

**SUPPLEMENTAL PROCUREMENT PLAN
FOR THE 3rd Quarter, CY 2018**

Province, City or Municipality : Braulio E. Dujali

Plan Control No. _____ Department/ Office: _____	Planned Amount Regular Contingency Total	Page ___(1)___ of ___(1)___ pages Date Submitted: _____
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Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
1	FUEL,OIL & LUBRICANTS EXPENSES													
	Diesel	40.00			39,999.99						39,999.99			
	Diesel	50.00	502	liter	25,100.00					502	25,100.00			
	Gold	50.00			5,000.01						5,000.01			
	Gold	60.00	415	liter	24,900.00					415	24,900.00			
	Oil	500.00			4,000.00						4,000.00			
2	REPRESENTATION EXPENSES													
	3 in 1 coffee (creamy/latte/creamywhite)	200.00	60	polybags	12,000.00					60	12,000.00			
	Biscuits (with flavor)	60.00	48	packs	2,880.00					48	2,880.00			
	Milo	100.00	10	packs	1,000.00					10	1,000.00			
	Snacks	65.00	499	pax	32,435.00					499	32,435.00			
	Meals	170.00	270	pax	45,900.00					270	45,900.00			
	Meals & Snacks	300.00	134	pax	40,200.00					134	40,200.00			
	Coffee Original	150.00	2	bottle	300.00					2	300.00			
	Milk Powder	50.00	10	packs	500.00					10	500.00			
3	OFFICE EQUIPMENT				-									
	Photocopier	70,000.00	1	unit	70,000.00					1	70,000.00			
	Voice Recorder	5,000.00	1	unit	5,000.00					1	5,000.00			
	Scanner	30,000.00			30,000.00						30,000.00			
	Binding Machine	20,000.00			20,000.00						20,000.00			
	Window type aircon	34,050.00	1	unit	34,050.00					1	34,050.00			
4	IT EQUIPMENT				-									
	Computer set i7 processor	40,000.00	1	set	40,000.00					1	40,000.00			
	Computer set i5 processor	26,000.00	1	set	26,000.00					1	26,000.00			

	colored printer	6,000.00	1	unit	6,000.00					1	6,000.00		
	3 in 1 printer	8,000.00	1	unit	8,000.00					1	8,000.00		
TOTAL					473,265.00						473,265.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


ATTY. LEAH MARIE A. MORAL-ROMANO

(Head of Department/Office)