

**SUPPLEMENTAL PROCUREMENT PLAN
FOR THE 4th Quarter, CY 2017**

Province, City or Municipality : **Braulio E. Dujali**

Plan Control No. _____

Department/ Office: **Consolidated**

Planned Amount

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Regular Contingency Total **1,303,325.00**

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
1	OTHER SUPPLIES & MATERIALS EXPENSES													
	Dry Seal	7,500.00	1	pc	7,500.00						-	1	7,500.00	
	T-Shirt	350.00	80	pc	28,000.00							80	28,000.00	
	Office Curtains	300.00	66	pc	19,800.00							66	19,800.00	
2	OFFICE EQUIPMENT												-	
	(Air conditioning)	30,000.00	1	unit	30,000.00						-	1	30,000.00	
	(Photocopier)	80,000.00	1	unit	80,000.00							1	80,000.00	
	(Binding Machine)	20,000.00	1	unit	20,000.00							1	20,000.00	
	(Office Aircon)	70,000.00	2	unit	140,000.00							2	140,000.00	
	(Aircon(2PH wall mounted basic)	45,000.00	1	unit	45,000.00							1	45,000.00	
3	OTHER MAINTENANCE & OPERATING EXPENSES				-						-		-	
	Meals & Snacks	200.00	890	pax	178,000.00						-	890	178,000.00	
	Meals & Snacks with venue & corkage	260.00	594	pax	154,440.00						-	594	154,440.00	
	Meals & Snacks	250.00	182	pax	45,500.00						-	182	45,500.00	
	Venue & Accomodation				51,885.00								51,885.00	
	Veue (table & chairs,soundsystem&lights)				15,000.00								15,000.00	
	Corkage				3,000.00								3,000.00	
	Pakyaw agreement of lights & sounds				4,000.00								4,000.00	
	Medical,Dental and Laboratory supplies				150,000.00								150,000.00	
4	INFORMATION COMMUNICATION TECHNOLOGY EQUIPMENT													
	Laptop	68,000.00	1	unit	68,000.00						-	1	68,000.00	
	Laptop	20,000.00	1	unit	20,000.00							1	20,000.00	
	3 in 1 printer	12,000.00	1	unit	12,000.00							1	12,000.00	

	Printer with scanner L360	9,000.00	1	unit	9,000.00						1	9,000.00
	CPU	17,500.00	2	unit	35,000.00						2	35,000.00
	CPU specs: without DC rom	9,700.00	1	unit	9,700.00						1	9,700.00
	SG95D-08-Port Gigabit unmanage desktop switch	3,500.00	1	unit	3,500.00						1	3,500.00
	S200HQL Hbd VGA+DVI 19.5 in Led monitor	5,000.00	1	unit	5,000.00						1	5,000.00
	3 in 1 printer	8,000.00	3	unit	24,000.00					-	3	24,000.00
5	REPRESENTATION EXPENSES	200.00	110	polybags	22,000.00					-	110	22,000.00
	3 in 1 coffee	50.00	100	packs	5,000.00					-	100	5,000.00
	biscuits	50.00	490	pax	24,500.00					-	490	24,500.00
	Snacks	150.00	490	pax	73,500.00					-	490	73,500.00
	Meals				-					-		-
6	COMMUNICATION EQUIPMENT	15,000.00	1	unit	15,000.00						1	15,000.00
	Cellphone	5,000.00	1	unit	5,000.00						1	5,000.00
	Handheld Radio											-
TOTAL					1,303,325.00					-		1,303,325.00

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

ATTY. LEAH MARIE A. MORAL-ROMANO

(Head of Department/Office)

