84,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>164,000.00</b>	<b>0.00</b>	<b>164,000.00</b>

**A. MAYOR'S OFFICE**  
**5. Public Information Section (1011-5)**

**I. Functional Statements**

- 1 Dissemination of relevant information about the municipality to the people inside and outside this town.

**II. Objectives**

- 1 Provide information and research data required in support to the implementation of the plans and programs of the municipality.
- 2 Develop plans and strategies particularly those which have to do with public information.
- 3 Provide, relevant, adequate and timely information to the local government unit and its residents.
- 4 Furnish information and data on local government units to government agencies and other concerned agencies.
- 5 Maintain effective liaison with the various sectors of the community on matters and issues that affect the livelihood and the quality of life of the inhabitants and encourage support for programs of the local and national government.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-13	1 General Administration	80,000.00	Meetings/trainings attended	25	January	December
1000-13-1	2 Municipal Newslets	50,000.00	Municipal newspaper published/ information disseminated	4	January	December
<b>TOTAL</b>		<b>130,000.00</b>				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOCE		
<b>A. Programs</b>				
1 General Administration	0.00	80,000.00	0.00	80,000.00
<b>B. Projects</b>				
1. Locally-Funded Projects				
a. <i>Municipal Newslets</i>	0.00	50,000.00	0.00	50,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>130,000.00</b>	<b>0.00</b>	<b>130,000.00</b>

**A. MAYOR'S OFFICE**  
**6. Business Permit & Licensing Section (1011-6)**

**I. Functional Statements**

- 1 To provide Business Permits and Licenses to all business establishments.

**II. Objectives**

- 1 Increase collections on business taxes and licenses.
- 2 Increase economic development opportunities.
- 3 Increase number of business permit and occupational permit issuances.
- 4 Inspect and tax map the business establishment municipalwide.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-14	1. General Administration	90,000.00	Business permit issued Occupational permit issued Business forum conducted	100 2,000 1	January	December December December 15
1000-14-1	2 One-Stop-Shop Program	30,000.00	One stop shop conducted Business permits issued recorded & updated Business permits printed & released Communication easily accessed	1 500 1	January 2 January	January 20 December December
<b>TOTAL</b>		<b>120,000.00</b>				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOCE		
<b>A. Programs</b>				
1 General Administration	50,000.00	40,000.00	0.00	90,000.00
<b>B. Locally-Funded Projects</b>				
1 <i>One-Stop-Shop</i>	0.00	30,000.00	0.00	30,000.00
<b>Total New Appropriations</b>	<b>50,000.00</b>	<b>70,000.00</b>	<b>0.00</b>	<b>120,000.00</b>

**A. MAYOR'S OFFICE**  
**7. General Service Section (1011-7)**

**I. Functional Statements**

1. An updated database on all properties and equipments of LGU.

**II. Objectives**

1. Provide access on all properties and equipments of the LGU
2. On time processing of all government vehicles.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-15	1. General Administration	420,000.00	Clients served	all	January	December
	<b>TOTAL</b>	<b>420,000.00</b>				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	385,000.00	35,000.00	420,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>385,000.00</b>	<b>35,000.00</b>	<b>420,000.00</b>

**A. MAYOR'S OFFICE**  
**8. Legal Service Section (1011-8)**

**I. Functional Statements**

1. Cater the legal problems of the LGU.

**II. Objectives**

1. To provide assistance concerning legal issues confronting the LGU immediately as ever as possible.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-16	1. General Administration	60,000.00	Legal advice given Document prepared	45 55	January January	December December
	<b>TOTAL</b>	<b>60,000.00</b>				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	40,000.00	20,000.00	60,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>40,000.00</b>	<b>20,000.00</b>	<b>60,000.00</b>

**A. MAYOR'S OFFICE**  
**9. Nutrition Section (1011-9)**

**I. Functional Statements**

1. Provision of quality health and nutrition services to Dujalinians through strengthening the coordination and convergence of resources of stakeholders.

**II. Objectives**

1. To reduce the prevalence rate of malnutrition through information education, supplementary feeding, provision of micro-nutrients and home and community food production.
2. Provide the target families to access quality health care.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
3000-200-2	1. General Administration	60,000.00	Malnourished families backyard gardens established	65	January	July

3000-200-2-1	2. Municipal Nutrition Program	101,120.00	Multi-vitamins for malnourished and sick children provided	165	July	December
3000-200-2-1-1	2.1 Home & community food production		Malnourished ps rehabilitated	65	July	August
3000-200-2-1-2	2.2 Micro-nutrients supplementation		Nutrition month celebrated	1	July	August
3000-200-2-1-3	2.3 Operation timbang					
3000-200-2-1-4	2.4 Nutrition Month celebration					
TOTAL		101,120.00				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	56,000.00	4,000.00	60,000.00
B. Projects				
1. Locally-Funded Projects				
a. <i>Municipal Nutrition Program</i>	0.00	101,120.00	0.00	101,120.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>157,120.00</b>	<b>4,000.00</b>	<b>161,120.00</b>

#### A. MAYOR'S OFFICE

### 10. Municipal Environment & Natural Resources Section (1011-10)

#### I. Functional Statements

- The Municipal Environment & Natural Resources Office is tasked to spearhead programs and projects that protects and preserve our environment. The MENR office, as mandated by the RA 7160 will be the lead office to monitor and coordinate environment-related activities within the LGU.

#### II. Objectives

- Plan, organize, coordinate and implement various programs & projects for the promotion of environmental protection & management.

#### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-17	1. General Administration	80,000.00	Tree growing/caring activity conducted	10	January	December
1000-17-1	2. Environmental Management Program waste management	50,000.00	Waste management program monitored and implemented	12	January	December
1000-17-1-1	2.1 Climate change adaptation		IEC on proper waste management, & greening program	15	January	December
1000-17-1-2	2.2 Ecological solid waste management		Street beautification activities conducted	8	January	December
1000-17-1-3	2.3 Beautification, clean & green		Climate change adaptation program implemented			
1000-17-1-4	2.4 National greening implementation		Climate change & global warming effects minimized			
			Proper solid waste disposal, clean, green & healthy environment management implemented			
TOTAL		130,000.00				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	72,000.00	8,000.00	80,000.00
B. Projects				
1. Locally-Funded Projects				
a. <i>Environmental Management Program</i>	0.00	50,000.00	0.00	50,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>122,000.00</b>	<b>8,000.00</b>	<b>130,000.00</b>

#### A. MAYOR'S OFFICE

### 11. Information & Communication Technology Section (1011-11)

#### I. Functional Statements

- A remote community which is directly connected to the Whole Wide World.

#### II. Objectives

- A community that is knowledgeable in the use of Computer.
- A community that is a fingertip away from the rest of the world.



### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-18	1. General Administration	70,000.00	IEC conducted to teachers, students & farmer's coops. Trainings conducted	2 2	February February	December December
	<b>TOTAL</b>	<b>70,000.00</b>				

### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs 1. General Administration	0.00	45,000.00	25,000.00	70,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>45,000.00</b>	<b>25,000.00</b>	<b>70,000.00</b>

#### A. MAYOR'S OFFICE

### 12. Local Economic Enterprise Section (1011-12)

#### I. Functional Statements

1. The Local Economic Enterprise office shall carry out full the task of generating income and promote vigor economic activity.

#### II. Objectives

1. Generate additional income for the LGU.
2. Improvement of slaughterhouse and market stalls
3. Improvement of market collection and promote locally-made products.

### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-19	1. General Administration	93,000.00	Municipal market, terminal and slaughterhouse facilities improved	1	January	December
1000-19-1	2. Operation of Local Economic Enterprise	37,000.00	90% target collection achieved	1	January	December
	<b>TOTAL</b>	<b>130,000.00</b>				

### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs 1. General Administration	0.00	48,000.00	45,000.00	93,000.00
B. Projects 1. Locally-Funded Projects a. Operation of Economic Enterprise	0.00	37,000.00	0.00	37,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>85,000.00</b>	<b>45,000.00</b>	<b>130,000.00</b>

#### A. MAYOR'S OFFICE

### 13. Procurement Services Section (1011-13)

#### I. Functional Statements

1. To preserve and maintain transparency on government procurement procedures of the municipality.

#### II. Objectives

1. Serves as technical service in the BAC.
2. Facilitate all procurement procedures of the municipality.
3. Coordinate with the inspectorate team on all procured items.
4. Posting and publishing of bidding to newspaper and PHILGEPS website.
5. Consolidate Project Procurement and Management Plan (PPMP)

### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-20	1. General Administration	110,000.00	Garment forms served	2,500.00	January	December

	Abstract/PO/OV/AIR prepared	5,000.00	January	December
	Bidders invited	150	January	December
	Meetings conducted	48	January	December
	Biddings conducted	15	January	December
	<b>TOTAL</b>	<b>110,000.00</b>		

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	95,500.00	14,500.00	110,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>95,500.00</b>	<b>14,500.00</b>	<b>110,000.00</b>

#### *A. MAYOR'S OFFICE*

#### 14. Municipal Disaster Risk Reduction Management Section (1011-14)

##### I. Functional Statements

- Facilitate and support risk assessments and contingency planning activities at the local level.

##### II. Objectives

- Facilitate trainings and orientation of volunteers.

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-21	1. General Administration	50,000.00	Trainings/seminars conducted	4	January	December
			Volunteer groups organized & well functionalized	5	January	December
			MDRRMC member, NGO, private sector meetings conducted	4	January	December
			Immediate response performed	2	January	December
	<b>TOTAL</b>	<b>50,000.00</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	0.00	70,000.00	10,000.00	80,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>70,000.00</b>	<b>10,000.00</b>	<b>80,000.00</b>

#### *A. MAYOR'S OFFICE*

#### 15. Internal Audit Section (1011-16)

##### I. Functional Statements

- Administration and Implementation of Internal Auditing Service.

##### II. Objectives

- Conduct management and operation audit of agency functions, programs, activities, projects with outputs.
- Determine the degree of compliance with their mandate, policies, government regulations, established objectives, system & procedures processes of contractual obligations.
- Review and appraise system and procedures, organizational structures, assist management records, reports and performance standard of department.
- Analyze and evaluate management, deficiencies and assist by recommending realistic course of action.

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-22	1. General Administration	70,000.00	LSU Trial balance & financial records reviewed	all	January	December
			Dept./Sections assisted	all	January	December
			Vouchers & attachment reviewed	all	January	December
			Projects/Programs monitored	all	January	December
			Semi-annual inventory of supplies & equipments by GSO reviewed	2	January	December
			Trainings & Seminars attended	as required	January	December
	<b>TOTAL</b>	<b>70,000.00</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOCE		
A. Programs				
1. General Administration	0.00	83,000.00	17,000.00	70,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>83,000.00</b>	<b>17,000.00</b>	<b>70,000.00</b>

#### B. OFFICE OF THE VICE MAYOR (1016)

##### I. Functional Statements

1. Legislation and other legislative action.
2. Plans and implement programs vital to enhancement of Barangay Captain's capabilities in the field of local legislation.

##### II. Objectives

1. Preside regular sessions and special sessions and quasi-judicial body hearing on a schedule fixed by the Sangguniang Bayan and conduct meetings, public hearings, committee meetings, dialogue and other similar activities.
2. Enhance the capacities of Barangay Captain as presiding officer in their respective sanggunian.

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-23	1. General Administration	1,162,003.12	Regular sessions presided Special session presided Public hearings conducted Committee meetings	45 6 10 50 3	January January January January January	December December December December December
	<b>TOTAL</b>	<b>1,162,003.12</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOCE		
A. Programs				
1. General Administration	702,003.12	460,000.00	0.00	1,162,003.12
<b>Total New Appropriations</b>	<b>702,003.12</b>	<b>460,000.00</b>	<b>0.00</b>	<b>1,162,003.12</b>

#### V. Staffing and Compensation Profile

MO No.	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			BY 2014			Increase/Decrease
					Authorized		Rate/Annum	Proposed Rate/Annum		Rate/Annum	
					SG	Step	Amount	SG	Step	Amount	
BA 7160		Municipal Vice-Mayor	Samuel F. Pades	07/01/2010	25	1	483,576.00	25	1	483,576.00	0.00
							483,576.00			483,576.00	0.00

#### C. OFFICE OF THE SANGGUNIANG BAYAN (1021)

##### I. Functional Statements

1. Legislation and other legislative action.  
Hearing of administrative complaints filed against erring barangay officials.

##### II. Objectives

1. Hold regular session and special sessions and quasi-judicial hearing on a schedule fixed by the sanggunian bayan and conduct meetings, public hearing, committee meeting, dialogue and other similar activities.
2. Make provisions for the functions of the sanggunian and enactment/adopter of ordinances and resolutions.
3. Provide legislative policies and decision making for the municipal government.
4. Conduct as many public and committee meetings in different barangays.

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-24-1	1. General Administration	8,634,703.96	Sessions conducted	55	January	December
1000-24-1-1	2. Legislative Research Program	30,000.00	Resolutions & ordinances adopted	100	January	December
1000-24-1-2	3. Legislative Tracking & Data Banking System	30,000.00				
1000-24-1-3	4. Quasi-Judicial Program	10,000.00	Administrative complaints tried & decided	10	January	December
			Trainings/seminars attended/conducted	12	January	December

1000-24-1-4-5	Records Archival & Retrieval Management	15,000.00	Legislation policies & decisions provided	400	January	December
<b>TOTAL</b>		<b>8,719,793.96</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MCOE		
<b>A. Programs</b>				
1. General Administration	7,639,793.96	965,000.00	60,000.00	8,634,793.96
<b>B. Projects</b>				
1. Locally-Funded Projects				
a. Legislative Research Program	0.00	30,000.00	0.00	30,000.00
b. Legislative Tracking	0.00	0.00	30,000.00	30,000.00
c. Quasi-Judicial Program	0.00	10,000.00	0.00	10,000.00
d. Records Archival & Retrieval Management	0.00	0.00	15,000.00	15,000.00
Sub - Total	0.00	40,000.00	45,000.00	85,000.00
<b>Total New Appropriations</b>	<b>7,639,793.96</b>	<b>1,005,000.00</b>	<b>105,000.00</b>	<b>8,719,793.96</b>

#### V. Staffing and Compensation Profile

MO No.	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			BY 2014			Increase/Decrease
					Authorized Rate/Annum			Proposed Rate/Annum			
					SG	Step	Amount	SG	Step	Amount	
RA 7160		SB Member	Leah Maria A. Moral	07/01/2013				24	1	447,756.00	447,756.00
RA 7160		SB Member	Cyregio S. Facuis	07/01/2013	24	1		24	1	447,756.00	447,756.00
RA 7160		SB Member	Danna Mae L. Balderada	07/01/2013	24	1	447,756.00	24	1	447,756.00	0.00
RA 7160		SB Member	Melzar C. Aguiluz	07/01/2013	24	1		24	1	447,756.00	447,756.00
RA 7160		SB Member	Rasha F. Tabaran	07/01/2013	24	1	447,756.00	24	1	447,756.00	0.00
RA 7160		SB Member	Romulo S. Camina, Jr.	07/01/2013	24	1	447,756.00	24	1	447,756.00	0.00
RA 7160		SB Member	Daniel G. Hilano	07/01/2013	24	1	447,756.00	24	1	447,756.00	0.00
RA 7160		SB Member	Alan S. Paraguys	07/01/2013	24	1	447,756.00	24	1	447,756.00	(447,756.00)
RA 7160		SB Member	Jocelo B. Aviana	07/01/2013	24	1	447,756.00	24	1	447,756.00	0.00
RA 7160		SB Member	Julian J. Dugan, Jr.	07/01/2013	24	1	447,756.00	24	1	447,756.00	(447,756.00)
RA 7160		SB Member	Ramon R. Magtulis, III	07/01/2013	24	1	447,756.00	24	1	447,756.00	(447,756.00)
RA 7160		ABC President	Eduardo T. Zapais	07/01/2013	24	1	447,756.00	24	1	447,756.00	0.00
RA 7160		SKF President	Marcelina C. Facuis	07/01/2013	24	1	447,756.00	24	1	447,756.00	0.00
02-s-96	10	Local Leg. Staff Employee I	Ruben B. Gumbao	06/08/2009	2	2	87,948.00	2	2	87,948.00	
2008-103	8	Local Leg. Staff Employee II	Vacant		1		no funding			no funding	
2010-153	6	Administrative Officer - I (Records Officer II)	Vacant Estelita Q. Solpot	07/08/2012	14	1	207,336.00	14	1	207,336.00	(207,336.00)
							4,772,304.00			4,772,304.00	0.00

#### D. OFFICE OF THE SECRETARY TO THE SANGGUNIANG (1022)

#### I. Functional Statements

1. Provide support services to the sanggunian.

#### II. Objectives

1. Prepare & finalize resolutions and quality ordinances.
2. Codifies resolutions and quality ordinances.
3. Provide clerical support in preparation of matters related to legislation.
4. Send out official communications.
5. Keep records and other official documents.

#### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-25	1. General Administration	1,810,004.86	Resolution drafted & finalized	90	January	December
			Resolutions & ordinances codified	90	January	December
			Clerical support provided	265	January	December
			Official communication sent out	210	January	December
			Official documents kept	550	January	December
<b>TOTAL</b>		<b>1,810,004.86</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MCOE		
<b>A. Programs</b>				
1. General Administration	1,610,004.86	180,000.00	20,000.00	1,810,004.86
<b>Total New Appropriations</b>	<b>1,610,004.86</b>	<b>180,000.00</b>	<b>20,000.00</b>	<b>1,810,004.86</b>



## V. Staffing and Compensation Profile

MO No.	Item no.	Position Title	Name of incumbent	Effectivity	CY 2013			EY 2014			Increase/ Decrease
					SC	Step	Amount	SC	Step	Amount	
02-e-98	12	MGDI- I Secretary to the Sanggunian	Juliet E. Daerlan	12/18/2008	24	5	467,772.00	24	5	467,772.00	0.00
02-e-98	13	Senior Administrative Asst. I (Stenographic Reporter IV)	Teresita F. Bacalan		3	4/3	198,440.00	13	5	203,760.00	1,320.00
02-e-98	16	Administrative Aide I (Clerk I)	Edwina O. Saigot Joy Y. Mirador	11/09/2009 03/28/2013	3	5	97,464.00	3	1	93,612.00	(37,404.00) 93,612.00
02-e-98	17	Administrative Aide I (Utility Worker I)	Fred E. Taleclar	12/18/2008	1	5	34,268.00	1	5	34,268.00	0.00
2006-106	9	Administrative Aide II (Utility Worker II)	Ruth D. Alvar	11/03/2008	3	2	94,548.00	3	2/3	94,855.23	147.23
2006-106	10	Administrative Aide I (Bookbinder I)	Vacant		2	1	no funding	2	1	no funding	
2006-106	11	Administrative Aide (Utility Worker I)	Mario P. Mirador, Jr.	12/01/2008	1	2	81,816.00	1	2/3	81,884.00	68.00
2006-106	11	Administrative Aide (Utility Worker I)	Vacant		1	1	no funding	1	1	no funding	
							1,025,268.00			1,023,011.25	(2,256.75)

### E. MUNICIPAL PLANNING & DEVELOPMENT OFFICE (1041)

#### I. Functional Statements

1. Coordinate in the formulation, updating and assessment of comprehensive plans and other development planning documents
2. Monitor and evaluate implementation of different development PPAs.
3. Coordinate foreign and national institutions for fund sourcing.
4. Analyze the income and expenditures pattern and recommend fiscal plan and policies.
5. Promote people participation in development planning.
6. Supervise and control over the secretariat of the MDC and provide technical assistance to the BDC.
7. Conduct studies, researches and training programs.

#### II. Objectives

1. To assist and provide technical support to the MDC in the formulation of plans and policies.
2. Act as secretariat to Municipal Development Council.
3. Prepare AIP and LDIP.
4. Review barangay AIPs and SAIPs.
5. Conduct monitoring of ocular inspection of projects
6. Prepare SOTA of the LDC.
7. Prepare LGPMS report.
8. Update socio-economic profile.
9. Prepare project proposals/activity design.
10. Prepare and issue zoning certification and locational clearance
11. Facilitate the completion and formulation of the CDP and local shelter plan.

#### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-26	1. General Administration	1,345,751.76	MDC assisted & plans & policies formulate Resolution acted and minutes prepared A.P, SAIP & LDIP prepared & approved Brng. AIPs SAIPs reviewed Projects monitored and evaluated SOTA of the LDC prepared Prepared LGPMS Updated Socio Economic Profile Prepared project proposal/activity design Prepared and issued Zoning certifications locational clearances Personnel Services Provided	3 5 2 5 60 1 1 1 5 6	January January January January January January January January January January	December December December December December December December December December December
1000-26-1	2. Planning & Development Coordination	10,000.00	Personnel Services supported, trainings, seminars & meeting conducted	5	January	December
1000-26-2	3. CDP Completion	28,000.00	CDP documented & packaged	1	January	December
3000-400-1-1	4. LGPMS Project	10,000.00	Annual Report	1	January	December
1000-26-4	5. Local Shelter Program	15,000.00	Formulated shelter plans & policies	3	January	December
3000-400-1-2	6. Tilling Program	15,000.00	Lots tilled	2	January	December
1000-26-4	7. CBMS project	10,000.00	CBMS Result	1	January	December
1000-26-5	8. Project Monitoring & Evaluation	7,000.00	Projects Monitored & evaluated	10	January	December
TOTAL		1,440,751.76				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
<b>A. Programs</b>				
1. <i>General Administration</i>	1,170,751.76	115,000.00	60,000.00	1,345,751.76
<b>B. Projects</b>				
1. Locally-Funded Projects				
a. <i>Municipal Planning &amp; Dev't. Coordination</i>	0.00	10,000.00	0.00	10,000.00
b. <i>CDP Completion</i>	0.00	28,000.00	0.00	28,000.00
c. <i>LGPMS Project</i>	0.00	10,000.00	0.00	10,000.00
d. <i>Local Shelter Program</i>	0.00	15,000.00	0.00	15,000.00
e. <i>Tilting Program</i>	0.00	15,000.00	0.00	15,000.00
e. <i>CBMS Project</i>	0.00	10,000.00	0.00	10,000.00
f. <i>Project Evaluation &amp; Monitoring</i>	0.00	7,000.00	0.00	7,000.00
Sub-Total	0.00	95,000.00	0.00	95,000.00
<b>Total New Appropriations</b>	<b>1,170,751.76</b>	<b>210,000.00</b>	<b>60,000.00</b>	<b>1,440,751.76</b>

#### V. Staffing and Compensation Profile

MO No.	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			CY 2014			Increase/Decrease
					SC	Step	Amount	SC	Step	Amount	
02-s-98	16	MGDI I (Mun. Planning & Dev't. Coord.)	Vacant		24	1	447,756.00	24	1	447,756.00	0.00
02-s-98	20	Zoning Inspector I	Vacant		3	1	no funding	6	1	no funding	
02-s-98	21	Draftsman I	Roger P. Aguasilo		6	5	121,008.00	6	1	no funding	(121,008.00)
02-s-98	24	Administrative Aide I (Utility Worker )	Virgie G. Salenaol	25/28/2011	1	5	84,150.00	1	5	84,236.00	138.00
2011-159	8	Project Development Officer II	Engr. Joel N. Francisco	26/01/2012	15	1	223,930.00	15	1	223,930.00	0.00
							876,884.00			756,024.00	(121,008.00)

#### F. MUNICIPAL CIVIL REGISTRAR'S OFFICE (1051)

##### I. Functional Statements

- Expanded services of Civil Registrar's Office.

##### II. Objectives

- To provide support/assistance to the constituents of Braulio E. Dujali

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-27	1. General Administration	1,513,824.00	Registrable documents accepted Certified transcript issued Out-of-town registration accepted RA 9225 registration accepted Legitimation accepted RA 9048 registration accepted PSC reports sent Mobile registration conducted Live-in partners legalized Birth registered Deaths registered Marriages registered	680 180 60 36 36 36 12 1 50 20 5 10	January January January January January January January January January January January January	December December December December December December December March March March March
	<b>TOTAL</b>	<b>1,513,824.00</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
<b>A. Programs</b>				
1. <i>General Administration</i>	1,333,824.00	130,000.00	50,000.00	1,513,824.00
<b>Total New Appropriations</b>	<b>1,333,824.00</b>	<b>130,000.00</b>	<b>50,000.00</b>	<b>1,513,824.00</b>

#### V. Staffing and Compensation Profile

MO No.	Item No.	Position Title	Name of incumbent	Effectivity	CY 2013			BY 2014			Increase/ Decrease
					Authorized Rate/Annun			Proposed Rate/Annun			
					SG	Step	Amount	SG	Step	Amount	
02-s-98	25	MCDH I (Mun. Civil Registrar)	Leonardo L. Taladray Jr.	07/25/2007	24	2/3	455,168.00	24	3	457,859.00	2,490.00
02-s-98	29	Administrative Aide I (Bookbinder I)	Anale L. Saavedra	11/03/2008	2	2	87,948.00	2	2/3	88,094.00	146.00
2006-106	12	Administrative Aide IV (Bookbinder II)	Herion A. Polop	11/03/2008	4	2	161,528.00	4	2/3	161,794.00	170.00
2013-158	9	Registration Officer I	Vacant		14	1	no funding	4	1	207,395.00	
							644,742.00			854,944.00	2,806.00

### G. MUNICIPAL BUDGET OFFICE (1071)

#### I. Functional Statements

- 1 Administration and implementation of budgeting & other related services.

#### II. Objectives

- 1 Prepare annual and supplemental budgets for general fund & special education fund.
- 2 Facilitate the execution of budgets of all funds.
- 3 Assist the sangguniang bayan in the review of budgets of all funds including barangay budgets.
- 4 Submit accountability report to concerned government agencies.
- 5 Post fiscal accountability report to barangays and other conspicuous places.
- 6 Conduct trainings, budget fora, budget hearings and meetings during budget preparation.

#### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-28	1. General Administration	1,654,387.96	Budget prepared General Func Annual Supplemental Augmentation Savings SEF Annual Supplemental Augmentation Savings Budget: execution facilitated Budget: review assisted General Func SEF Barangays Reports submitted Trainings/fora/budget hearings meetings conducted Accountability report posted	1 4 4 4 1 2 2 2 8 8 7 9 7 10 5	July January January January January January January January January November November November April June January	October December December December December December December December December December December December December December September December
	TOTAL	1,654,387.96				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs 1. General Administration	1,464,387.96	146,000.00	44,000.00	1,654,387.96
<b>Total New Appropriations</b>	<b>1,464,387.96</b>	<b>146,000.00</b>	<b>44,000.00</b>	<b>1,654,387.96</b>

#### V. Staffing and Compensation Profile

MO No.	Item No.	Position Title	Name of incumbent	Effectivity	CY 2013			BY 2014			Increase/ Decrease
					Authorized Rate/Annun			Proposed Rate/Annun			
					SG	Step	Amount	SG	Step	Amount	
02-s-98	30	MCDH I (Mun. Budget Officer)	Rafael L. Abones	11/23/1998	24	5/6	470,346.00	24	3	472,520.00	2,574.00
02-s-98	31	Administrative Officer II (Budget Officer I)	Sol P. Cagunda Vacant	03/28/2007	11	4	173,436.00	11	1	166,944.00	(173,436.00) 166,944.00
02-s-98	32	Administrative Aide III (Clerk I)	Melodina Tomon-Riano	11/08/1999	3	5	97,404.00	3	5	97,566.00	162.00
2013-158	10	Administrative Officer IV (Budget Officer I)	Vacant Sol P. Cagunda	02/15/2012	15	1	228,580.00	15	1	228,580.00	228,960.00
							965,166.00			931,110.00	(3,756.00)

**H. MUNICIPAL ACCOUNTANT'S OFFICE (1081)**

**I. Functional Statements**

- 1 Administration and implementation of accounting and auditing services.

**II. Objectives**

- 1 Provide information concerning the past and present financial condition of the government: funds.
- 2 Prepare and submit accounting reports of the General Fund, Special Education Fund, Trust Fund and Barangay Funds and other accountable reports to concerned government agencies.
- 3 Assist LGU and Barangay in the administration and Accountability of funds and properties

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Sched. Lc				
					From	To			
1000-29	1. General Administration	1,502,013.04	Annual & Interim FS/Other Fiscal repo prepared	50	January	December			
			Disbursement vouchers approved	3,000	January	December			
			Schedule & Subsidiary ledgers prepared	120	January	December			
			Liquidation reports submitted	36	January	December			
			Bank reconciliation statement prepared	12	January	December			
			Accountants advice prepared	120	January	December			
			Certificate of tax withhold issued	3,000	January	December			
			Certificate of remittance/other certifica issued	100	January	December			
			Remittance payments	42	January	December			
			Barangay visitations & trainings cond.	5	January	December			
			Brgy. annual & interim FS/Fiscal repos prepared	72	January	December			
			Tric Balance prepared & submitted	60	January	December			
			General & subsidiary ledgers prepared & submitted	5	January	December			
			Monthly financial & other fiscal reports submitted		January	December			
			Financial reporting completed		January	December			
			<b>TOTAL</b>		1,502,013.04				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOCE		
<b>A. Programs</b>				
1. General Administration	1,282,013.04	159,000.00	51,000.00	1,502,013.04
<b>Total New Appropriations</b>	1,282,013.04	159,000.00	51,000.00	1,502,013.04

**V. Staffing and Compensation Profile**

MO No.	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			BY 2014			Increase/Decrease
					Authorized Rate/Annum			Proposed Rate/Annum			
					SG	Step	Amount	SG	Step	Amount	
02-s-98	33	MGDH I (Municipal Accountant)	Ermas M. Cruz	12/01/2011	24	1	447,756.00	24	1	447,756.00	0.00
02-s-98	34	Administrative Officer I (Mgt. & Audit Analyst I)	Marilyn L. Anajac	08/18/2008	11	3/6	174,444.00	11	6	175,452.00	1,008.00
02-s-98	35	Administrative Aide IV (Acctg. Clerk I)	Adlene F. Bkag	03/26/2001	4	4/5	104,712.00	4	5	104,712.00	174.00
2036-05	14	Administrative Aide IV (Acctg. Clerk I)	Vesper		4	1	no funding	4	1	no funding	0.00
2036-05	15	Administrative Aide I (Bookbinder )	Jocelyn S. Mena	11/03/2008	2	2	87,948.00	2	2/3	88,064.00	116.00
							814,686.00			818,014.00	1,328.00

**I. MUNICIPAL TREASURER'S OFFICE (1091)**

**I. Functional Statements**

- 1 Custodianship & management of funds.

**II. Objectives**

- 1 To collect taxes accruing to the government.
- 2 Management collections & disbursements of funds.
- 3 Prepare reports and Control of accountable forms.
- 4 Issue tax clearances, certifications and deliver tax bill to the taxpayers.
- 5 Control of leasehold contract on real properties.



### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule			
					From	To		
1000-30	1. General Administration	1,584,449.38	Local taxes collected	10,552,300.00	January	December		
			Tax billed	2,000	January	December		
			Tax clearance/certification issued	100	January	December		
			Discourcement Check issued	2,000	January	December		
			Reports submitted	28	January	December		
			Notice of taxbill delivered	2,000	January	December		
			Tax information campaign on PTA & Barangay Assembly conducted	8 schools & 5 brgy.s.	January	September		
			Information dissemination on public auction of delinquent real properties conducted per real property tax collection intensified	5 brgy.s.	January	December		
			Capability development of collectors attended		January	December		
			RPT system computerized		January	December		
			RPT collection campaign intensified		January	December		
			<b>TOTAL</b>	<b>1,584,449.38</b>				

### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
<b>A. Programs</b>				
1. General Administration	1,544,449.38	170,000.00	70,000.00	1,884,449.38
<b>Total New Appropriations</b>	<b>1,544,449.38</b>	<b>170,000.00</b>	<b>70,000.00</b>	<b>1,884,449.38</b>

### V. Staffing and Compensation Profile

MO No.	1971 No.	Position Title	Name of Incumbent	Effectivity	CY 2013			CY 2014			Increase/Decrease
					Authorized	Step	Amount	Proposed	Step	Amount	
02-s-98	36	MCDH (Municipal Treasurer)	Rozario B. Lazado	11/14/2011	24	1	447,756.00	24	1.2	448,315.09	559.09
02-s-98	39	Local Treasury Operations Officer	Vacant		11	1	no funding	11	1	no funding	
02-s-98	41	Administrative Aide V (Disbursing Officer I)	Vacant		5	1	no funding	6	1	no funding	
02-s-98	42	Revenue Collections Clerk I	Vacant		3	1	no funding	3	1	no funding	
02-s-98	42	Revenue Collections Clerk I	Leonor M. Casilo	03/25/2007	5	4/5	112,374.00	5	5	112,560.00	186.00
02-s-90	43	Administrative Aide I (Utility Worker I)	Joel E. Fajardo Dino E. Sumangal	11/09/2008 03/25/2013	1	1/2	81,816.00	1	1	81,000.00	(816.00)
2006-106	16	Administrative Aide III (Driver I)	Vacant (Driver)		3	1	no funding	3	1	no funding	
2006-106	17	Administrative Aide III (Utility Worker II)	Tomasi A. Ayng	11/09/2008	3	2	94,548.00	3	2/3	94,706.00	158.00
2006-106	18	Administrative Aide I (Utility Worker I)	Marlon P. Jumaway	12/01/2008	1	2	81,816.00	1	2/3	81,884.00	68.00
2011-158	11	Local Treasury Operations Officer	Joel E. Fajardo	01/09/2013	1		223,980.00	2		223,980.00	0.00
							1,042,290.00			1,072,445.09	155.09

### J. MUNICIPAL ASSESSOR'S OFFICE (110)

#### I. Functional Statements

- To appraise and assess all real properties within the municipality for taxation purposes.

#### II. Objectives

- Account all real property units
- To update valuation of all real properties
- To discover new real properties and improvements and to cancel those are not existing anymore.
- To maintain & update ownership cards.
- To maintain & update encoded data.
- To maintain & update assessment roll.
- To maintain & update tax map records
- To issue certification & true copies of real property assessment records.
- Preparation & submission of monthly/quarterly reports.

### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
1000-31	1. General Administration	1,206,072.45	RPU's accounted	6,500 RPU's	January	December
			OHC maintained & updated	6,500 RPU's	January	December
			Assessment roll maintained & updated	6,500 RPU's	January	December
			Tax map maintained & updated	6,500 RPU's	January	December
			Certification issued & true copy of assessment records	600 copies	January	December
1000-31-1	2. Real Property Tax Administration	80,000.00	Reports prepared & updated	105 copies	January	December
			Data computerized	6,500 RPU's	January	December
TOTAL		1,286,072.45				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Programs				
1. General Administration	1,086,072.45	120,000.00	0.00	1,206,072.45
B. Projects				
1. Locally-Funded Projects				
a. Real Property Tax Administration	0.00	80,000.00	0.00	80,000.00
<b>Total New Appropriations</b>	<b>1,086,072.45</b>	<b>200,000.00</b>	<b>0.00</b>	<b>1,286,072.45</b>

#### V. Staffing and Compensation Profile

MO No.	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			BY 2014			Increase/Decrease
					Authorized Rate/Annun			Proposed Rate/Annun			
					SG	Step	Amount	SG	Step	Amount	
02-s-98	44	MGDI-I (Mun. Assessor)	Atty. Yasmín G. Valle-Campo	01/21/1999	24	5	467,772.00	24	6	472,820.00	5,148.00
02-s-98	45	Local Assessment Operations Officer	Vacant		11	2	no funding	11	2	no funding	0.00
02-s-98	46	Draftsman	Vacant		1	6	no funding	1	6	no funding	
02-s-98	48	Administrative Aide (Utility Worker I)	Fredde T. Zapata	11/08/1999	1	5	84,283.00	1	6	84,402.54	114.54
2013-158	12	Administrative Assistant I (Bookbinder I I)	Vacant		7	1	no funding	7	1	125,016.00	
							662,063.00			692,338.54	30,275.54

#### K. MUNICIPAL HEALTH OFFICE (4411)

##### I. Functional Statements

- Promotion & provision of accessible and quality health and sanitation services
- Enable families to take care of their health especially the women and under five children

##### II. Objectives

- Reduce maternal morbidity & maintain zero mortality cases related to pregnancies.
- Reduce infant & child mortality rate due to immunization diseases like polio, neonatal tetanus, measles, etc.
- Reduce morbidity/mortality rate due to diarrhea & pneumonia among children under 5 years old.
- Increase micronutrient supplemental (Vitamin A, Iodine & Iron) coverage.
- Increase access to Family Planning information & services.
- Regular conduct of case finding and case holding of tuberculosis, leprosy, schistosomiasis/heterophyiasis & other infectious
- Decrease morbidity & mortality due to infectious diseases.
- Provide ready access to minor surgical, dental services, medical and laboratory services.
- Provide access to eye care, minor surgical, dental services, medical & laboratory services.
- Provide access to safe, affordable and quality medicines thru "Botikang Barangay".
- Promote healthy lifestyle.
- Provide reproductive & urological health services for men.
- Provide exclusive breastfeeding.
- Increase access to safe water & sanitation toilets of all households.
- Maintain updated health community data thru TCLRHIS, PIDS, LSI & CBMIS.
- Increase voluntary blood donors for a safe, adequate and quality blood supply.
- Decrease urinary tract infection cases & its complications.
- Reduce incidence of morbidity and mortality due to cancer (all forms).
- Reduce morbidity/mortality thru early detection & treatment of Sexually Transmitted Infection/HIV/AIDS.
- Reduce morbidity/mortality of breast & cervical diseases.
- Reduce morbidity/mortality of lifestyle diseases.
- Promote food & water hygiene/safety to all food handlers & water retailers
- Promote operation Kubb to all barangays.
- Propose ordinances, resolutions & health policies in accordance with DOH standards thru Local Health Board.
- evaluate & improve effectively & efficiently all health programs by conducting Program Implementation Review.
- Promote/Implement Newborn Screening.
- Reduce morbidity & mortality cases of babies.
- Enhance the Philippine Diseases Surveillance & Response monitoring system.

- 29. Decrease mental/psychiatric morbidity.
- 30. Maintain zero morbidity of filaria case.
- 31. Decrease morbidity of dengue cases.
- 32. Maintain zero morbidity of malaria case.
- 33. Improve camaraderie among health workers (BHWs, BNS, VBS, Blood Program Coordinators & WHT) thru Health Summit.
- 34. Maintain zero maternal death rate
- 35. Functional Safe Birthing Facility.
- 36. Provide incentives & rewards to competent health service providers (Health Workers)
- 37. Increase rate of accomplishment for Filariasis Mass Treatment.
- 38. Increase rate of accomplishment for Schistosomiasis Mass Treatment.

### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
3000-200-1 3000-200-1-1 3000-200-1-1-1	1. General Administration 2. Local Health Program 2.1 Reproductive health & STI HIV AIDS Control Program	3,027,866.21 471,800.00	Target Client List (TCL), FHIS, PIDS & CBMIS Accomplished LGU Scorecard	58,000	January	December
3000-200-1-1-2 3000-200-1-1-3	2.2 Anti Tuberculosis & Leprosy Program 2.3 Schistosomiasis & Heterophyiasis Control Program		Commercial sex workers examined; positive cases treated			
3000-200-1-1-4 3000-200-1-1-5	2.4 Blood Sufficiency Program 2.5 Preventive Nephrology Prog. (REDCOP)		Repro health problems addressed			
3000-200-1-1-6 3000-200-1-1-7	2.6 Generalized Pembete Program 2.7 Family Planning & Cancer Program		Lab exams conducted Health workers trained			
3000-200-1-1-8 3000-200-1-1-9	2.8 Expanded Immunization Program 2.9 Cardiovascular disease control Program: healthy Lifestyle		World AIDS day celebrated Lectures/trainings/seminars conducted			
3000-200-1-1-10	2.10 Control of Acute Respiratory Infection & Control of Diarrheal Disease Program (CARDI-CDD)		DRE, NSV performed World TB & Lung Month celebrated			
3000-200-1-1-11 3000-200-1-1-12	2.11 Environmental Health & Sanitation Program 2.12 Dengue & Malaria Control Program		TST conducted PIR conducted; issues & concern resolved			
3000-200-1-1-13 3000-200-1-1-14	2.13 Municipal Health Board 2.14 Program Implementation Review					
3000-200-1-1-15 3000-200-1-1-16	2.15 Maternal & Child Health Program & Dental Health Care Program 2.16 Anti-Rabies Control Program		TB cases cured/treated Toilet bowls produced Mass treatment conducted Bloodletting conducted			
3000-200-1-1-17 3000-200-1-1-18	2.17 Health Summit (BHWs, BNS, VBS), Blood Coordinators & WHT) & Reward & Incentives to competent Health Workers (BHW)		Masterlist updated GP activities conducted FP services provided			
3000-200-1-1-19 3000-200-1-1-20	2.18 Anti-Filariasis Program 2.19 Community Health Program 2.20 Safe Birthing Facility		EPI services conducted CVD services conducted FHS services conducted			
3000-200-1-1-21 3000-200-1-1-22	2.21 Mental Health Program 2.22 Newton Screening Program		Dengue control implemented IHB operationalized Anti-rabies conducted Filariasis control implemented GHT mobilized			
	<b>TOTAL</b>	<b>4,399,666.21</b>	<b>Mental health services conducted NBS services conducted Outreach services conducted</b>			

### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOF		
<b>A. Programs</b>				
1. General Administration	3,357,866.21	540,000.00	20,000.00	3,927,866.21
<b>B. Projects</b>				
1. Locally-Funded Projects				
a. Local Health Program	0.00	471,500.00	0.00	471,800.00
<b>Total New Appropriations</b>	<b>3,357,866.21</b>	<b>1,011,500.00</b>	<b>20,000.00</b>	<b>4,399,666.21</b>

### V. Staffing and Compensation Profile

MO No.	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			BY 2014			Increase/Decrease
					Authorized Rate/Annun		Proposed Rate/Annun				
					SG	Step	Amount	SG	Step	Amount	
02-s-93	61	MGDH I (Municipal Health Officer)	Dr. Clemy T. Demasala	05/09/2012	24	4	616,923.00	24	4.5	620,643.66	3,720.66
02-s-93	63	Medical Technologist I	Sharon Rose B. Lacarta	08/18/2012	11	2	224,823.00	11	3	225,806.00	983.00
02-s-93	64	Nurse I	Jovelyn A. Duracion	09/01/2012	11	3	229,332.00	11	4	231,624.00	2,292.00
02-s-93	66	Midwife I	Ang Maria E. Lim	07/05/1999	9	5	200,485.00	9	6	201,285.05	799.05
02-s-93	68	Midwife I	Jenajay S. Paragaya	03/28/2007	9	4.5	200,103.00	9	5	200,436.00	333.00
2006-106	29	Midwife I	Yvettine R. Coto	11/03/2008	9	2	194,544.00	9	3	194,866.00	322.00
2006-106	30	Nursing Attendant I	Jector G. Majal	11/03/2008	4	3	135,504.00	4	3	135,780.00	276.00
2006-106	31	Administrative Aide II (Driver)	Vacant		3	1	no funding	3	1	no funding	
2006-106	32	Administrative Aide I (Cook/binder)	Vacant		2	1	no funding	2	1	no funding	
2013-160	13	Sanitation Inspector II	Vacant		15	1	no funding	15	1	179,172.00	179,172.00
							1,031,662.00			1,209,512.31	167,850.31

**L. MUNICIPAL SOCIAL WELFARE & DEVELOPMENT OFFICE (7611)**

**I. Functional Statements**

- 1. Implementation of social welfare and development program and services.

**II. Objectives**

- 1. To implement child & youth welfare protection programs and services that will enhance total well being.
- 2. To develop women participation in community development activities and to conduct income augmentation activities.
- 3. To develop disadvantaged women as advocators of Anti-VAWC.
- 4. To empower senior citizen and differently-abled persons as partners to nation building.
- 5. To respond to the immediate needs of indigents and calamity victims.
- 6. To develop social welfare programs and activities which is gender responsive.
- 7. To develop programs and activities promoting family & community welfare especially strengthening family relations.
- 8. To facilitate enrolment and renewal of Philhealth Para sa Masa Program.
- 9. To establish Funera Parlor

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
3000-500-1	1. General administration	1,442,962.18	Daycare Services Program implemented	558 daycare pulpils	January	December
3000-500-2	2. Social Welfare Program	1,400,000.00	Moral values activities for OSY implemented	50	January	December
3000-500-2-1	2.1 Child & Youth Welfare		Children's Universal Month celebrate	19 DOO	January	December
3000-500-2-2	2.2 Philhealth for Indigent		Summer youth camp conducted	300 youths	January	December
3000-500-2-3	2.3 Emergency Assistance		Supplementary feeding provided	15 DOO	January	December
3000-500-2-4	2.4 Family & Community Welfare		Enrolment & renewal of Philhealth for indigents facilitated	870	January	December
3000-500-2-5	2.5 Women's Welfare		Immediate needs of indigents & calamity victims responded	50	January	December
3000-500-2-6	2.6 Elderly & Differently Abled Welfare		Family relationship strengthened	200 parents	January	December
3000-500-2-7	2.7 Gender & Development			5 bigys	January	December
3000-500-2-8	2.8 Console		4Ps implementation supported	1,000 families	January	December
3000-500-2-9	2.9 Funeraria sa Masa		Project monitoring & evaluation conducted	5 bigys	January	December
3000-500-2-10	2.10 Project Hanapbuhay		Search for Huwaring Pamilya conducted	5 families	January	December
3000-500-2-11	2.11 OSY Scholarship		Family income augmented	300 women	January	December
			RA 9262 advocated	300 women	January	December
			Women empowered	30 disadvantaged women	January	December
			Women's Month celebrated	400 women	January	December
			Elderly & disabled person empowers	250 ex. citizen	January	December
			Assistance to elderly provided	30 PWD	January	December
			Gender-related activities conducted	municipalwide	January	December
			AICS provided	100	January	December
			Scholarship for OSY implemented	municipalwide	January	December
	<b>TOTAL</b>	<b>2,842,962.18</b>				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOCE		
<b>A. Programs</b>				
1. General Administration	1,302,962.18	130,000.00	10,000.00	1,442,962.18
<b>B. Projects</b>				
1. Locally-Funded Projects				
a. Social Welfare Program	0.00	1,400,000.00	0.00	1,400,000.00
<b>Total New Appropriations</b>	<b>1,302,962.18</b>	<b>1,530,000.00</b>	<b>10,000.00</b>	<b>2,842,962.18</b>

**V. Staffing and Compensation Profile**

MO No.	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			BY 2014			Increase/Decrease
					Authorizac		Rate/Annum	Proposed		Rate/Annum	
					SG	Step		SG	Step		
2006-103	35	MCDH (Municipal Social Welfare Dev't. Officer)	Angelina P. Tacuin	07/07/2008	21	2	117,676.00	21	3	151,618.95	6,712.95
02-s-98	5	Social Welfare Aide	Alex T. Pagatpat	1/03/06	4	1/2	101,628.00	4	1	100,632.00	(101,628.00) 100,632.00
02-s-2000	1	Social Welfare Officer II	Viscant		15	1	no funding	15	1	223,900.00	223,900.00
02-s-2000	2	Social Welfare Assistant	Viscant		8	1	no funding	8	1	no funding	
							349,604.00			773,280.95	229,726.95



**M. MUNICIPAL AGRICULTURIST'S OFFICE (8711)**

**I. Functional Statements**

1. Supervision and implementation of basic agricultural services for sustainable food security program and increase farmer's income.

**II. Objectives**

1. To increase palay yield at least 5% of the Municipal average and decrease production cost.
2. To develop organic rice area and increase the number of farmer adopters on organic farming technology.
3. To strengthen Farm Youth Org. (FYCO)/HH Club and Rural Based Organizations (RBO's)
4. To institutionalize Municipal Agriculture & Fisher Council (MAFC) and Municipal Cooperative Development Council (MCDC)
5. Promotion of different freshwater/land fishes (tilapia, hito, pangasius, etc.) production and by-products.
6. To sustain the implementation of anti-rabies control.
7. To develop and assist for the recognition of farmer achievers.
8. To increase livestock production (carabao, cattle, swine, goat, sheep, poultry & ducks) and upgrade large and small animals thru artificial inseminations.
9. To sustain and increase household adopters in vegetable production.
10. To establish and sustain Organic Agriculture Technology demonstration and learning center.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementator Schedule	
					From	To
0000-0	1. General Administration	2,500,051.62	Municipal tilapia hatchery maintained	50,000 fingerlings	January	December
8000-3-1	2. Sustainable Agriculture & Food Security Program	220,000.00	Organic farming trainings/seminars conducted	50 organic farming adopters	January	December
8000-3-1-1	2.1 Maintenance of Municipal Tilapia Hatchery/ Inland Fishery Program		Trichogramma produced	1,000 cards	January	December
8000-3-1-2	2.2 RFD Organic Rice Production		Vegetable seed distributed/Vegetable production increased	200 HH backyard gardens 10 community gardens	January	December
8000-3-1-3	2.3 Trichogramma Production Program			8 FS gardens, 8 I-S	January	December
8000-3-1-4	2.4 Vegetable Production Program			1 mode farm	January	December
8000-3-1-5	2.5 Maintenance of Organic Agriculture Technology Demo. & Learning Center		Organic farming demonstrated	2 demo farms	January	December
8000-3-1-6	2.6 Organic Agriculture Implementator		Periodic animal health clinic sustains	300 animals	January	December
8000-3-1-7	2.7 Palay Check Implementation		Habias vaccination administered	150 dogs	January	December
8000-3-1-8	2.8 Livestock Sustainability & Production Prog.		Vermi technology maintained	5 kg verm worm	January	December
8000-3-1-9	2.9 Maintenance of Vermi & Vermi Cast Prod.		Rural based organization facilitated	5 RBOs	January	December
8000-3-1-10	2.10 Banana Tusarum Wilt Prevention/Control Mgt.					
8000-3-1-11	2.11 Production Program		Banana pests & diseases control training/seminar conducted	20 growers	January	December
8000-3-1-12	2.12 Gawad-Saka		Trainings/meeting conducted			
8000-3-1-13	2.13 Sectoral Development		Tilapia festival conducted			
8000-3-1-14	2.14 Crop Pest & Diseases Intervention		Palay check implemented			
8000-3-1-15	2.15 Tilapia Festival		Achievers recognized			
8000-3-1-16	2.16 Rabies Control & Prevention		Demo farm established			
	<b>TOTAL</b>	<b>2,788,051.62</b>				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
<b>A. Programs</b>				
1. <i>General Administration</i>	2,398,051.62	170,000.00	0.00	2,568,051.62
<b>B. Projects</b>				
1. <i>Locally-Funded Projects</i>				
a. <i>Sustainable Agriculture &amp; Food Security Program</i>	0.00	220,000.00	0.00	220,000.00
<b>Total New Appropriations</b>	<b>2,398,051.62</b>	<b>390,000.00</b>	<b>0.00</b>	<b>2,788,051.62</b>

**V. Staffing and Compensation Profile**

MC No./Item No.	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			BY 2014			Increase/Decrease
					Authorized		Rate/Amount	Proposed		Rate/Amount	
					SG	Stop	Amount	SG	Stop	Amount	
02-s-98	49	MGDH I (Mun. Agriculturist)	Melvin C. Saer	05/08/1995	24	5/8	469,488.00	24	6	472,920.00	3,432.00
02-s-90	50	Agriculturist	Vacant		11	1	no funding	11	1	no funding	
02-s-98	51	Agricultural Technician	Ronald O. Misra		6	4/5	120,808.00	6	5	121,008.00	200.00
02-s-98	51	Agricultural Technician	Lorna A. Escobar		6	4/5	120,808.00	6	5	121,008.00	200.00
02-s-98	51	Agricultural Technician	Mary Jane M. Molato		6	2	117,456.00	6	2	117,456.00	0.00
02-s-98	52	Livestock Inspector I	Ben D. Cossy		6	5	121,008.00	6	5/8	121,173.27	165.27
02-s-90	53	Administrative Aide I (Utility Worker I)	Aquino P. Labo		1	2	81,816.00	1	2/3	81,884.00	68.00
2006-106	25	Meat Inspector I	Joey T. Arula		6	2	117,456.00	6	2/3	117,553.00	97.00
2006-100	26	Agricultural Technician	Vacant		6	1	no funding	6	1	no funding	
2006-198	14	Agriculturist II	Vacant		15	1	no funding	15	1	no funding	
							<b>1,148,840.00</b>			<b>1,153,002.27</b>	<b>4,162.27</b>

**N. MUNICIPAL ENGINEER'S OFFICE (8751)**

**I. Functional Statements**

- 1 Policy formulation, program planning, administration and implementation of infrastructure, public works and other related engineering services

**II. Objectives**

- 1 To implement various projects such as roads, buildings, water system, flood control and other infrastructure project within the Municipality of Braulio E. Dujali.
- 2 To maintain and rehabilitate all Municipal roads and government buildings within the Municipality.
- 3 To supervise and control all public works projects funded by other funding institutions that channeled to the Municipality.
- 4 Renders periodic reports and monitor of all projects funded by the other funding institutions channeled to the Municipality.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
8000-4	1. General Administration	1,569,846.32				
8000-4-1	2. Local Infrastructure Program	1,000,000.00				
8000-4-1-1	2.1 Construction/Improv/Repair of roads & drainage Canals		Roads, drainage & canals improved	850 mtrs	January	December
8000-4-1-2	2.2 Constn./Improvement/Repair of School Buildings		School Bldg improved	3 units	January	December
8000-4-1-3	2.3 Completion of Motorpool Bldg.		Motorpool building completed per PC	1 unit	January	December
8000-4-1-4	2.4 Improvement of Parks & Plaza		Parks & Plaza improved	1 lot	January	December
8000-4-1-5	2.5 Completion of Fencing at Gov't. Site		Fence partially completed	10 span	January	December
8000-4-1-6	2.6 Improvement/Repair/Maintenance of Gov't. Bldgs. & Facilities		Gov't. Bldg. improved/maintained	1 lot	January	December
8000-4-1-7	2.7 Dev'l. of Mun. Public Cemetery		Waterworks implemented & monitor	1 unit	January	December
8000-4-1-8	2.8 Waterworks Projects					
	<b>TOTAL</b>	<b>2,569,846.32</b>				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
<b>A. Programs</b>				
1. <i>General Administration</i>	1,408,846.32	120,000.00	40,000.00	1,569,846.32
<b>B. Projects</b>				
1. <i>Locally-Funded Projects</i>				
a. <i>Local Infrastructure Program</i>	0.00	400,000.00	600,000.00	1,000,000.00
<b>Total New Appropriations</b>	<b>1,408,846.32</b>	<b>520,000.00</b>	<b>640,000.00</b>	<b>2,569,846.32</b>

**V. Staffing and Compensation Profile**

MO No.	Item No.	Position Title	Name of Incumbent	Effectivity	CY 2013			RY 2014			Increase/Decrease
					Authorized Rate/Annum			Proposed Rate/Annum			
					SG	Step	Amount	SG	Step	Amount	
02-s-98	54	MGDI I (Municipal Engineer)	Jay C. Cosme	01/10/2012	24	1	447,750.00	24	1	447,750.00	0.00
02-s-98	35	Building Inspector I	Jay C. Cosme Geno M. Palmes	11/08/1998 02/22/2012	11	5	73,724.00	11	1	160,944.00	(173,724.00) 160,944.00
02-s-98	57	Draftsman I	Vacant		6	1	no funding	6	1	no funding	
02-s-98	58	Administrative Aide I (Utility Worker I)	Ferdinand F. Alarico	12/01/2009	1	2	81,316.00	1	2/3	81,384.00	68.00
02-s-98	80	Administrative Aide IV (Electrician I)	Vacant		4	1	no funding	4	1	no funding	
2006-105	30	Electrical Inspector I	Vacant		6	1	no funding	6	1	no funding	
2006-105	21	Administrative Aide IV (Mechanic I)	Vacant		4	1	no funding	4	1	no funding	
2006-105	22	Administrative Aide III (Driver)	Remy C. Badsua		3	1	94,548.00	3	1	94,548.00	0.00
2006-105	22	Administrative Aide III (Driver)	Vacant (Driver I)		3	1	no funding	3	1	no funding	
2006-105	22	Administrative Aide III (Driver)	Vacant (Driver I)		3	1	no funding	3	1	no funding	
2006-105	22	Administrative Aide III (Driver)	Vacant (Driver I)		3	1	no funding	3	1	no funding	
2006-105	23	Administrative Aide III (Utility Worker I)	Leandro P. DeWit	11/23/2009	3	2	94,548.00	3	2/3	94,706.00	158.00
2006-105	24	Construction & Maintenance Man	Vacant		2	1	no funding	2	1	no funding	
							<b>892,362.00</b>			<b>885,838.00</b>	<b>(6,712.00)</b>

## O. 20% DEVELOPMENT FUND

### I. Functional Statements

- For the implementation of plans and programs in the Development Plan

### II. Objectives

- Compliance of pertinent provisions of RA 7160 and other existing laws, rules and regulations on the utilization of 20% Development Fund

### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
8000-1	1. Counterpart to Bottom-up Budgeting (BuB) Projects					
8000-1-1	1.1 Farm to Market Roads	400,000.00	FMR constructed/improved		January	December
8000-1-2	1.2 Flood Control Program	150,000.00	Flood occurrence minimized		January	December
9000-400-1	1.3 Rural Electrification Program	150,000.00	Selected orgs./sites energized		January	December
9000-200-3	1.4 Completion of Rural Health Unit	100,000.00	RHU completed		January	December
9000-500-3	1.5 Construction of Day Care Centers	40,000.00	DCC constructed/improved		January	December
9000-1-2	1.6 DA Assisted Projects	75,000.00				
9000-1-1	2. Counterpart to KALAHI-NCDDP Projects	4,250,000.00	Projects Implemented		January	December
9000-1-3	3. Counterpart to Outside Funded Programs & Projects	125,718.51	Projects implemented		January	December
9000-1-4	4. Loan Amortization	6,110,317.49	Annual amortizations provided		January	December
	<b>TOTAL</b>	<b>11,401,036.00</b>				

### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
<b>A. Projects</b>				
1. Bottom-up Budgeting (BuB) Counterparting Project				
a. Farm-to-Market Roads			400,000.00	400,000.00
Flood Control Project			150,000.00	150,000.00
b. Rural Electrification Project			150,000.00	150,000.00
c. Completion of Rural Health Unit			100,000.00	100,000.00
d. Construction of Day Care Centers			40,000.00	40,000.00
e. Dept. of Agriculture Assisted Projects			75,000.00	75,000.00
f. Other Agencies Assisted Projects			125,718.51	125,718.51
2. Counterpart to KALAHI-NCDDP Projects			4,250,000.00	4,250,000.00
3. Loan Amortization		6,110,317.49		6,110,317.49
<b>Total New Appropriations</b>	<b>0.00</b>	<b>6,110,317.49</b>	<b>5,230,718.51</b>	<b>11,401,036.00</b>

## P. DISASTER RISK REDUCTION MANAGEMENT FUND

### I. Functional Statements

- For general administration, social preparation & mitigation during calamity situation.

### II. Objectives

- To train constituents to handle calamity situation
- To ease community affected by calamity
- To cushion impact caused by the disaster
- Assist LGU's strucked by calamity
- To rehabilitate damaged properties & other structures

### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
3000-1	1. Disaster preparedness & mitigation	3,377,854.00	MDRRMC/BDRRMC strengthened	4	January	December
			Canal widened & desilted	2	January	December
			IEC conducted			
			Damaged facilities rehabilitated			
			Capacity building/rescue operation	4	January	December
			complex drill conducted	2	January	December
			Agricultural subsidy distributed	2	January	December
			Health & social services extended	2	January	December
	<b>TOTAL</b>	<b>3,377,854.00</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Projects				
1. Calamity Mitigation	0.00		0.00	3,377,884.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,377,884.00</b>

#### Q. AID TO COMPONENT BARANGAYS

##### I. Functional Statements

- Budgetary assistance to component barangays

##### II. Objectives

- To augment the financial resources of barangays

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
9000-2-1	Aid to Barangays	55,000.00	Financial resources augmented	5 barangays	Jan	Dec
	<b>TOTAL</b>	<b>55,000.00</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Projects				
1. Aid to Component Barangays	0.00	55,000.00	0.00	55,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>55,000.00</b>	<b>0.00</b>	<b>55,000.00</b>

#### R. DISCRETIONARY FUND

##### I. Functional Statements

- For general administration

##### II. Objectives

- To defray discretionary expenses of the Local Chief Executive

##### III. Programs/Projects/Activities

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
9000-2-2	1. General administration	33,577.00	Discretionary expenses of the LCE provided	Annual	Jan	Dec
	<b>TOTAL</b>	<b>33,577.00</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOOE		
A. Projects				
1. Discretionary Fund	0.00	33,577.00	0.00	33,577.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>33,577.00</b>	<b>0.00</b>	<b>33,577.00</b>



**S. CONFIDENTIAL FUND**

**I. Functional Statements**

- 1 Maintenance of peace and order.

**II. Objectives**

- 1 To defray expenses for project intelligence network of the Local Chief Executive.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
9000-2-3	1. General Administration	1,000,000.00	Peace & order maintained	5 barangays	Jan	Dec
	<b>TOTAL</b>	<b>1,000,000.00</b>				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOCE		
<b>A. Projects</b>				
1 Intelligence Networking	0.00	1,000,000.00	0.00	1,000,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>1,000,000.00</b>	<b>0.00</b>	<b>1,000,000.00</b>

**T. LOAN AMORTIZATION**

**I. Functional Statements**

- 1 For general administration

**II. Objectives**

- 1 To amortize loan contracted with LBP.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
9000-2-4	1. General Administration	600,000.00	Loan amortized	Annual	January	December
	<b>TOTAL</b>	<b>600,000.00</b>				

**IV. Proposed New Appropriation Language**

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MOCE		
<b>A. Projects</b>				
1. Loan Amortization	0.00	600,000.00	0.00	600,000.00
<b>Total New Appropriations</b>	<b>0.00</b>	<b>600,000.00</b>	<b>0.00</b>	<b>600,000.00</b>

**U. COMPENSATION ADJUSTMENT FUND**

**I. Functional Statements**

- 1 For general administration

**II. Objectives**

- 1 To provide for the benefits of the employees.

**III. Programs/Projects/Activities**

Reference Code	Program/Activity/Project Description	Cost	Performance/Output Indicator	Annual Targets	Implementation Schedule	
					From	To
9000-2-5	1. General Administration	196,987.41	Employees benefits provided	Annual	January	December
	<b>TOTAL</b>	<b>196,987.41</b>				

#### IV. Proposed New Appropriation Language

Program/Project/Activity	Current Operating Expenditures		Capital Outlay	Total
	PS	MCOE		
A. Projects				
1 Compensation Adjustment Fund	496,984.41	0.00	0.00	496,984.41
<b>Total New Appropriations</b>	<b>496,984.41</b>	<b>0.00</b>	<b>0.00</b>	<b>496,984.41</b>

#### SECTION 4. GENERAL PROVISIONS.

##### SECTION 4.1 Receipts and Income

**4.1.1 Fees, Charges and Assessment.** All fees, charges and assessments collected by the municipal treasurer in exercise of his duties and in pursuance of the approved revenue code, shall accrue to the General Fund of this municipality and shall be deposited in the authorized depository bank.

**4.1.2 Trust Receipts.** Receipts from non-tax sources, including insurance proceeds and donations authorized by law or contract for specific purposes (i) which are collected/received by the municipal treasurer, (ii) which have been received as guaranty for the fulfillment of an obligation, or (iii) classified by law or regulations as trust receipts, shall be booked as trust liability account of the municipality and deposited with the authorized depository bank.

**4.1.3 Performance Bonds and Deposits.** Performance bonds and deposits filed or posted by private persons or entities with the municipal treasury shall be deposited with the authorized depository bank as trust receipts. Upon faithful performance of the undertaking or termination of the obligation for which the bond or deposit was required, any amount due shall be returned to the private persons or entities in accordance with pertinent accounting and auditing rules and regulations.

This provision shall apply to bonds posted in cash, such as bidders bond, guaranty bonds, cash under litigation deposited in quasi-judicial bodies, other refundable and judicial bonds, and all bonds and deposits required by law, rules and regulations to be posted in order to ensure the faithful performance of an activity or undertaking

**4.1.4 Sale of Non-Serviceable, Obsolete or Unnecessary Equipment and Scrap materials.** The municipal treasury is hereby authorized to sell non-serviceable, obsolete, or unnecessary equipment and scrap materials including cars, vans and the like pursuant to the provisions Municipal Ordinance made for the purpose subject to the rules and regulations of RA 9184 and COA rules and regulations. The proceeds from the sale shall accrue to the general fund.

**4.1.5 Donations.** The municipality may accept donations, contributions, grants, bequests or gifts, in cash or in kind, from various sources, domestic or foreign, for purposes relevant to their functions.

Receipts from donations shall be accounted for in the books of the municipal government in accordance with pertinent accounting and

auditing rules and regulations. Such donations, whether in cash or in kind, shall be used solely for the purpose specified by the donor.

In case of violation of this provision, the erring officials and employees shall be subject to disciplinary action and to appropriate criminal action under existing penal laws.

#### **SECTION 4.2 Expenditures**

**4.2.1 Procurement.** Procurement of materials form infrastructure projects, goods and consulting services as well as common-use supplies as defined by the Government Procurement Policy Board shall adhere to the provisions of R.A. 9184 and its Implementing Rules and Regulations.

Items not found in the Annual Procurement Program shall not be procured.

**4.2.2 Travel, Trainings and Seminars; Meals & Snacks; Procurement of T-Shirts.** Municipal Budget Memorandum No. 2013-05 dated July 13, 2013 shall be the guiding policy regarding claims for travel, training and seminars, meals & snacks and procurements of t-shirts.

**4.2.3 Locally-Funded Projects.** Appropriations for Locally-Funded Projects shall be used solely for the social, economic and intellectual advancement of client/beneficiaries.

**4.2.4 Development Projects.** Development projects funded out from 20% Development Fund shall adhere to laws, rules and regulations issued by competent authorities.

**4.2.5 Disaster Fund.** Disaster and Risk Reduction Management Fund out from 5% of regular General Fund sources shall strictly comply with the provisions of RA 10121.

**4.2.6 Disbursements.** All disbursement shall be in accordance to accounting and auditing rules and regulations.

**SECTION 4.3 Use of Appropriated Funds and Savings.** The Local Chief Executive and/or the Presiding Officer is authorized to use savings and augment within the same expenses class in their respective appropriations.

**SECTION 4.4** Funds shall be used solely for the purpose it has been appropriated for.

#### **SECTION 5.EFFECTIVITY.**

This Appropriation Ordinance embodying the General Fund Annual Budget of the Municipality of Braulio E. Dujali for Calendar Year 2014 shall take effect on January 1, 2014

**APPROVED** upon motion of Hon. Leah Marie A. Moral, and duly seconded by all members present, on November 28, 2013.

**I HEREBY CERTIFY** to the correctness of the foregoing Appropriation Ordinance.

**TEOFISTA FACULA - BACLAAN**

Senior Administrative Assistant I

Secretary Designate

**ATTESTED** to be duly adopted:

**SAMUEL F. PACRES**

Municipal Vice Mayor and Presiding Officer

**APPROVED:**

**LOLITA A. MORAL**

Municipal Mayor

Date: \_\_\_\_\_